



James J. Benning II, P.E.
Director, Public Works & Utilities

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July 23, 2025

SENT VIA EMAIL & U.S. MAIL

Joelle Bodin, C.M.
Director of Finance & Administration
Duluth Airport Authority
4701 Grinden Drive
Duluth, MN 55811
jbodin@duluthairport.com

Dear Ms. Bodin,

Your appeal from the June 11, 2025, decision of the City of Duluth ("City") Director of Public Works and Utilities will be heard by the Duluth Public Utilities Commission on Tuesday, August 19, 2025, at 5:15pm, in Council Chambers on the third floor of Duluth City Hall.

We request that you or your representative be present at this meeting to provide a presentation regarding the appeal and answer any questions from the Commission. All materials filed with your appeal will be provided to the Commission, and any additional written submissions or documents you wish the Commission to consider during the appeal hearing must be delivered to the Duluth City Clerk's Office by 4:30 p.m. August 11, 2025, either personally at 318 City Hall, 411 West First Street, Duluth, MN 55802 or by email at clerks@duluthmn.gov. Please also copy the Director of Public Works and Utilities on any additional appeal documents.

Public Works and Utilities staff will be present at the appeal to deliver a recommendation to the Commission, and written staff facts and findings should be published on the City website one week before the hearing date as part of the August 19 DPUC meeting agenda.

If you have any questions about this process, please feel free to call or email me at jbenning@duluthmn.gov.

Sincerely,

James J. Benning II, P.E.
Director, Public Works & Utilities
City of Duluth