



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, November 10, 2025

6:00 PM

Council Chambers

ROLL CALL

Present: 8 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Deborah DeLuca, Councilor Roz Randorf, Councilor Tara Swenson and Vice President Lynn Nephew

Absent: 1 - President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-033](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-10-27](#)

These Minutes were approved.

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

RESOLUTIONS TABLED

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

2. [25-0808R](#) RESOLUTION ADOPTING INTERIM CONTROLS PENDING FINAL DECISION REGARDING ENACTMENT OF A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS (REPLACEMENT).

Indexes:

Attachments: [Cover Memo](#)

This Resolution was removed from the table.
This Resolution passed unanimously.
Absent: President Tomanek

CONSENT AGENDA

BY COUNCILOR AWAL (PERSONNEL)

3. [25-0519R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF GARY BLACK TO THE DULUTH AIRPORT AUTHORITY.

This Resolution passed unanimously.
Absent: President Tomanek

4. [25-0860R](#) RESOLUTION CONFIRMING APPOINTMENTS TO CITY OF DULUTH BOARDS AND COMMISSIONS

This Resolution passed unanimously.
Absent: President Tomanek

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

5. [25-0861R](#) RESOLUTION APPROVING APPLICATIONS FOR LAWFUL GAMBLING.

Indexes:

Attachments: [2025-10-01, Off Sight Gambling, Hermantown Youth Association](#)
 [2025-10-20, Off Sight Gambling, Glen Avon_Redacted](#)

This Resolution passed unanimously.
Absent: President Tomanek

6. [25-0862R](#) RESOLUTION APPROVING THE ISSUANCE OF VARIOUS LIQUOR LICENSES.

Indexes:

Attachments: [Kentrite Inc Application](#)
[Renewal, PS Liquor](#)

This Resolution passed unanimously.
Absent: President Tomanek

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

7. [25-0852R](#) RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$1,000,000 BROWNFIELDS REVOLVING LOAN CLEANUP FUND GRANT FROM THE U.S. ENVIRONMENTAL PROTECTION AGENCY AND AFFIRMING ENTERING INTO A COOPERATIVE AGREEMENT

Indexes:

Attachments: [Council Memo](#)
[EPA Cooperative Agreement](#)

This Resolution passed unanimously.
Absent: President Tomanek

8. [25-0853R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH MSA PROFESSIONAL SERVICES, INC. FOR OVERSIGHT OF BROWNFIELD CLEANUP PROJECTS, FOR AN AMOUNT NOT TO EXCEED \$106,500.00.

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

This Resolution passed unanimously.
Absent: President Tomanek

9. [25-0854R](#) RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH AND ACCEPT NOT MORE THAN \$100,000 IN FUNDS FROM THE STATE OF MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY TO CREATE A REGISTERED APPRENTICESHIP HUB FOR THE NORTHEAST REGION IN PARTNERSHIP WITH THE NORTHEAST MINNESOTA OFFICE OF JOB TRAINING.

Indexes:

Attachments: [Cover Memo MN DLI Regional Apprenticeship Hub 2025-2027 Grant](#)
[MN DLI Regional Apprenticeship Hub Grant 2025-2027 FINAL DRAFT](#)
[Duluth](#)

This Resolution passed unanimously.

Absent: President Tomanek

10. [25-0855R](#) RESOLUTION UPDATING PROGRAM GUIDELINES FOR THE CITY OF DULUTH HOUSING TRUST FUND.

Indexes:

Attachments: [Cover Memo](#)
[EXHIBIT A](#)

This Resolution passed unanimously.

Absent: President Tomanek

11. [25-0856R](#) RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH AND ACCEPT \$970,416.10 IN FUNDS FROM ST. LOUIS COUNTY TO PROVIDE MINNESOTA FAMILY INVESTMENT PROGRAM AND DIVERSIONARY WORK PROGRAM EMPLOYMENT AND TRAINING SERVICES.

Indexes:

Attachments: [Cover Memo City of Duluth 2026 MFIP DWP Contract 17957](#)
[City of Duluth 2026 MFIP DWP Contract 17957](#)

This Resolution passed unanimously.

Absent: President Tomanek

BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)

12. [25-0858R](#) RESOLUTION AUTHORIZING AND ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM DSF MANAGEMENT LLC OVER, UNDER, AND ACROSS CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)
[Cover Memo](#)

This Resolution passed unanimously.

Absent: President Tomanek

BY COUNCILOR KENNEDY (PUBLIC SAFETY)

13. [25-0848R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY HOMELAND SECURITY AND EMERGENCY MANAGEMENT DIVISION IN THE AMOUNT OF \$18,220.00 FOR THE PURPOSE OF MAINTAINING A LOCAL EMERGENCY MANAGEMENT PROGRAM.

Indexes:

Attachments: [Cover Memo](#)
[Exhibit A – 2024 EMPG Grant Agreement](#)

This Resolution passed unanimously.
Absent: President Tomanek

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

14. [25-0846R](#) RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO A MINNESOTA DEPARTMENT OF NATURAL RESOURCES LAKE SUPERIOR COASTAL PROGRAM GRANT SUPPORTING DEVELOPMENT OF A PARK POINT RECREATION AREA PLAN.

Indexes:

Attachments: [Cover Memo](#)
[Exhibit A](#)

This Resolution passed unanimously.
Absent: President Tomanek

15. [25-0849R](#) RESOLUTION OF INTENT TO SELL OR CONVEY CERTAIN REAL PROPERTY IN THE MORLEY HEIGHTS/PARKVIEW NEIGHBORHOOD.

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Exhibit D](#)
[Cover Memo](#)

This Resolution passed unanimously.
Absent: President Tomanek

END OF CONSENT AGENDA

ORDINANCES TABLED

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

16. [25-028-O](#) AN INTERIM ORDINANCE PURSUANT TO MINN. STAT. § 462.355, SUBD. 4, IMPOSING A MORATORIUM ON CERTAIN SHORT-TERM RENTAL PERMITS AND RELATED CITY ACTIVITIES AND APPROVALS PENDING COMPLETION OF A CITY STUDY WEIGHING THE NEED FOR ANY AMENDMENT TO OFFICIAL CONTROLS.

Indexes:

Attachments: [Cover Memo](#)

This Ordinance was removed from the table.
This Ordinance passed unanimously.
Absent: President Tomanek

The following entitled ordinances are to be read for the first time:

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

17. [25-029-O](#) AN ORDINANCE AMENDING CHAPTER 2, ARTICLE IV, SECTION 2-26 OF THE DULUTH CITY CODE TO EXEMPT CERTAIN CITY SINGLE-FAMILY HOUSING PROJECTS FROM CITY PREVAILING WAGE REQUIREMENTS.

Indexes:

Attachments: [Cover Memo 25-029-O](#)

This Ordinance was read for the first time.

18. [25-030-O](#) AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE MORLEY HEIGHTS/PARKVIEW NEIGHBORHOOD TO PARK HILL CEMETERY ASSOCIATION FOR NOMINAL CONSIDERATION.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

[Exhibit D](#)

[Exhibit E](#)

[Cover Memo](#)

This Ordinance was read for the first time.

BY COUNCILOR TOMANEK (PUBLIC WORKS & UTILITIES)

19. [25-031-O](#) AN ORDINANCE AMENDING CHAPTER 2, ARTICLE XXXV, SECTION 2-186 OF THE DULUTH CITY CODE AUTHORIZING THE DULUTH PUBLIC UTILITIES COMMISSION TO ESTABLISH STORMWATER INSPECTION AND REINSPECTION FEES.

Indexes:

Attachments: [20251103 Cover Memo](#)

This Ordinance was read for the first time.

The following entitled ordinances are to be read for the second time:

BY COUNCILOR AWAL (PERSONNEL)

20. [25-027-O](#) AN ORDINANCE TO INCORPORATE THE DULUTH PROTECTED CLASS COMMISSIONS AS COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION AND FURTHER ALLOWING THE ADDITION OF OTHER COMMITTEES WITHIN THE HUMAN RIGHTS COMMISSION.

Indexes:

Attachments: [Motion to Amend: Awal, DeLuca and Swenson \(Passed 8-1\)](#)

This Ordinance passed unanimously.
Absent: President Tomanek

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS