



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, January 8, 2024

7:00 PM

Council Chamber

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Lynn Nephew, Councilor Tara Swenson, Vice President Terese Tomanek and President Roz Randorf

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

APPROVAL OF MINUTES

1. [24-001](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2023-12-18, Minutes](#)

These Minutes were approved.

REPORTS FROM THE ADMINISTRATION

REPORTS FROM OTHER OFFICERS

REPORTS OF COUNCIL COMMITTEES

REPORTS OF COUNCIL OPEN ISSUES**OPPORTUNITY FOR CITIZENS TO BE HEARD****CONSENT AGENDA****BY COUNCILOR FORSMAN (FINANCE)**

2. [24-0012R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF DAVID W. MONTGOMERY AS CITY ADMINISTRATOR FOR THE CITY OF DULUTH, TERMINATING THE APPOINTMENT OF NOAH SCHUCHMAN AND AUTHORIZING THE EXECUTION OF AN EMPLOYMENT CONTRACT WITH DAVID W. MONTGOMERY.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

3. [24-0014R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JESSICA J. FRALICH AS CITY ATTORNEY, TERMINATING THE APPOINTMENT OF REBECCA ST. GEORGE AND AUTHORIZING THE EXECUTION OF AN EMPLOYMENT CONTRACT WITH JESSICA J. FRALICH.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

4. [24-0002R](#) RESOLUTION AWARDED A CONTRACT TO WEX BANK FOR CIRCLE K SERVICE STATION FUELS FOR 2024 FOR AN AMOUNT NOT TO EXCEED \$1,300,000.

This Resolution was adopted unanimously.

5. [24-0003R](#) RESOLUTION AUTHORIZING THE PURCHASE OF AN ENCLOSED SERVICE VAN FROM I STATE TRUCK CENTER IN THE AMOUNT OF \$194,142.00.

This Resolution was adopted unanimously.

6. [24-0005R](#) RESOLUTION AUTHORIZING AN ANNUAL CONTRACT FOR ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS, SUPPLIES AND LABOR FOR 2024 FROM ZIEGLER, INC. FOR AN AMOUNT NOT TO EXCEED \$270,000.

This Resolution was adopted unanimously.

7. [24-0029R](#) RESOLUTION APPROVING THE TRANSFER OF AN OFF SALE INTOXICATING LIQUOR LICENSE HELD BY D.M. STOKKE, INC. TO P.S. LIQUOR, INC.

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted unanimously.

BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

8. [24-0004R](#) RESOLUTION AUTHORIZING A FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH INDEPENDENT SCHOOL DISTRICT NO. 709 REGARDING THE REDEVELOPMENT OF THE FORMER CENTRAL HIGH SCHOOL SITE.

Indexes:

Attachments: [Exhibit 1-Resolution re First Amendment](#)

This Resolution was adopted unanimously.

9. [24-0007R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT L30912 WITH EMPLOYEE STRATEGIES, INC. FOR ADDITIONAL SERVICES RELATED TO THE TEAM CHARTER & EFFECTIVENESS SERIES AND DEPARTMENT RETREAT FOR AN INCREASE OF \$22,500 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$57,500.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

10. [24-0010R](#) RESOLUTION VACATING CERTAIN ALLEYS IN BLOCK 4, NORTONS FAIRMONT PARK DIVISION OF DULUTH, SUBJECT TO THE RETENTION OF DRAINAGE AND UTILITY EASEMENTS OVER, UNDER AND ACROSS THE SAME.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted unanimously.

BY PRESIDENT RANDORF (COMMITTEE OF THE WHOLE)

11. [24-0017R](#) RESOLUTION CONFIRMING COUNCIL COMMITTEE ASSIGNMENTS FOR 2024.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

12. [24-0026R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR A \$600,000 TRANSPORTATION ALTERNATIVE GRANT TO PROVIDE TRANSIT AMENITIES CITYWIDE.

This Resolution was adopted unanimously.

13. [24-0008R](#) RESOLUTION AUTHORIZING THE PURCHASE OF DELIVERED CLASS 5 GRAVEL, 3/4-INCH CRUSHED WASHED ROCK AND WASHED SAND FROM DULUTH READY MIX, INC. FOR AN AMOUNT NOT TO EXCEED \$528,380.

This Resolution was adopted unanimously.

14. [24-0009R](#) RESOLUTION AUTHORIZING A PURCHASE OF A 2024 VACTOR 2100i FROM MACQUEEN EQUIPMENT, INC FOR AN AMOUNT OF \$562,189.69.

This Resolution was adopted unanimously.

15. [24-0011R](#) RESOLUTION AUTHORIZING THE PURCHASE OF A LOADER MOUNTED SNOW BLOWER FROM MACQUEEN EQUIPMENT, INC FOR AN AMOUNT OF \$264,046.00.

This Resolution was adopted unanimously.

16. [24-0013R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT L 30048 WITH BUSINESS COMMUNICATION SOLUTIONS FOR MAILING SERVICES AND POSTAGE FOR AN ADDITIONAL YEAR OF SERVICE

IN THE AMOUNT OF \$198,000.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

17. [24-0022R](#) RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ECOLIBRIUM3 TO PROVIDE PLANNING, OUTREACH, DATA COLLECTION, AND DIVERSITY, EQUITY, AND INCLUSION SERVICES FOR AN AMOUNT NOT TO EXCEED \$99,409.

Indexes:

Attachments: [Document A](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (RECREATION, LIBRARIES & AUTHORITIES)

18. [24-0006R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30801 WITH AMI CONSULTING ENGINEERS FOR COASTAL ENGINEERING SERVICES RELATED TO THE STATE DISASTER SHORELINE REHABILITATION PROJECT, FOR AN INCREASE OF \$13,095.00 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$201,450.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

19. [24-0027R](#) RESOLUTION APPROVING ISSUANCE OF A TEMPORARY ON SALE LIQUOR LICENSE TO DOWNTOWN DULUTH.

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted unanimously.

The following entitled ordinances are to be read for the first time:

BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

20. [24-000-O](#) AN ORDINANCE GRANTING ST LUKE'S HOSPITAL A CONCURRENT
USE PERMIT FOR A SECOND LEVEL ON THE EXISTING SKYWALK
OVER 10TH AVENUE EAST.

Indexes:

Attachments: [Attachment 1](#)

[Attachment 2](#)

 This Ordinance was read for the first time.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS