

June 4, 2025

Erik Birkeland
Property and Facilities Manager
Parks Maintenance Manager
City of Duluth
1532 West Michigan Street
Duluth, MN 55806
ebirkeland@duluthmn.gov

**RE: City of Duluth, Baywalk Project
Amendment to Professional Service Contract Request**

Erik:

We (Confluence and SEH) are submitting this Amendment to our professional Services agreement for Landscape Architectural and Civil Engineering Services as provided herein and in accordance with the original service agreement. Please return one copy of the executed supplemental Services agreement to Confluence.

Section 1: Amendment to Scope of Services

1.1 The following additional work to the original scoped Duluth Contract No L30505 Duluth Baywalk Design and Implementation with added construction administration, construction staking and construction changes were completed as requested:

1.1.1 In addition to the original scope, during construction of this project we have completed additional work, at the direction of the City of Duluth. The additional work includes:

The additional work beyond the current contracted scope identified in Contract no. L30505 and past Amendment for the Duluth Baywalk project includes:

- 1.1.1.1 Construction Administration – our original construction agreement assumed that work would be completed in 2024. There was a lot of work that carried over into 2025 including road paving and final utility adjustments. We are still providing additional construction support, meeting attendance and change order review through early summer of 2025.
- 1.1.1.2 Additional Construction Staking – provided re-staking of many improvements where survey stakes were destroyed by construction activities including decorative lighting poles, curb in the cul-de-sac, manhole structures, and re-establishing control points. We also completed additional topo and staking near the aquarium where additional concrete was removed, the additional roadway concrete removal, and the grading changes at the blue bridge.
- 1.1.1.3 Miscellaneous Construction Changes – there have been several miscellaneous changes throughout construction including:
 - a. Additional concrete curb removal and placement along Harbor Drive

- b. Changes to construction plans to accommodate site changes or modifications.
- c. Grading plan updates to accommodate changes in LA plan
- d. Typical section updates for planting beds
- e. Updated turning movements for garbage truck

- 1.2 Compensation for the Additional Scope of Services described in section 1 shall be the Stipulated Sum of **\$28,560.00**.
- 1.3 We are looking forward to the future phases of this work and the added benefits to the community. If you have any questions or would like to discuss these requested amendments to our professional services, please contact me at 952 451 0144 or by email at tminarik@thinkconfluence.com.

Offered by:

Confluence, Inc.



06-4-25

Signature & Date

Accepted By:

City of Duluth

Signature & Date

Terry Minarik, Principal

Printed Name & Title

Printed Name & Title

Confluence
901 N Third Street, Suite 225
Minneapolis, Minnesota 55401