

Exhibit A: Grant Project Deliverables
Great Lakes Restoration Initiative
*Engaging Citizens in Community Forestry for Strategic
Stormwater Management*
City of Duluth Deliverables

Grant sum total: \$175,000.00

For the purposes of this contract “Partners” is defined by those collaborating and in contract with the Minnesota Department of Natural Resources, Division of Forestry which include: University of Minnesota.

Grant Contract Deliverables

Work with DNR and statewide Partners to fully execute the work plan by providing:

1. city staff member to provide in-kind match support and provide location guidance for volunteer events, ie. Providing locations of where trees can be planted, and locations of newly planted trees in need of pruning, and other maintenance.
2. necessary access to, trees, tools, data, etc., to all partners so that they can complete tasks in a timely fashion.
3. a training facility for volunteers at no cost to the project.
4. reasonable effort to work with all Partners to enlist volunteers within your community for all volunteer events and programs.
5. timely purchases, so that volunteer events can occur.
6. timely submission by the deadlines listed:
 - Submit invoices and proof of payment for grant-funded purchases; Submit cash-match proof of payment and in-kind match justifications; Submit Status Update Reports and Planting and Volunteer Reports.
 - a. June 30, 2018
 - b. December 31, 2018
 - c. June 30, 2019
 - d. December 31, 2019
 - e. June 30, 2020
 - f. Final Report due December 31, 2020

Work with DNR and state Partners to fully execute the work plan below:

1. Planting
 - a. Plant a minimum of 500 trees which can include bare root, gravel bed, or containerized stock (traditional or air pruned containers are acceptable).
 - b. Host a minimum of three planting events with volunteers.
 - c. Work with DNR and Partners to define planting locations to ensure stormwater runoff capacity.
 - d. Provide all tools needed for successful volunteer planting.

- e. Work with Partners to track and submit the number of volunteers in attendance, number of total volunteer hours, number of trees planted, and the landscape plan for each planting event.
2. Citizen Pruner
 - a. Provide Partners and volunteers information about location of small and newly planted trees.
 - b. Allow and engage volunteers as the host of a minimum of six volunteer pruning events.
 - c. Work with Partners to engage volunteers in collecting and submitting pruning data.
 3. Tree Health Monitor
 - a. Work with Partners to setup volunteer reporting submission protocol and engage citizens in collecting and submitting of data.
 - b. Enable volunteers through the use of collected data.
 4. Tree Watering
 - a. Ensure newly planted trees are regularly watered by city staff or; work with Partners to create sustainable access for volunteers to maintain the watering of newly planted trees or; work with all to develop sustainable outreach to citizens so that they can engage in watering practices.
 - b. Work with Partners to track and submit tree watering accomplishments.
 5. Acknowledgement
 - a. The Forest Service needs to be acknowledged in publications, audiovisuals, and electronic media developed as a result of this award.
 - b. All projects completed in the field will require signage to state that funds were received from the Great Lakes Restoration Initiative. Any project completed in the field that will be visible to the general public will require signage that gives project information and credit to the Great Lakes Restoration Initiative and the Forest Service.
 - c. In order to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications. A written request can be submitted Valerie McClannahan who will pass it along to the appropriate authorities.