



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, August 26, 2024

7:00 PM

Council Chamber

ROLL CALL

- Present:** 7 - Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Lynn Nephew, Councilor Tara Swenson and President Roz Randorf
- Absent:** 2 - Councilor Azrin Awal and Vice President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [24-040](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2024-08-12, Minutes](#)

These Minutes were approved.

REPORTS FROM OTHER OFFICERS

REPORTS OF COUNCIL COMMITTEES

REPORTS OF COUNCIL OPEN ISSUES

OPPORTUNITY FOR CITIZENS TO BE HEARD

CONSENT AGENDA

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

- 2. [24-0630R](#) RESOLUTION APPROVING THE TEMPORARY EXPANSION OF THE DESIGNATED SERVING AREAS ASSOCIATED WITH THE ON-SALE INTOXICATING LIQUOR LICENSES OF VARIOUS LICENSEES

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted.

- 3. [24-0631R](#) RESOLUTION APPROVING ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES TO VARIOUS LICENSEES.

Indexes:

Attachments: [Attachment A](#)

[Attachment B](#)

[Attachment C](#)

This Resolution was adopted.

- 4. [24-0658R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L30559 WITH TYLER TECHNOLOGIES, INC. FOR A COMPREHENSIVE COMMUNITY DEVELOPMENT AND BUSINESS MANAGEMENT SOFTWARE SYSTEM FOR AN INCREASE OF \$8,700 AND A NEW AMOUNT OF \$724,111.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

- 5. [24-0665R](#) RESOLUTION APPROVING THE ISSUANCE OF A LAWFUL GAMBLING PREMISES PERMIT TO THE LAKE SUPERIOR STEELHEAD ASSOCIATION

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted.

- 6. [24-0674R](#) RESOLUTION APPROVING ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES TO VARIOUS LICENSEES.

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted.

BY VICE PRESIDENT TOMANEK (PERSONNEL)

- 7. [24-0667R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF LIFE SAFETY SUPERVISOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

- 8. [24-0669R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF WATER LAB CHEMIST, INCLUDING A TITLE CHANGE TO WATER QUALITY COMPLIANCE OFFICER, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

- 9. [24-0671R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF SENIOR POLICE DATA OPERATIONS & ADMINISTRATIVE ANALYST, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

- 10. [24-0672R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF SENIOR POLICE COMPLIANCE & RECORDS ADMINISTRATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

- 11. [24-0675R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JEROME

JOHNSON TO THE SEAWAY PORT AUTHORITY OF DULUTH.

This Resolution was adopted.

12. [24-0676R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF MAYA MATTKE TO THE DULUTH ENTERTAINMENT CONVENTION CENTER AUTHORITY

This Resolution was adopted.

13. [24-0677R](#) RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF STREET MAINTENANCE OPERATIONS COORDINATOR.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

14. [24-0690R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF ADAM MCGILL TO THE DULUTH TRANSIT AUTHORITY.

This Resolution was adopted.

BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

15. [24-0670R](#) RESOLUTION AUTHORIZING THE EXECUTION AND RECORDATION OF A DECLARATION AFFECTING A PORTION OF SIXTH AVENUE EAST AND NEARBY ALLEY BEING CONSTRUCTED OR IMPROVED AS PART OF THE REGIONAL EXCHANGE DISTRICT.

Indexes:

Attachments: [Exhibit 1](#)
[Exhibit 2](#)

This Resolution was adopted.

16. [24-0678R](#) RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN ADDENDUM TO THE SUB-RECIPIENT FUNDING AGREEMENT WITH LIFE HOUSE TO PROVIDE EMPLOYMENT AND TRAINING SERVICES FUNDED THROUGH THE MINNESOTA DEPARTMENT OF HUMAN SERVICES YOUTHRISE HOMELESS YOUTH STIPEND PILOT PROGRAM TO ADD STANDARD STATE CONTRACT PROVISIONS.

Indexes:

Attachments: [Document A](#)

This Resolution was adopted.

- 17. [24-0679R](#) RESOLUTION AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN ADDENDUM TO THE GRANT AGREEMENT WITH YOUTHPRIZE TO PROVIDE EMPLOYMENT AND TRAINING SERVICES FUNDED THROUGH THE MINNESOTA DEPARTMENT OF HUMAN SERVICES TO ADD STANDARD STATE CONTRACT PROVISIONS.

Indexes:

Attachments: [Document A](#)

This Resolution was adopted.

- 18. [24-0685R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH TO SHARE THE COST OF A SENIOR HOUSING DEVELOPER POSITION, COORDINATE HOUSING DEVELOPMENT SERVICES, AND ACCEPT REIMBURSEMENT FROM THE HRA FOR 50 PERCENT OF THE CITY'S PAYROLL AND BENEFITS EXPENSES FOR THE POSITION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

- 19. [24-0687R](#) RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION IN CONNECTION WITH SOFIDEL AMERICA

This Resolution was adopted.

- 20. [24-0688R](#) RESOLUTION SUPPORTING THE APPLICATION OF SOFIDEL AMERICA CORP. TO DEED FOR A MINNESOTA INVESTMENT FUND GRANT/REBATE OF UP TO \$3.1 MILLION.

This Resolution was adopted.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

- 21. [24-0644R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH ST. LOUIS COUNTY FOR THE 2025 CHIP SEAL PROJECT AT VARIOUS LOCATIONS IN THE CITY OF DULUTH.

Indexes:

Attachments: [City of Duluth - Cooperative Agreement - CP 0000-727546 \(2025 Chip Seal\)](#)

This Resolution was adopted.

22. [24-0660R](#) RESOLUTION AUTHORIZING A SOLE SOURCE PURCHASE OF WATER METER PARTS FROM BADGER METER, INC., IN THE AMOUNT OF \$152,119.42.

This Resolution was adopted.

23. [24-0681R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH NORTHLAND CONSULTING ENGINEERS, LLP FOR ENGINEERING SERVICES FOR WATER MAIN DESIGN SERVICES, FOR AN AMOUNT NOT TO EXCEED \$59,450.00

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

24. [24-0682R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH CIRRUS DESIGN CORPORATION TO ACCEPT REIMBURSEMENT FOR COST OF CONSTRUCTING A RECTANGULAR RAPID FLASHING BEACON SYSTEM ALONG AIRPORT ROAD IN THE AMOUNT OF \$55,000.

Indexes:

Attachments: [Exhibit A](#)
[Agreement](#)

This Resolution was adopted.

25. [24-0683R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH LHB, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE LAKEWOOD BUILDING REPAIRS PROJECT IN THE AMOUNT OF \$50,820.00

This Resolution was adopted.

26. [24-0684R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH MSA PROFESSIONAL SERVICES, INC. TO PROVIDE ENGINEERING SERVICES FOR THE LIFT STATION 27, 40, and 3 REHAB PROJECT IN THE AMOUNT OF \$180,446.00.

Indexes:

Attachments: [Lift Station Maps](#)

This Resolution was adopted.

BY COUNCILOR AWAL (RECREATION, LIBRARIES & AUTHORITIES)

27. [24-0666R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH EPC ENGINEERING & TESTING, FOR PROFESSIONAL GEOTECHNICAL AND MATERIAL TESTING SERVICES FOR DULUTH LAKEWALK PROJECT IN AN AMOUNT NOT TO EXCEED \$99,234.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted.

END OF CONSENT AGENDA

The following entitled ordinances are to be read for the first time:

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

28. [24-040-O](#) AN ORDINANCE DEDICATING A PERPETUAL EASEMENT FOR STREET PURPOSES OVER CITY-OWNED PROPERTY.

Indexes:

Attachments: [Exhibit A-Street Ordinance](#)

This Ordinance was read for the first time.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS