

DULUTH PUBLIC LIBRARY BOARD
Minutes of Regular Meeting
November 27, 2018

Call to Order: Vice president Sperl called the meeting of the Duluth Library Board to order at 4:30 p.m. on Tuesday, November 27, 2018.

Members Present: David Sperl, Matt Rosendahl, Lizzy Luoma, Sue Henke, Betty Ramsland, Nick Foucault (left at 5:30), Neil Glazman

Also Present: Carla Powers, community members: Debbi Rasmussen from the League of Women Voters, Library Technician Jessica Korpi, Library Supervisor Richmond Kinney, City Council liaison Em Westerlund (arrived at 4:35)

Absent: Matt Rosendahl, Sandy Scheiber

Presentation by Diversity Audit Committee members. Jessica Korpi and Richmond Kinney gave a presentation on the work done by the library's Diversity Audit Team, which worked on a project outlined in the strategic plan to document current celebration of Duluth's diverse communities. As part of its work the group brainstormed outcomes, conducted an audit of the three libraries, started a system-wide discussion of diversity, and worked together to create a definition of diversity. Areas of opportunity that the group identified included signage, art, posters and dollhouses. Printed information given to board members contained examples from other libraries of more inclusive ways of representing the library's users.

Agenda was reviewed and approved as written.

Public comment period: no comments

Minutes: Minutes of the October 23, 2018 board meeting were approved as drafted with voice consent.

Reports: Reports reviewed as written.

Old Business:

Library Advocacy update

- Westerlund reported that city councilors recently received information on the initial planning stages of the Medical District planning. No new information was provided to the board on the city's consideration of including a library project at this stage.
- Letter drafted via bullet points during the meeting. The letter will be put together by Rosendahl and Sperl. Board will review via email prior to it being sent to city councilors prior the next board meeting.

Library Board vacancy

- One vacancy remains and six applications have been received. Notifications were placed in all three branches to inform users and encourage applicants of diverse backgrounds to consider the position.

New Business:

Library Usage Statistics

- Report was reviewed. Data is provided for each month and for each facility. This is useful information when looking at trends.

- Usage at the main building has increased since the Superior Street reconstruction wrapped up in the fall.
- A subcommittee was formed to analyze and condense this data for the board. Henke and Glazman agreed to serve on the subcommittee. They will look for one more board member to join them.

2019 Meeting Dates

All meetings begin at 4:30 p.m. and take place in the Conference Room at the Main Library unless otherwise noted.

January 22

February 26 – Mt. Royal

March 26 – annual meeting, election of officers

April 23

May 28

June 25 – West Duluth Branch

July – NO MEETING

August 27

September 24

October 22

November 26

December – NO MEETING

Adjournment: Meeting adjourned at 5:40 pm.

Next meeting: Tuesday, January 22, 2019; 4:30 p.m. in the Main Library conference room