



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Master

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Type: Resolution

Status: Approval Review

Version: 1

**Agenda
Section:**

Committee: Personnel

File Created: 04/18/2022

Subject:

Final Action:

Title: RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF SEASONAL RECREATION LEAD INSTRUCTOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Internal Notes:

Agenda Date: 04/25/2022

Sponsors:

Enactment Date:

Attachments: Exhibit A

Enactment Number:

Recommendation:

Hearing Date:

Drafter: aott@duluthmn.gov

Effective Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1		Ben Van Tassel		4/19/2022
1	2		Rebecca St. George		
1	3		Noah Schuchman		

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 22-0357R

RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF SEASONAL RECREATION LEAD INSTRUCTOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

CITY PROPOSAL:

RESOLVED, that the proposed specifications for the new civil service classification of seasonal recreation lead instructor (attached as Exhibit A), which were approved by the civil service board on March 1, 2022, are approved. This classification shall be subject to the city's collective bargaining agreement with its basic unit employees; and that pay range for said classification shall be Range 15, pay rate of \$2,425 to \$2,783 per month.

STATEMENT OF PURPOSE: The new classification of seasonal recreation lead instructor has been created to add staffing to the parks & recreation division during the summer months to assist with the programming they offer to the community. This position coordinates the day-to-day operations of recreation programs and is responsible for the development of curriculum, preparing sites for programs, communications, evaluations, and training other summer program staff. The pay range negotiated for the classification is Range 15, pay rate of \$2,425 to \$2,783 per month.