

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
DULUTH SEAWAY PORT AUTHORITY  
JULY 26, 2017  
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, the Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, July 26, 2017, in the Administration Building at 1200 Port Terminal Drive.

**I. ROLL CALL**

Present: President Ray Klosowski, Vice President Rick Revoir, Secretary Tony Sertich, Treasurer Yvonne Solon, Assistant Treasurer Norm Voorhees, Commissioners Patrick Boyle and Pete Stauber.

Also present: Executive Director Vanta Coda, Legal Counsel Steve Overom, Executive Assistant Becky McMillan, Chief Financial Officer Kevin Beardsley, Government & Environmental Affairs Director Deb DeLuca, Facilities Manager Jason Paulson, Public Relations Director Adele Yorde, Staff Accountant Shellie Golden, Accounting Analyst Sheryl Toland, Administrative Assistant Anne Mann and Lt. John Mack of the U.S. Coast Guard and Cmsr. Mike Jugovich St. Louis County.

**II. APPROVAL OF MINUTES**

**1. Regular Meeting, April 26, 2017**

Voorhees/Revoir moved approval, motion unanimously carried.

**2. Special Meeting, June 7, 2017**

Sertich/Stauber moved approval, motion unanimously carried.

**III. REPORT OF TREASURER**

**1. Audited Financial Statement ending March 31, 2017**

**RESOLUTION NO. 36-17**

Stauber/Boyle moved approval, motion carried and Res. 36-17 unanimously adopted.

**2. Financial Statement ending June 30, 2017**

**RESOLUTION NO. 37-17**

Solon/Revoir moved approval, motion carried and Res. 37-17 unanimously adopted.

**IV. COMMITTEE REPORTS**

1. Budget & Finance
2. Other

**V. DEPARTMENT REPORTS**

1. Government/Environmental Affairs (DeLuca)
2. Public Relations (Yorde)
3. Facilities Management (Paulson)
4. Business Development (Ferguson/Coda)
5. Port Planning & Resiliency (Sharrow/Coda)

**VI. ACTION ITEMS (Resolutions)**

**1. Berths 5-7 Fender Replacement Project**

**RESOLUTION NO. 38-17**

Sertich/Stauber moved approval, motion carried and Res. 38-17 unanimously adopted. (See attached Resolution).

**2. Garfield & Elm Stormwater Consulting Services**

**RESOLUTION NO. 39-17**

Revoir/Solon moved approval, motion carried and Res. 39-17 unanimously adopted. (See attached Resolution).

**3. Berth 8 Scour Repair Project**

**RESOLUTION NO. 40-17**

Voorhees/Sertich moved approval, motion carried and Res. 40-17 unanimously adopted. (See attached Resolution).

**VII. BUDGETED ITEMS UNDER \$15,000**

1. Erie Pier Dredged Material Agreement – City of Duluth
2. Bird Inventory Hold Harmless Agreement – Richardson Group
3. Port Magazine Production Agreement – JS Print Group
4. Erie Pier Access Permission re Invasive Plant Management – St. Louis River Alliance
5. Electrical Infrastructure Project Change Order No. 3
6. Electrical Infrastructure Project Change Order No. 4
7. Debottlenecking Project Change Order No. 5
8. Debottlenecking Project Change Order No. 6
9. Debottlenecking Project Change Order No. 7

**VIII. GENERAL DISCUSSION**

1. Other

**IX. OTHER MATTERS**

1. Future Board Meetings: August 30, September 27

Meeting Adjourned: Voorhees/Sertich



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Tony Sertich, Secretary