



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

MN Statutes, 13D.02. *Members may participate by interactive technology*

Monday, July 13, 2026

6:00 PM

Council Chambers

ROLL CALL

Present: Clanaugh, Desotelle, Durrwachter, Forsman, Johnson, Randorf, Kennedy, Nephew
Absent: Tomanek

Vice President Kennedy attending virtually via Teams.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [26-021](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2026-06-29 City Council Minutes](#)

Minutes accepted without objection.

REPORTS FROM THE ADMINISTRATION

FIRST PUBLIC COMMENT PERIOD (AGENDA ITEMS)

No members of the public spoke during Agenda Items Public Comment Period.

SECOND PUBLIC COMMENT PERIOD (NON-AGENDA ITEMS)

Brian Scott spoke regarding the Lester Park Petitions. Roy Hamlin spoke regarding the vape shop being constructed next to Hamlin Music Academy. Loren Martell spoke about increasing wages for the Police Chief while an affordability crisis is ongoing.

Following the Public Comment Period, a brief recess was called by President Nephew at 6:11. Meeting resumed at 6:14.

CONSENT AGENDA

Motion to approve made by Councilor Clanaugh, seconded by Councilor Desotelle. Motion carried unanimously by roll call vote (8-0).

BY COUNCILOR RANDORF (FINANCE)

2. [26-0594R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF KARLA CULHANE AS CITY ADMINISTRATOR FOR THE CITY OF DULUTH AND AUTHORIZING THE EXECUTION OF AN EMPLOYMENT CONTRACT WITH KARLA CULHANE.

Indexes:

Attachments: [Cover Memo](#)
 [Document A](#)

This Resolution was adopted.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

5. [26-0638R](#) RESOLUTION APPROVING THE ISSUANCE OF VARIOUS LIQUOR LICENSES

Indexes:

Attachments: [Transfer App, SHB from Lakeside Liquors](#)
 [Grandma's PP5M Finish Area Layout](#)
 [Grandma's PP5M Temp. Liq.](#)

This Resolution was adopted.

BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

6. [26-0621R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE MINNESOTA DEPARTMENT OF TRANSPORTATION IN AN AMOUNT OF \$465,830 FOR THE PURPOSE OF PROVIDING COORDINATION

AND OVERSIGHT OF COMMUNITY LIAISON WORKFORCE
RECRUITMENT AND ENGAGEMENT ACTIVITIES IN SUPPORT OF THE
BLATNIK BRIDGE REPLACEMENT PROJECT FOR THE PERIOD OF
JULY 1, 2026 THROUGH JUNE 30, 2031.

Indexes:

Attachments: [Cover Memo MNDOT Community Liaisons Contract 1061742](#)
[Exhibit A - MNDOT Community Liaisons Contract 1061742](#)

This Resolution was adopted.

7. [26-0624R](#) RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT
BETWEEN THE CITY OF DULUTH, ONE ROOF COMMUNITY HOUSING
AND THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH,
MINNESOTA, FOR THE DEVELOPMENT OF THE PLAT TITLED
“HARBOR HIGHLAND FIRST DIVISION” LOCATED NORTH OF HARBOR
HIGHLANDS DRIVE.

Indexes:

Attachments: [Harbor Highlands Cover Memo.pdf](#)
[1 - Harbor Highlands First Add DA.docx](#)
[2 - 24-103 FINAL PLAT 3-18-25.pdf](#)
[3 - PLSUB-2411-0007 Staff Report and Attachments.pdf](#)
[4 - 3-27-25 PC Minutes.pdf](#)

This Resolution was adopted.

BY VICE PRESIDENT KENNEDY (COMMITTEE OF THE WHOLE)

8. [26-0632R](#) RESOLUTION APPOINTING ELECTION JUDGES FOR THE AUGUST 11,
2026 STATE PRIMARY ELECTION AND FOR THE NOVEMBER 3, 2026
STATE GENERAL ELECTION.

Indexes:

Attachments: [2026 Election Judges](#)

This Resolution was adopted.

BY COUNCILOR DESOTELLE (PUBLIC WORKS & UTILITIES)

9. [26-0616R](#) RESOLUTION APPROVING SETTLEMENT IN THE AMOUNT OF
\$18,443.83 TO MAI KIM FOR PROPERTY DAMAGE CLAIMS.

Indexes:

Attachments: [Exhibit A](#)
[Cover Memo](#)

This Resolution was adopted.

10. [26-0627R](#) RESOLUTION AWARDING A CONTRACT TO INSITUFORM TECHNOLOGIES USA, LLC. FOR THE 2026 CIPP SANITARY SEWER LINING PROJECT - CITYWIDE IN THE AMOUNT OF \$1,376,662.99.

Indexes:

Attachments: [Cover Memo](#)
[26-99538 Bid Summary](#)
[2362Resolution Map](#)

This Resolution was adopted.

11. [26-0628R](#) RESOLUTION AWARDING A CONTRACT TO MJ COMPANIES, LLC., FOR THE 2026 NORTON ROAD SITE 1 CULVERT REPLACEMENT PROJECT IN THE AMOUNT OF \$224,212.00.

Indexes:

Attachments: [Cover Memo](#)
[Bid Tabs 26-99545](#)
[Project Location Exhibit](#)

This Resolution was adopted.

12. [26-0629R](#) RESOLUTION AUTHORIZING THE APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY FOR A LOAN FROM THE DRINKING WATER REVOLVING FUND FOR IMPROVEMENTS TO THE WATER TOWER RECONDITIONING PROJECTS AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Cover Memo](#)
[2360 AREA MAP](#)
[PFA Application](#)

This Resolution was adopted.

13. [26-0630R](#) RESOLUTION AMENDING A CONTRACT WITH MSA PROFESSIONAL SERVICES, INC TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR THE LAKEWOOD WATER TREATMENT PLANT - STANDBY POWER PROJECT, TO INCREASE THE AMOUNT BY \$259,200.00 FOR A NEW TOTAL OF \$568,817.00.

Indexes:

Attachments: [Cover Memo](#)

[1_00616250 City of Duluth Project 2135 Lakewood Water Treatment Plant Power Improvements DSN & BID Ammend 2026-June_REV WTP Map](#)

This Resolution was adopted.

BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)

14. [26-0623R](#) RESOLUTION AUTHORIZING A ONE-YEAR AGREEMENT WITH ARROWHEAD YOUTH SOCCER ASSOCIATION FOR THE USE AND OPERATION OF THE CITY'S JEAN DULUTH, ARLINGTON, AND GARY-NEW DULUTH SOCCER FIELDS.

Indexes:

Attachments: [Cover Memo - AYSA Field Agreement 2026](#)

[Exhibit A](#)

This Resolution was adopted.

15. [26-0641R](#) RESOLUTION APPROVING A GREATER MINNESOTA LEGACY GRANT APPLICATION TO THE GREATER MINNESOTA REGIONAL PARKS AND TRAILS COMMISSION AND MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE SPIRIT MOUNTAIN NORDIC CENTER

Indexes:

Attachments: [Cover Memo - Apply - Spirit GMRPTC](#)

[Exhibit A](#)

This Resolution was adopted.

16. [26-0631R](#) RESOLUTION AWARDDING A CONTRACT TO STACK BROS MECHANICAL CONTRACTORS INC., FOR THE CONSTRUCTION OF PARK POINT BEACH HOUSE SIDING AND WINDOW REPLACEMENT FOR THE AMOUNT OF \$241,000.00

Indexes:

Attachments: [Exhibit A - Cover Memo](#)

[Exhibit B - Bid Summary](#)

This Resolution was adopted.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY COUNCILOR FORSMAN (PERSONNEL)

3. [26-0639R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF LYNNE WILLIAMS TO THE SPIRIT MOUNTAIN RECREATION AREA AUTHORITY.

Motion to table was made by Councilor Forsman, seconded by Councilor Randorf. Motion to table carried unanimously by roll call vote (8-0).

4. [26-0640R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF SCOTT SODERBERG TO THE SANITARY SEWER BOARD OF THE WESTERN LAKE SUPERIOR SANITARY DISTRICT

Motion to table made by Councilor Forsman, seconded by Councilor Johnson. Motion to table carried unanimously by roll call vote (8-0).

RESOLUTIONS TABLED**BY COUNCILOR FORSMAN (PERSONNEL)**

17. [26-0544R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF MATT MASSMAN TO THE DULUTH ENTERTAINMENT AND CONVENTION CENTER AUTHORITY

Motion to remove from the table made by Councilor Forsman, seconded by Councilor Randorf. Motion to remove carried unanimously by roll call vote (8-0).
Motion to approve made by Councilor Forsman, seconded by Councilor Randorf. Motion to approve carried unanimously by roll call vote (8-0).

The following entitled ordinances are to be read for the first time:

ROLL CALL**BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)**

18. [26-023-O](#) AN ORDINANCE REPEALING CHAPTER 2, ARTICLE II, SECTIONS 2-2.1, 2-2.2, 2-2.3, AND 2-2.4 OF THE DULUTH CITY CODE.

Indexes:

Attachments: [Cover Memo](#)

This Ordinance was read for the first time.

BY COUNCILOR JOHNSON (RECREATION, LIBRARIES & AUTHORITIES)

19. [26-025-O](#) AN ORDINANCE DEDICATING REAL PROPERTY AS PARK PROPERTY FOR INCLUSION INTO DOWNER PARK.

Indexes:

Attachments: [Cover Memo Downer](#)
 [Exhibit A - Legal Description](#)
 [Exhibit B - Map](#)

This Ordinance was read for the first time.

The following entitled ordinances are to be read for the second time:

BY COUNCILOR RANDORF (FINANCE)

20. [26-021-O](#) AN ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF TAXABLE GRANT ANTICIPATION REVENUE NOTES IN AN AMOUNT NOT TO EXCEED \$7,701,228 OF THE CITY OF DULUTH FOR THE IMPROVEMENT OF THE MUNICIPAL WATER UTILITY UPON TERMS AND CONDITIONS TO BE PROVIDED BY RESOLUTION OF THE CITY COUNCIL AND PLEDGING REVENUES FOR THE PAYMENT THEREOF.

Indexes:

Attachments: [Cover Memo](#)

Motion to approve made by Councilor Randorf, seconded by Councilor Johnson.
Motion carried unanimously by roll call vote (8-0).

BY PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

21. [26-022-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO RECLASSIFY PARCELS IN THE FORM DISTRICTS.

Indexes:

Attachments: [PLUMA-2604-0001 Cover Memo.pdf](#)

[Attachment 1.pdf](#)

[Attachment 2.pdf](#)

[Attachment 3.pdf](#)

[Attachment 4.pdf](#)

[Attachment 5.pdf](#)

[Attachment 6.pdf](#)

[Attachment 7.pdf](#)

Motion to approve made by President Nephew, seconded by Councilor Desotelle.
Motion carried unanimously by roll call vote (8-0).

COUNCILOR/ADMINISTRATION QUESTIONS AND COMMENTS

COUNCILOR/ADMINISTRATION PREVIEW OF UPCOMING BUSINESS

ADJOURN

Motion to adjourn made by Councilor Randorf, seconded by Councilor Forsman.
Motion carried unanimously by voice vote.