

Grant Contract Agreement

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Minnesota Department of Public Safety ("State")	Grant Program:				
Bureau of Criminal Apprehension	Auto Theft Prevention Program				
1430 Maryland Avenue East					
St. Paul, MN 55106	Grant Contract Agreement No.: A-ATPP-2026/27-				
	DULUTHCI-013				
Grantee:	Grant Contract Agreement Term:				
City of Duluth					
2030 N Arlington Avenue	Effective Date: 07/01/25				
Duluth, MN 55811	Expiration Date: 06/30/27				
Grantee's Authorized Representative:	Grant Contract Agreement Amount:				
Matthew Staehling	Original Agreement \$29,100.00				
411 W 1 st Street	Matching Requirement \$ 0.00				
Duluth, MN 55811					
218-730-5370					
mstaehling@duluthmn.gov					
State's Authorized Representative:	Federal Funding: CFDA/ALN:				
Chris Huhn, Assistant Special Agent in Charge	FAIN: N/A				
1430 Maryland Avenue East					
St. Paul, MN 55106	State Funding: Minnesota Statute 65B.84				
651-262-3164					
chris.huhn@state.mn.us	Special Conditions See Exhibit B				

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

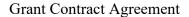
Term: Per Minn. Stat.§16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat.§16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Auto Theft Prevention Program Application ["Application"] which is incorporated by reference into this grant contract agreement and on file with the State at 1430 Maryland Avenue East, St. Paul, MN 55106. The Grantee shall also comply with all requirements referenced in the Auto Theft Prevention Program Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (https://app.dps.mn.gov/EGrants), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the



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matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION Individual certifies that funds have been encumbered as	3. STATE AGENCY				
required by Minn. Stat. § 16A.15.	Signed:	(with delegated authority)			
Signed:		(min deregated numerity)			
Date:					
Grant Contract Agreement No./ P.O. No. <u>A-ATPP-2026/27-DULUT</u>	HCI-013 / 3000104459				
Project No.(indicate N/A if not applicable):					
2. GRANTEE					
The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.					
CITY OF DULUTH a Minnesota municipal corporation					
By:					
Its Mayor (City Administrator per delegated authority)					
Date:					
Attest: City Clerk					
Date:					
Countersigned:					
City Auditor Date:					
Date.					
Approved as to form:					
City Attorney					
Date:					
Distribution: DPS/FAS					
Grantee State's Authorized Representative					



Exhibit A

Grantee's Budget (NCRC)

Budget: The Grantee's eligible costs include actual costs incurred invoiced as reimbursement per State requirements. These costs include labor/fringe, subcontractors, equipment, marketing, printing, materials, supplies, and travel (subject to the guidelines of the "Commissioner's Plan"). These costs are reflected in the following categories which align with the Tasks in Exhibit B.

Category	FY 2026		FY 2027		Total Amount	
1. Personnel	\$	0.00	\$	0.00	\$	0.00
2. Payroll Tax & Fringe	\$	0.00	\$	0.00	\$	0.00
3. Contract Services	\$	0.00	\$	0.00	\$	0.00
4. Travel	\$	9,000.00	\$	0.00	\$	9,000.00
a. Up to 3 nights stay in Duluth, MN for up to 15 conference participants.	\$9,00	00.00				
5. Training	\$	20,100.00	\$	0.00	\$	20,100.00
a. NCRC registration fees for approved attendees.	\$20,1	100.00				
6. Office Expense	\$	0.00	\$	0.00	\$	0.00
7. Program Expenses	\$	0.00	\$	0.00	\$	0.00
8. Equipment Over \$5,000 Per Unit	\$	0.00	\$	0.00	\$	0.00
9. Other	\$	0.00	\$	0.00	\$	0.00
Total Grant Award:	\$	29,100.00	\$	0.00	\$	29,100.00