

DULUTH TRANSIT AUTHORITY

2402 West Michigan Street * Duluth, MN * (218) 722-4426

Special Board of Directors Meeting

Wednesday, October 24, 2018

Zeitgeist Arts & Community Center

2:00 p.m.

MINUTES

Directors Present: Aaron Bransky, President Rondi Watson, Vice President Henry Banks, Secretary/Treasurer Ed Gleeson	Julie Zaruba Fountaine Mike Casey Tom Szukis	Directors Excused: Joshua Smerdon Krystal Brandstatter	Directors Absent:
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DTA Staff Present: Phil Pumphrey, General Manager Carla Montgomery, Director of Finance Chris Belden, Director of Planning & Grants	Lisa Paczynski, Administrative Assistant Heath Hickok, Director of Marketing Nancy Brown, Procurement Manager
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Others Present: Jim Heilig	
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Call to Order: President Bransky called the meeting to order at 2:02 p.m.

Public Comment

* None.

Action Items

* Resolution No. 237 Award Light-Duty Paratransit Vehicles: A motion was made by Director Gleeson and seconded by Secretary/Treasurer Zaruba Fountaine to approve the Board of Directors July 25, 2018 Resolution No. 222 concerning the purchase of 3 small minivans for STRIDE. After reviewing the independent cost-estimate and comparing the 4 proposals received, DTA staff determined the bid received from North Central Bus was the most responsive and responsible bid. Resolution carries.

OCTOBER 2018 – RESOLUTION NO. 237

Concerning the award of Light-Duty Paratransit Vehicles:

Whereas, the DTA has determined that Light-Duty Paratransit Vans are needed to provide STRIDE service for small occupancy ride requests and provide an adequate number of spare vehicles in the event of maintenance on other fleet vehicles;

Whereas, competitive proposals were sought and the DTA received four (4) responses;

Whereas, after review of the responses, DTA staff determined that the proposed vehicle from North Central Bus fulfills the DTA’s requirements and was priced fairly and reasonably; and

Whereas, three (3) light-duty vehicles will serve current demand and provide a spare for the near term.

Now, therefore be it resolved, that the DTA Board hereby approves the contract for Light-Duty Paratransit Vehicles to North Central Bus Company, and the purchase of three (3) BraunAbility paratransit vans in the amount of \$47,599.00 each, for a total purchase of \$142,797.00.

PASSED AND ADOPTED THIS 24TH DAY OF OCTOBER 2018 BY THE BOARD OF DIRECTORS OF THE DULUTH TRANSIT AUTHORITY.

Announcements

- Electric Bus Launch Event at Duluth Transportation Center (Downtown) – Thursday, October 25, 2018 at 10:00 a.m.
- Regular Board of Directors & Committee Meetings – Wed., November 28, 2018 at 4 p.m.
- December Board of Directors & Committee Meetings – Wed., ***December 19***, 2018 at 4 p.m.

Adjournment

With there being no further business, a motion was made by Vice President Watson and seconded by Director Gleeson to adjourn the October 24, 2018 Special Board of Directors and Committee Meetings. The motion was unanimously carried – meeting adjourned at 2:20 p.m.

Respectfully submitted,
Lisa Paczynski

Aaron Bransky, President

Date