

Council Agenda Item 26-0095R



MEETING DATE: February 9, 2026

SUBJECT/TITLE: RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT L31034 WITH RW FERN ASSOCIATES, INC. FOR PROFESSIONAL ARCHITECTURAL SERVICES RELATED TO THE CITY HALL RESTROOM REMODEL PHASE ONE PROJECT, FOR AN INCREASE OF \$15,000.00 AND A NEW TOTAL AMOUNT NOT TO EXCEED \$60,150.00.

SUBMITTED BY: Ted Blenkush, Construction Project Coordinator, Property & Facilities Management

RECOMMENDATION: Approve

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: n/a

PREVIOUS COUNCIL ACTION: Funding for project was approved as part of the 2025-2029 Capital Improvement Plan via resolution 24-0946R.

BACKGROUND: Duluth City Hall was constructed in 1928. Numerous repairs and improvements have been made to the space over time, resulting in restrooms that have inconsistent designs and conditions. This project is the first phase of remodeling the restrooms across floors, starting with the 4th floor, with the aim of renewing the systems, elevating the function and accessibility of interiors, and providing enhanced facilities for use by City staff and the public.

BUDGET/FISCAL IMPACT: This project is aligned with budget expectations for restroom remodels as identified in the 2025 Capital Improvement Plan.

OPTIONS: Approval of the resolution will allow construction administration services to begin.

NECESSARY ACTION: Approval of the resolution is necessary to authorize construction administration scope.

ATTACHMENTS: Exhibit A (proposal)