



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Minutes

### Parking Commission.

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Friday, June 5, 2020

7:30 AM

Council Chambers, 3rd Floor, City Hall

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NOTICE: The Duluth Parking Commission will be holding its June 2020 meeting by other electronic means pursuant to Minnesota Statutes Section 13D.021 in response to the COVID-19 emergency. Some members of the Commission will be participating through video conference. Due to the COVID-19 emergency and the closure of City facilities, public comment will not be taken in person. However, members of the public can monitor the meeting and provide public comment on agenda items through WebEx Events. Visit <https://duluthmn.gov/live-meeting> to access the meeting. The public is also encouraged to submit written comment to Parking Services Manager Mark Bauer at [mbauer@duluthmn.gov](mailto:mbauer@duluthmn.gov) prior to the meeting. Please include "Duluth Parking Commission June 2020 Agenda" in the subject line, and include your name and address and the agenda item you are speaking to. Please note that all public comment is considered Public Data.

#### ROLL CALL

##### Members Present

- Dennis Jensen
- Linda Krug
- Noland Makowsky, Vice President
- Jessica Sterle, President
- Em Westerlund
- Mark Bauer, Ex Officio

##### Members Absent

- Derek Medved
- Karin Swor

##### Guests Present

- Jeff Aanenson, General Manager-Duluth – Interstate Parking Company

#### APPROVAL OF MINUTES

##### Approval of March 2020 meeting minutes

Commissioner Linda Krug motioned that the March 2020 parking commission meeting minutes be approved as presented. Commission Vice President Noland Makowsky seconded the motion, which was approved 5-0.

#### ON-STREET ADA PARKING ZONE REQUEST

##### On-street ADA parking zone request

Mr. Bauer presented a proposal to install an on-street ADA accessible parking zone at 322 North 22nd Avenue West. He stated that the parking division had visited the site and consulted with the Commission on Disabilities on the request.

He stated that he recommended approval of the zone. Commissioner Makowsky motioned that the zone be approved. Commissioner Krug seconded the motion, which was approved 5-0.

#### PROPOSAL TO RECONFIGURE ON-STREET PARKING RELATED TO 1ST STREET DIRECTIONALITY CONVERSION PROJECT

**Proposal to reconfigure on-street parking related to the 1st Street directionality conversion project**

Mr. Bauer presented a proposal to reconfigure on-street parking in relation to the City of Duluth's proposed conversion of 1st Street, from Mesaba Avenue to 24th Avenue East, from one-way traffic in most places to two-way traffic throughout the corridor. He presented a slideshow that had been created by the City's planning division that described the project and provided specific information on the associated parking changes, which included the addition and elongation of truck loading zones to accommodate the loading needs of the stakeholders along the street. He stated that the parking and planning divisions were working closely with the Holiday Inn ramp management team to assist in reconfiguring the ingress/egress plaza that serves the ramp, as changes would be needed as a result of the conversion. He stated that there would be a net loss of only three public parking stalls as a result of the project. Commissioner Makowsky inquired whether public parking could be added on a portion of one of the blocks to help mitigate the stall loss. Mr. Bauer stated that, while modifications to the curbs and sidewalks was outside the scope of the current project, he would note the suggestion for future redevelopment projects that might feature such modifications. Commissioner Jensen motioned that the proposed on-street parking configuration related to the conversion project be approved. Commissioner Makowsky seconded the motion, which was approved 5-0.

#### PROPOSAL TO ELIMINATE NO STOPPING ZONE ON 2000 BLOCK OF WEST SUPERIOR STREET

**Proposal to eliminate a no-stopping zone and a loading zone on the 2000 block of West Michigan Street**

Mr. Bauer introduced a proposal to remove a no-stopping zone and a loading zone on the west end of the 2000 block of West Michigan Street. He stated that the zones were related to a furniture business that was no longer in operation and that another area stakeholder had requested the zones be made available for public parking. Commissioner Makowsky inquired whether the area featured parking meters. Mr. Bauer stated that the referenced portion of Michigan Street did not currently feature meters but that it was possible that meters could be installed in the future, depending on the area's needs. Commissioner Krug inquired whether the furniture store would house a new tenant in the near future. Mr. Bauer stated that he was unaware of any impending redevelopment or occupation but that the area could be reconfigured in the future as needed. Commissioner Em Westerlund motioned that the proposal to remove the existing zones be approved. Commissioner Krug seconded the motion, which was approved 5-0.

#### PROPOSAL TO ADD DROP-OFF ZONE AT 1332 EAST 4TH STREET

**Proposal to add a ten-minute drop-off zone at 1332 East 4th Street**

Mr. Bauer introduced a proposal to add a two-stall ten-minute drop-off zone at 1332 East 4th Street. He stated that the owner of the business at that location, Burrito Union, had requested the zone for curbside pickup purposes. Commissioner Dennis Jensen motioned that the proposal be approved. Commissioner Krug seconded the motion, which was approved 5-0.

**PROPOSAL TO CONVERT TWO PARKING METERS TO A DROP-OFF ZONE AT 600 EAST SUPERIOR STREET****Proposal to add a ten-minute drop-off zone at 600 East Superior Street**

Mr. Bauer introduced a proposal to replace two metered stalls at 600 East Superior Street with a ten-minute drop-off zone. He stated that the owner of the business at that location, Fitger's Brewhouse, had requested the zone for curbside pickup purposes. Commissioner Westerlund motioned that the proposal be approved. Commissioner Jensen seconded the motion, which was approved 5-0.

**PROPOSAL TO CONVERT TWO METERED STALLS TO A DROP-OFF ZONE AT 301 WEST 1ST STREET****Proposal to convert two metered stalls to a drop-off zone adjacent to 301 West 1st Street**

Mr. Bauer presented a proposal to convert two metered stalls on 3rd Avenue West, adjacent to the Board of Trade building at 301 West 1st Street, to a ten-minute drop-off zone. He stated that the developer of a project at the site that will convert the building to residential units and retail space had requested the zone to accommodate the pick-up and drop-off needs of the building's tenants. Commissioner Krug motioned that the proposal be approved. Commissioner Jensen seconded the motion, which was approved 5-0.

**OFF-STREET PARKING UPDATE****Off-street parking update**

Interstate Parking Company General Manager-Duluth Jeff Aanenson provided an update on off-street parking operations. He provided statistics on the impact of the COVID pandemic on parking operations since they began, noting that monthly contracts had decreased by 5%, transient parking had decreased by 48%, and on-street parking had decreased by 64%. Mr. Bauer provided an update on the progress of the construction of the new Medical District West parking facility, which was currently in the design phase and would feature 800 total parking stalls. Commissioner Krug inquired whether the City was confident that the new facility would be adequately utilized. Mr. Bauer stated that the consensus among those involved with the project was that there would be strong demand for parking at the facility due to recent trends in the area and the new paradigm that the larger medical district development project would create.

## ON-STREET PARKING UPDATE

### On-street parking update

Mr. Bauer provided an update on on-street parking operations. He stated that 11 parking pay stations for the phase three section of Superior Street redevelopment, currently underway, would soon be ordered from the manufacturer and would be the same type as those featured in the phase one and phase two sections of the project.

## PUBLIC COMMENTS

### Public comments

There were no additional public comments.

## ADJOURNMENT