

Council Agenda Item 25-0842R



MEETING DATE: October 27, 2025

SUBJECT/TITLE: RESOLUTION AUTHORIZING CITY OFFICIALS TO PURCHASE AND CONTRACT FOR SOFTWARE AND TECHNOLOGY PRODUCTS AND SERVICES, SUBJECT TO CITY ATTORNEY AND INFORMATION TECHNOLOGY REVIEW AND APPROVAL.

SUBMITTED BY: Karla Culhane, Director of Administrative Services

RECOMMENDATION: Approve Resolution

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND: The city's IT department purchases a high volume of software and technology products and services to support the city's day to day operations. The terms and conditions associated with the software and technology products purchased by the IT department often contain indemnification clauses which currently need city council approval despite the low dollar amounts involved with the purchases. This resolution will allow the manager of the IT department, city purchasing agent and the city attorney to review these agreements and authorize purchases without city council approval if the dollar amounts do not otherwise trigger city council approval under Chapter 41 of the Duluth City Code.

BUDGET/FISCAL IMPACT: There will be little or no fiscal impact other than to streamline purchasing of low-cost software and technology products and services.

OPTIONS: N/A

NECESSARY ACTION: Approve resolution

ATTACHMENTS: N/A