



## Grant Contract Agreement

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<b>Minnesota Department of Public Safety (“State”)</b> Office of Traffic Safety 445 Minnesota Street, Suite 1620 St. Paul, Minn., 55101	<b>Grant Program:</b> 2024 Traffic Safety Vehicle  <b>Grant Contract Agreement No.:</b> A-TSV24-2024-DULUTHPD-027
<b>Grantee:</b> Duluth Police Department 2030 N. Arlington Ave. Duluth, Minn. 55811-2030	<b>Grant Contract Agreement Term:</b>  <b>Effective Date:</b> April 30, 2024 <b>Expiration Date:</b> June 30, 2025
<b>Grantee’s Authorized Representative:</b> Kerry Cronin Duluth Police Department 2030 N. Arlington Ave. Duluth, Minn. 55811-2030 (218) 730-5422 kcronin@duluthmn.gov	<b>Grant Contract Agreement Amount:</b> Original Agreement \$ 63,500.00 Matching Requirement \$ 12,700.00
<b>State’s Authorized Representative:</b> Kammy Huneke 445 Minnesota Street, Suite 1620 Saint Paul, Minn., 55101 (651) 201-7070 kammy.huneke@state.mn.us	<b>Federal Funding:</b> CFDA/ALN: N/A <b>FAIN:</b> N/A <b>State Funding:</b> P0792B1 - Chap. 68, H.F. No 2887, Sec. 4 Public Safety, Subd. 5  <b>Special Conditions</b> Attached and incorporated into this grant contract agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2024 Traffic Safety Vehicle Application [“Application”] which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 1620, Saint Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the 2024 Traffic Safety Vehicle Program Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the



matching requirement will be met by the Grantee.

**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

### 1. ENCUMBRANCE VERIFICATION

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### 3. STATE AGENCY

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-TSV24-2024-DULUTHPD-027/ 3000095031

Project No.(indicate N/A if not applicable): 24-04-01

### 2. GRANTEE

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

**CITY OF DULUTH** a Minnesota municipal corporation

By: \_\_\_\_\_  
Its Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

Countersigned:

\_\_\_\_\_  
City Auditor

Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative



Special Conditions:

***Survival of grant product:*** The Grantee must own and maintain property acquired with grant funds in a manner consistent with the original purpose of this grant and in accordance with grantee capital equipment policies and procedures. The Grantee shall not at any time during the useful life of the property (useful life defined as an estimate of the number of years the property remains in usable condition for the purpose intended as set forth in the grant agreement and associated documents), sell, dispose or convert property acquired pursuant to this grant to uses other than those specified, without the prior written approval of Grantor.

Budget Summary

Budget				
Budget Category		State Reimbursement	Local Match	
Vehicle / Equipment				
Vehicle/Equipment		\$63,500.00	\$12,700.00	
Total		\$63,500.00	\$12,700.00	
Routine Maintenance / Insurance				
Routine Maintenance/Insurance		\$0.00	\$0.00	
Total		\$0.00	\$0.00	
Admin Time				
Admin Time		\$0.00	\$0.00	
Total		\$0.00	\$0.00	
Total		\$63,500.00	\$12,700.00	