



City of Duluth
Planning Division

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Heritage Preservation Commission
July 28, 2015 Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Chair David Woodward called to order the meeting of the Heritage Preservation Commission (HPC) at 2:00 p.m. on Tuesday, July 28, 2015.

Roll Call

Attending: Laurie Boche, Terry Guggenbuehl, Kristi Johnson, Michael Poupore, Tom Vaughn and David Woodward

Absent: Ken Buehler

Staff present: John Judd and Cindy Stafford

Visitors: Bob Grytdahl

II. Public Hearings

N/A

III. Unfinished Business

- A. PL 14-053 Local Historic Designation of UMD Limnology Building (Public Hearing Held on May 27, Room 303, and Planning Commission Comments Received June 10, 2014). No action needed from Commission (motion made to recommend); waiting for consent from property owner (University of Minnesota). Asked to keep on agenda for at least one more month.

IV. New Business

- Bob Grytdahl on behalf of the Clayton Jackson Mcghie Memorial addresses the commission and invites attendees to their executive committee meeting this Friday at 1:00 p.m. Some key focuses of their group is they would like to provide open green space for locals in the area as well as an interpretive center.
- A. PL-15-113, Historic Construction Permit for the restoration of the marquee for the NorShor Theatre 211 East Superior Street. The planning commission has requested a review.

MOTION/Second: Woodward/Vaughn approve a certificate of appropriateness for the restoration of the marquee for the NorShor Theatre – 211 East Superior Street.

VOTE: (6-0)

V. Old Business

- A. Potential Nomination; discussion and review before starting official nomination process. (Goal to nominate several this year) previous suggestions: Peoples College, City Water intake station, other City waterworks facilities and remaining ex-City fire halls. Per John Judd, no progress on Peoples College. Chair Woodward would like to proceed on the intake station. He would like to have discussions with city water folks before proceeding. He requests for a city water representative to attend their next HPC meeting, or meet some other time at their convenience.

- B. Historic Preservation–training with SHPO and City Staff and HPC Members. Per Chair Woodward SHPO is willing to send up experts. Date to be determined.
- C. Application status for CLG Funds for Historic Hillside Proposal and Scholarships to Attend Annual Conference. They are able to resubmit the CLG Grant. Chair Woodward is rewriting it this week and will submit it on line after he receives feedback from Keith Hamre.
- D. Update on Astor Park/Historical Park Phase I Archaeological Survey – Submittals to the RFP and decision of the Selection Committee. Per Judd, the RFP was sent out and they received two responses. They should hear this week from the purchasing department on who was selected. Chair Woodward will recuse himself from anything pertaining since he was an applicant.

VI. Communications and Other Business

A. Reports of Officers and Committees

- B. Planning Commission Update – Terry Guggenbuehl states their last pc meeting was brief and included a couple of variances.

- C. Consideration of Minutes – May 26, 2015
June 23, 2015 *Meeting Notes* – *NO QUORUM*

MOTION/Second: Boche/Guggenbuehl approve the May 26, 2015 minutes.

VOTE: (6-0)

- D. Items for the Agenda for August 25, 2015 meeting – Astor Park, Clayton Jackson Mcghie Memorial, Training, CLG grants.

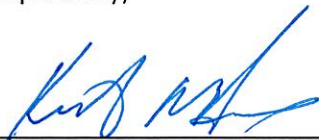
- Letter of recommendation from the HPC for the restoration for retaining walls which was drafted by Cindy Voight in Engineering is discussed. Per Chair Woodward, he will sign with the modification of adding "...in accordance with Secretary of Interior's standards for historic restoration" to the letter. Skyline Parkway's possible landmark status was discussed. A survey will be needed to determine ownership along the way. It's about a 32 mile stretch between Becks Road and Lester Park. Structures/bridges would be included in the historic status.

MOTION/Second: Woodward/Boche approve recommendation letter for the restoration for retaining walls with amendment which states: "in accordance with Secretary of Interior's standards for historic restoration" to the letter.

VOTE: (6-0)

- E. Adjournment - Meeting adjourned at 2:46 p.m.

Respectfully,



Keith Hamre, Department Director