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November 22, 2022

RE: Duluth – Midtown Park Project
Proposed Contract Amendment
SEH No. DULUT 169173

Katie Bennett
Project Coordinator
City of Duluth – Parks & Recreation
441 West 1st Street
Duluth, MN 55802

Dear Katie:

Throughout the development and design of the Midtown Park Project, it has been determined that additional services have been and will be required outside of the original Contract Scope of Work. To coordinate the proposed project with MnDOT and the Twin Ports Interchange (TPI) Work Plan #3 project, the additional services described below were unforeseen and in addition to our Contract.

Our original contract for the Midtown Park Project is \$39,797.93. The additional work outlined in this letter reflects a Contract Amendment of \$23,500 in total. A detailed description of the additional work follows below.

ADDITIONAL SERVICES

Task 1.4 Final Preferred Design Alternative **Task Fee \$11,000**
When the project was originally scoped, our plan was to develop one Final Preferred Design Alternative based on development and refinements in Task 1.3. After development of the Final Preferred Design Alternative, updates were requested by the City and MnDOT to review additional alternatives to meet project goals. Additional work and time was required for meetings and coordination with both Northland Consulting Engineers to mesh the park design with the parking lot design layout, and with MnDOT for overall coordination with their TPI Work Plan #3 project.

Task 2.1 Construction Documents **Task Fee \$12,500**
In this task, a Construction Document package was created based on Task 1.4 including 13 plan layout and detail sheets, Special Provisions, and a detailed Statement of Estimated Quantities (SEQ), broken into percentages compared to the original MnDOT TPI Work Plan #3 project. Greater time was required than anticipated to determine the level and detail to calculate the SEQ and percentages

Engineers | Architects | Planners | Scientists

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for comparison with MnDOT's project. During construction document development and after several meetings with MnDOT, the City determined that a compromised Option #2 is the new Final Preferred Design Alternative, and the Construction Documents need to be modified accordingly. This change requires modification of the existing Drawings, SEQ, and cost estimate to reflect the following: walk connection to skate park only & N 22nd Ave W; reconstruction west walk; curb & gutter, bituminous patch at N 22nd Ave W; and grading, soil mitigation and turf restoration. This work includes evaluation and design modification of site layout of features and circulation, grading, and site restoration. Special Provisions are no longer necessary for the Option #2 work; however, any references will need to be eliminated from the Drawings. The site layout under the bridge will remain as previously proposed and will not be modified.

The total of the extra design services is \$23,500 and we are requesting a Contract Amendment for that amount.

Please call me after you review this request with any questions.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Karl Weissenborn, PLA
Project Manager
(Lic. MN)

c: Cliff Knettel, City of Duluth
James Gittemeier, City of Duluth
Matt Bolf, SEH
Karyn Luger, SEH