



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Meeting Agenda Civil Service Board.

Tuesday, September 3, 2019

4:45 PM

Council Chambers, Third Floor, City Hall

ROLL CALL

APPROVAL OF MINUTES

June 4, 2019

Attachments: [2A Minutes 06-04-19 \(DRAFT\)](#)

UNFINISHED BUSINESS

REVIEW NEW AND REVISED JOB DESCRIPTIONS

ISD 709 - Engineer I (revised)

No updates at this time

ISD 709 - Engineer II (revised)

No updates at this time

NEW BUSINESS

REVIEW NEW AND REVISED JOB DESCRIPTIONS

Signal Maintenance Worker (new)

Attachments: [4A1\(1\) Signal Maintenance Worker CSB Memo.pdf](#)
 [4A1\(2\) Signal Maintenance Worker job description.pdf](#)

Workforce Development Technician I (new)

Attachments: [4A2\(1\) Workforce Development Technician I CSB memo.pdf](#)
 [4A2\(2\) Workforce Development Technician I job description.pdf](#)

Workforce Development Technician II (new)

Attachments: [4A3\(1\) Workforce Development Technician II CSB memo.pdf](#)
[4A3\(2\) Workforce Development Technician II job description.pdf](#)

Fire Systems Plans Examiner (new)

Attachments: [4A4\(1\) Fire Systems Plans Examiner CSB Memo.pdf](#)
[4A4\(2\) Fire Systems Plans Examiner job description.pdf](#)

APPEALS

No appeals

INFORMATIONAL

STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS

Attachments: [6A Non-Public Data Notice \(for Union Packet\).pdf](#)

NON-PUBLIC REVIEW OF ELIGIBLE LISTS

Attachments: [6B Eligible List Notice.pdf](#)

RESPONSE FROM MINNESOTA ATTORNEY GENERAL'S OFFICE
REGARDING SUPERVISORY JOB DUTIES

Attachments: [6C\(1\) August 6, 2019 Correspondence from MN Atty Generals Office to Civil Se](#)
[6C\(2\) June 24 2019 CSB to MN Atty General's Office - Supervisory Functions i](#)

ADJOURNMENT