

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
OCTOBER 27, 2021
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, October 27, 2021, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

10 A.M. PUBLIC HEARING RE AIRPARK LAND SALE

I. ROLL CALL

Present: Vice President Yvonne Solon, Secretary Patrick Boyle, Treasurer Mike Jugovich (left at 10:45 a.m.), Assistant Treasurer Tyrone Walker, Commissioner Ray Klosowski and Commissioner Rick Revoir. Absent: President Tony Sertich

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Director of Government & Environmental Affairs Jeff Stollenwerk, Director of Communication & Marketing Jayson Hron, Facilities Manager Dean Lembke, Sr. Accountant Shellie Golden, Accountant Sheryl Toland, Jonathan Lamb of Lake Superior Warehousing, Mark Schill of Praxis Strategy Group, Frances Smith, Joseph McGinnis and William Hawn of US Coast Guard.

II. APPROVAL OF MINUTES

1. Regular Meeting, September 15, 2021
Jugovich/Walker moved approval, motion unanimously carried.

III. REPORT OF TREASURER

1. Financial Statement ending September 30, 2021

RESOLUTION NO. 37-21

Jugovich/Klosowski moved approval and Res. 37-21 unanimously adopted.

IV. COMMITTEE REPORTS

1. Budget & Finance

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Government & Environment
3. Communications & Marketing
4. Facilities Management

VI. ACTION ITEMS (Resolutions)

1. U.S. Customs and Border Protection Inspection Facility Security System-Summit Companies

RESOLUTION NO. 38-21

Revoir/Klosowski moved approval and Res. 38-21 unanimously adopted. (See attached Resolution).

2. Seaway Building Suites 101 & 102 Buildout

RESOLUTION NO. 39-21

Walker/Revoir moved approval and Res. 39-21 unanimously adopted. (See attached Resolution).

3. Airpark Land Sale – Charlumax Properties LLC

RESOLUTION NO. 40-21

Klosowski/Boyle moved approval, roll call taken and Res. 40-21 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

VIII. GENERAL DISCUSSION

1. Strategic Planning Presentation by Mark Schill, Praxis Strategy Group
2. Other

IX. OTHER MATTERS

1. Future Board Meetings: December 15

Meeting Adjourned by Vice President Solon



Patrick Boyle, Secretary