



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Unofficial Actions Civil Service Board.

Tuesday, October 3, 2023

4:30 PM

Members Present: Laura Perttula (Chair), Ryan Logan, John Strongitharm

HR Staff Present: Heather DuVal, Amber Green, Aimee Ott

1. ROLL CALL

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

2A. September 5, 2023

This Civil Service Board item was approved.

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) Human Resources Leave Specialist (new)

This Civil Service Board item was approved.

4A(2) Instrument Technician (revised)

This Civil Service Board item was approved.

4A(3) Water Plant Operator C (revised including job title change to Water Plant Operator)

This Civil Service Board item was approved.

4A(4) Water Plant Operator A (revised including job title change to Senior Water Plant Operator)

This Civil Service Board item was approved.

4A(5) ISD 709 - Second Shift Floater Custodian (new)

This Civil Service Board item was approved.

5. APPEALS

6. INFORMATIONAL

6A. STATUS OF ALL NEW, PENDING, AND COMPLETE AUDITS

6B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS

This Civil Service Board item was reviewed.

6C. ISD 709 - NOTICE OF TERMINATION

This Civil Service Board item was received.

7. NEXT REGULAR MEETING SCHEDULED

8. ADJOURNMENT