

## LATERAL POLICE OFFICER

### PURPOSE:

To ensure preservation of peace and public safety through the enforcement of local, state, and Federal laws, and by providing support and assistance during emergency or crisis situations.

### FUNCTIONAL AREAS:

1. Patrol designated district to ensure preservation of peace and public safety.
  - \* A. Inspect persons, places, and property exposed to crime.
  - \* B. Identify, report, and/or correct hazards to public safety.
  - \* C. Provide services for public convenience.
  - \* D. Monitor and enforce compliance with laws.
  - \* E. Direct traffic.
  - F. Administer specialized tests to determine illegal drug or alcohol consumption.
  - \* G. Establish and maintain professional relationships with the general public.
  - \* H. Maintain a positive, visible law enforcement presence in the community.
  
2. Identify, apprehend, and assist in the prosecution of suspected violators of the law.
  - \* A. Respond to and document reports of crime.
  - \* B. Stop, detain, identify, and search persons suspected of criminal activity.
  - \* C. Plan, conduct, coordinate, and document investigations of possible criminal activity.
  - \* D. Interview, question, and/or interrogate victims/complainants, witnesses, informants, and suspects of possible criminal activity.
  - \* E. Transcribe notes and recordings into formal written reports.
  - \* F. Collect and preserve evidence.
  - \* G. Coordinate case preparation with assigned prosecutors, law enforcement, and other personnel.
  - \* H. Execute search and/or arrest warrants, using only the appropriate level of physical force necessary.
  - \* I. Testify in court.
  - \* J. Refer victims/complainants to appropriate service agencies.
  - \* K. Gather intelligence and other information relating to possible criminal activity.
  - \* L. Conduct surveillance operations.
  
3. Respond to non-emergency, emergency, and crisis situations.
  - \* A. Establish control during unusual incidents or civil disorders.
  - \* B. Assist in calming neighborhood and family disputes.
  - \* C. Administer first aid to the injured.
  
4. Perform other related duties as required.
  - A. Instruct entry-level personnel as Field Training Officer.
  - B. Participate in Special Operations Units as assigned.
  - C. Acquire and maintain specialized knowledge or skill areas.
  - D. Instruct others during training sessions, classes, and group meetings.
  - E. Analyze, organize, and present intelligence and other information relating to suspected criminal activity.
  - F. Reconstruct incidents using mathematical, computer, and other techniques.

## MINIMUM QUALIFICATIONS

Education & Experience Requirements (standards are determined by the Minnesota Peace Officers Standards and Training Board):

- 1.\* Applicants must meet one of the following requirements and have a minimum of three (3) additional years of experience as a licensed police officer working in a law enforcement capacity:
  - A. Possess a valid license for Peace Officer in the State of Minnesota; or
  - B. Have the status of "eligible to be licensed" as defined by the Minnesota P.O.S.T. Board; or
  - C. Have completed basic requirements in another state and be considered eligible by the Minnesota P.O.S.T. Board; or
  - D. Be considered an exception to all of the above options and eligible by the Minnesota P.O.S.T. Board.

Driver's License Requirement:

- 1.\* Possess a valid Minnesota Class "D" Driver's License or privilege.

Hearing Requirements:

- 1.\* Must take audiometer test and meet specified hearing standards (shown below) in each ear, with or without auditory aids. Hearing loss cannot exceed any of the following:
  - A. Average hearing loss of 25 decibels (ANSI) at 1000, 2000, and 3000 Hertz.
  - B. Single reading of 35 decibels at 1000, 2000, and 3000 Hertz.
  - C. Single reading of 35 decibels at 500 Hertz.
  - D. Single reading of 45 decibels at 4000 Hertz.

Vision Requirements:

- 1.\* Must have uncorrected vision of no worse than 20/200 in each eye corrected to 20/20 vision in one eye and not worse than 20/40 vision in the other eye. A satisfactory history of soft contact lens wear for more than one year with vision corrected to 20/20 in one eye and no worse than 20/40 in the other eye, is also accepted.

Physical Requirements:

- \* A. Remain physically able to sit, stand, and walk for long periods of time.
- \* B. Remain cardiovascularly fit to chase and subdue suspects over all terrain conditions, rapidly climb stairs, and other tactical situations.
- \* C. Retain grip strength adequate to grasp and handle equipment, weapons, and suspects.
- \* D. Able to lift and carry equipment, and other items weighing up to 75 pounds alone, and up to 150 pounds occasionally with assistance.
- \* E. Ability to push, pull, and/or drag up to 150 pounds with or without assistance.
- \* F. Must meet the medical standards and possess the physical abilities to perform in the functional areas listed above and in the ability requirements listed below.

Knowledge Requirements:

- \* A. Knowledge of Federal, State, and local laws and their interpretations.
- \* B. Knowledge of procedural issues in detaining and apprehending suspects.
- C. Knowledge of geographical and cultural aspects of the City and district assigned.
- D. Knowledge of Departmental policies and procedures.
- E. Knowledge of available support and governmental agencies and the services they provide.
- F. Knowledge of radio communication procedures.
- \* G. Knowledge of procedures and techniques for legally and safely detaining, searching,

- and arresting suspects.
- H. Knowledge of procedures and techniques for collecting, marking, and preserving evidence.

Skill Requirements:

- \* A. Skill in accurately observing, perceiving, and recalling persons, places, objects, and incidents.
- \* B. Skill in clearly, concisely, and accurately describing observations in oral or written form.
- \* C. Skill in operating a motor vehicle in a safe, defensive manner, occasionally at high speeds under emergency conditions.
- \* D. Skill in recognizing potential hazards.
- \* E. Skill in questioning, interviewing, and interrogating suspects, witnesses, and informants.
- \* F. Skill in securing and searching crime scenes for the purpose of obtaining evidence.
- \* G. Skill in applying first aid or medical attention to injured persons.
- \* H. Skill in analyzing situations to determine appropriate action.
- \* I. Skill in communicating to exchange or convey information, or give instructions.
- \* J. Skill in executing defensive techniques in perilous situations.
- \* K. Skill in the use of firearms and other protective tools and devices.

Ability Requirements:

- \* A. Ability to maintain and use patrol equipment.
- \* B. Ability to remain alert while seated on patrol for long periods of time.
- \* C. Ability to write legibly.
- \* D. Ability to sketch a diagram and photograph crime scenes and traffic accidents.
- \* E. Ability to take accurate measurements.
- \* F. Ability to use both digital and analog mobile communication equipment.
- \* G. Ability to maintain a professional and business-like demeanor, even during stressful and adverse situations.
- \* H. Ability to act decisively and forcefully at appropriate times.
- \* I. Ability to understand, implement, and give oral instructions.
- \* J. Ability to pursue and arrest a suspect over varied and demanding terrain.
- \* K. Ability to effect a physically forceful arrest.
- \* L. Ability to exert control over others verbally and physically during crisis and emergency situations.
- \* M. Ability to read and interpret a variety of legal and technical data.
- \* N. Ability to make arithmetic calculations involving fractions, decimals, and percentages.
- \* O. Ability to establish good working relationships with superiors, peers, and the general public.
- \* P. Ability to be courageous and careful and to use good judgment in crisis and life-threatening situations.
- \* Q. Ability to apply principles of logical or scientific thinking to define problems, collect data, establish facts, and draw valid conclusions.
- \* R. Ability to maintain relevant certifications and licensure.
- \* S. Ability to attend work on a regular basis.

\* Essential functions, or requirements necessary on the first day of employment.

HR:	Union: Police	EEOC: Protective Service	CSB:	Class No:
WC: 7720	Pay: 326	EEOF: Police Protection	CC:	Resolution: