

Council Agenda Item 25-0565R



MEETING DATE: July 21, 2025

SUBJECT/TITLE: RESOLUTION AUTHORIZING A THREE-YEAR LEASE AGREEMENT WITH INDEPENDENT SCHOOL DISTRICT NO. 709 FOR CONTINUED USE OF SPACE IN THE WASHINGTON CENTER FOR ITS HEAD START AND EARLY CHILDHOOD FAMILY EDUCATION PROGRAMS.

SUBMITTED BY: Henry Martinsen, Property Services

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Supported by ISD 709 Educational Board

PREVIOUS COUNCIL ACTION: Resolution #22-0641 (2022-2025) Former 3-year lease for the use of same space.

BACKGROUND: The City has opted to provide this space at a cost significantly under market value for 10+ years. As the mission and benefits of the Early Childhood Family Education program is to provide vital information and support for parents and their young children (birth through three years of age) through educational programming and related services.

BUDGET/FISCAL IMPACT: In consideration for the use of space, ISD 709 will initially pay the City annual rent of \$21,123.20 in 2025, which is an increase of nearly \$3600. Each year the annual rent will increase by four percent (4%).

In addition, ISD 709 will pay \$100 per month for garbage and recycling services throughout the entire term. ISD 709 will have exclusive use of four rooms, totaling 3,280 square feet, and is responsible to maintain its exclusive space. The City is responsible to provide electric, natural gas, water and sewer utility at its own expense and perform major repairs and non-routine maintenance to the leased premises.

OPTIONS: Deny lease renewal

NECESSARY ACTION: Approve.

ATTACHMENTS: See Exhibit 1