



**LHB, INC.**

Handwritten signature of Heidi S. Bringman in blue ink.

**HEIDI S. BRINGMAN, PROJECT MANAGER/LA**

Handwritten signature of Joseph D. Litman in blue ink.

**JOE D. LITMAN, CHIEF OPERATING OFFICER**

Attachments: A) Brighton Beach Phase II – Site A Additional Work Amendment Request (11/06/23)  
B) AMI Brighton Beach Phase II – Amendment #5 Request (03/01/24)

c: LHB Project No. 210260

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Consulting Engineers P.A.

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May 2, 2023

**Re: Brighton Beach Phase II – Site A Meeting Minutes**

AMI Project # 211033

**Participants:**

AMI – Zac Morris and Ryan Dagger  
City of Duluth – Mike LeBeau, Lisa MacManus, and Jim Shoberg

Meeting started at 11:00 am

**Meeting Topics:**

- Detailed discussion regarding Site A configuration. See attached sketch for notes taken during meeting.
- Zac to follow up with Lisa regarding project budget.

Meeting ended at 12:00 pm.

Attachments:

- Site A Drone Photo with notes taken during meeting.

This concludes my understanding of the items discussed during the meeting held on May 2, 2023. If you have any questions or comments please contact AMI at (715) 718-2193.

Respectfully Submitted,

Zac Morris  
AMI Consulting Engineers, P.A.  
Coastal Department Manager





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## Consulting Engineers P.A.

March 1, 2024

Heidi Bringman  
LHB, Inc.  
21 West Superior Street, Suite 500  
Duluth, MN 55802

**Re: City of Duluth Shoreline Rehab Lakewalk and Brighton Beach  
Amendment #5 Request  
AMI Project # 211033**

Mrs. Bringman,

The following amendment request has been prepared for LHB for the City of Duluth Shoreline Rehab Lakewalk and Brighton Beach project. AMI Consulting Engineers (AMI) currently has a Contract with LHB to provide design, permitting, and construction administration services for this project.

### **Item No. 1 – Brighton Beach Phase II Coastal Engineering Services**

On February 9<sup>th</sup>, 2024, AMI and LHB met with the City of Duluth to discuss the remaining construction items for Brighton Beach Phase II. During this meeting some additional coastal engineering items were discussed that were not a part of AMI's original scope of work. The first item would be the additional set of rock steps near the pavilion and ADA sidewalk access to the beach. AMI is requesting additional compensation to perform the services necessary to secure the stones needed for construction of the steps. The additional services will include:

- up to two local quarry visits with Veit to find and approve up to 5 stone steps
- coordination with Veit on meeting locations
- drafting a typical cross-section for this location
- coordination with LHB on design layout and tie-in with concrete sidewalk

AMI is requesting an additional **\$5,960.00** to perform the coastal engineering services described in Item No. 1 above.

### **Item No. 2 – Brighton Beach Phase II 2024 Construction Oversight Services**

The remaining items discussed during the meeting would be the additional construction oversight services for the new set of rock steps, additional shoreline grading oversight between Sta 104+00 and 106+00, additional pay app review of coastal items, coordination with LHB on coastal construction to be completed, weekly email updates to the City with LHB, weekly meeting minutes with LHB, and attending weekly meetings to project closeout.

AMI is requesting an additional **\$10,990.00** to perform the 2024 construction oversight services described in Item No. 2 above.

## Summary

AMI is requesting an increase to the contract in the amount of \$16,950.00. This amendment would increase the contract amount from \$69,135.00 to \$86,085.00.

We appreciate the opportunity to work with the LHB on this historical project. Please let us know if you have any questions regarding this change order request, or if you feel any of the information above is listed in error. You may contact me directly at 715-718-5722.

Respectfully Submitted,



Ryan Dagger, PE  
Assistant Coastal Engineering Manager  
AMI Consulting Engineers, P.A.

Reviewed By,

Zac Morris, PE  
Coastal Department Manager  
AMI Consulting Engineers, P.A.