



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

**MN Statutes, 13D.02.** *Members may participate by interactive technology*

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Monday, August 25, 2025

6:00 PM

Council Chamber

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF MINUTES

1. [25-028](#) Meeting Minutes of the Duluth City Council

Attachments: [2025-08-11](#)  
[2025-08-15](#)

#### REPORTS FROM THE ADMINISTRATION

#### OPPORTUNITY FOR CITIZENS TO BE HEARD

#### CONSENT AGENDA

#### BY COUNCILOR FORSMAN (FINANCE)

2.     [25-0669R](#)     RESOLUTION AUTHORIZING THE PURCHASE FROM TYLER TECHNOLOGIES, INC. FOR A CIVIC ENGAGEMENT SOFTWARE CALLED MY CIVIC FOR A TOTAL OF \$56,874.00.

Attachments:     [Cover Memo - Exhibit A](#)

**BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)**

3.     [25-0683R](#)     RESOLUTION APPROVING THE ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES AND TEMPORARY EXPANSION APPLICATIONS.

Attachments:     [Temporary Expansion Reef Bar](#)  
                          [Temporary On Sale Duluth Drag Races on Garfield](#)  
                          [Temporary on Sale Lester River Rendezvous Inc](#)  
                          [Temporary On Sale Race Across Duluth](#)

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

4.     [25-0648R](#)     RESOLUTION RECOGNIZING THE TRANSFER OF CDBG FUNDS FROM YWCA FOR THE SPIRIT VALLEY FACILITY TO DIVINE KONNECTIONS INC FOR THE DIVER MORNING SKY HOPE AND HEALING CENTER

Attachments:     [Cover Memo - YWCA Ownership Change](#)  
                          [CDBG 24-0036](#)  
                          [CDBG 25-0066](#)

5.     [25-0654R](#)     RESOLUTION AUTHORIZING A SUBLEASE AGREEMENT WITH THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING OF SPACE IN THE DULUTH ATHLETIC CLUB BUILDING FOR THE CAREERFORCE DULUTH LOCATION FOR THE PERIOD OF AUGUST 1, 2025 THROUGH JULY 31, 2028.

Attachments:     [Cover Memo - JET Sublease 2025-2028](#)  
                          [Northeastern Minnesota Office of Job Training Sublease 8-1-25 through 7-31-28](#)

6.     [25-0665R](#)     RESOLUTION AUTHORIZING A REQUEST FOR A BUDGET REVISION FOR THE REGIONAL EXCHANGE DISTRICT TO THE STATE OF MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT.

Attachments:     [Exhibit 1-Budget Revision](#)  
                          [Cover Memo](#)

**BY COUNCILOR DELUCA (PUBLIC WORKS & UTILITIES)**

7.     [25-0666R](#)     RESOLUTION AWARDING A CONTRACT TO ULLAND BROTHERS, INC. FOR THE 32ND AVE W CREEK WATERSHED STORMWATER RESILIENCY IMPROVEMENTS PROJECT IN THE AMOUNT OF \$1,982,707.00.

Attachments:     [Cover Memo](#)  
                      [EX A-25-99625 Bid Summary](#)  
                      [EX B-SITE MAP](#)

**BY COUNCILOR KENNEDY (PUBLIC SAFETY)**

8.     [25-0661R](#)     RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH POLICY PRO 360 FOR THE TERM OF 5 YEARS AT A TOTAL COST OF \$69,709.38

Attachments:     [Resolution Cover Memo LETAC](#)  
                      [Document A - LETAC PSA](#)

9.     [25-0662R](#)     RESOLUTION AUTHORIZING THE PURCHASE OF TWO FREIGHTLINER CHASSIS FROM BOYER TRUCKS-SUPERIOR FOR \$265,430.12, AND UPFITTING FOR TWO FIRE ENGINES FROM CUSTOM FIRE APPARATUS FOR \$563,268.00, FOR A TOTAL AMOUNT NOT TO EXCEED \$828,698.12.

Attachments:     [Exhibit A - Cover Memo](#)

10.    [25-0667R](#)     RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO ENTER INTO A SOFTWARE AGREEMENT WITH FIRST DUE HOLDINGS, INC. THROUGH ITS WHOLLY OWNED SUBSIDIARY LOCALITY MEDIA, LLC DBA FIRST DUE, IN THE AMOUNT OF \$35,750.00 FOR FIRE DEPARTMENT OPERATIONS MANAGEMENT SOFTWARE.

Attachments:     [Cover Memo](#)  
                      [Exhibit A Agreement](#)  
                      [Exhibit B Table](#)

**BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)**

11.    [25-0663R](#)     RESOLUTION AUTHORIZING AN AGREEMENT WITH CYCLISTS OF GITCHEE GUMEE SHORES FOR IMPROVEMENT OF DULUTH TRAVERSE TRAIL INFRASTRUCTURE FROM 2025 TO 2028 AT NO COST TO THE CITY

Attachments:     [Cover Memo Authorizing COGGS 25-28 Maint Agreement](#)  
                      [Exhibit A](#)

**END OF CONSENT AGENDA**

**ORDINANCES TABLED****BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)**

12.     [25-014-O](#)     ORDINANCE AMENDING CHAPTER 2 OF THE DULUTH CITY CODE  
BY ADDING ARTICLE XXXVIII ESTABLISHING THE DULUTH  
TRANSPORTATION COMMISSION. (REPLACEMENT)

**Sponsors:**     Mayou and Awal

***The following entitled ordinances are to be read for the first time:***

**BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

13.     [25-021-O](#)     AN ORDINANCE GRANTING INDEPENDENT SCHOOL DISTRICT 709  
A CONCURRENT USE PERMIT TO CONSTRUCT A GUARDRAIL  
NEAR THE INTERSECTION OF E 11TH ST AND N 8TH AVE E.

**Attachments:**     [PLCUP-2505-0002 Cover Memo](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

***The following entitled ordinances are to be read for the second time:***

**COUNCILOR QUESTIONS AND COMMENTS****COUNCILOR PREVIEW OF UPCOMING BUSINESS**