

**DULUTH SUPERIOR AREA COMMUNITY FOUNDATION
GRANT AGREEMENT**

The undersigned grantee hereby agrees to the following conditions:

1. To use the funds only for the designated purpose as described in the grant application and subsequent grant notification letter; to notify the Duluth Superior Area Community Foundation of and obtain its consent to any substantial deviation from said grant application, to use the grant in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under; and to not use the funds for any purpose prohibited by law.
2. To ensure the grant funds are not used to commit, advocate, facilitate or participate in terrorist acts, to influence legislation, to influence the outcome of any public election, or to carry on a voter registration drive.
3. To recognize the Duluth Superior Area Community Foundation in all publicity materials related to the funded project or program, as specified in the grant notification letter.
4. To permit the Duluth Superior Area Community Foundation to use photographs, news clippings, social media, and interview content resulting from the grant to promote the grant, the work of the Foundation, or to facilitate related philanthropic fundraising efforts.
5. To permit the Duluth Superior Area Community Foundation, at its request, to have reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
6. To submit the Final Project Report, including all requested materials, by «ConditionDate1» as specified in the grant notification letter.
7. This funding must not duplicate other federal or state funding the organization or individuals served have received or are eligible to receive.

The undersigned fiscal agent hereby agrees to the following conditions:

8. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended. Expenses charged against this grant may not be incurred prior to the date the grant period begins or subsequent to its termination date. The grantee will return any unexpended funds to the Foundation at the close of the grant period.
9. To permit the Duluth Superior Area Community Foundation, at its request, to have reasonable access to the fiscal agent's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.
10. To return to the Duluth Superior Area Community Foundation any unexpended funds or any portion of the grant which is not used for the purposes specified herein.

Name of Organization (grantee): «Organization»
 «Address1»
 «Address2»
 «CityStZip»

Payee (fiscal agent): «PayeeName»
 «PayeeAddress1», «PayeeAddress2»
 «PayeeCityStZip»

Project Title: «ProgramName»

Grant Amount: «AmtLine1» **Fund:** «FundLine1»

Grant Number: «GrantNum»

By cashing the check, «PayeeName», fiscal agent of «Organization», certifies that the Duluth Superior Area Community Foundation's check for «GrantAmt» has been received and that the terms and conditions as set forth in this Grant Agreement have been and will be complied with by both parties.