



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, April 22, 2024

7:00 PM

Council Chamber

ROLL CALL

Present: 8 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Lynn Nephew, Councilor Tara Swenson and President Roz Randorf

Absent: 1 - Vice President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [24-024](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2024-04-08, Minutes](#)

These Minutes were approved.

PUBLIC HEARING

REPORTS FROM THE ADMINISTRATION

REPORTS FROM OTHER OFFICERS

REPORTS OF BOARDS AND COMMISSIONS

2. [24-025](#) Duluth Parking Commission Meeting Minutes

Indexes:

Attachments: [April 2024 DPC Minutes](#)

This Board or Commission Report was received.

3. [24-026](#) Housing and Redevelopment Authority of Duluth Meeting Minutes

Indexes:

Attachments: [Minutes - November 2023](#)

This Board or Commission Report was received.

REPORTS OF COUNCIL COMMITTEES

REPORTS OF COUNCIL OPEN ISSUES

OPPORTUNITY FOR CITIZENS TO BE HEARD

CONSENT AGENDA

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

4. [24-0291R](#) RESOLUTION APPROVING ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES TO VARIOUS LICENSEES.

Indexes:

Attachments: [Attachment A](#)

[Attachment B](#)

[Attachment C](#)

This Resolution was adopted unanimously.

5. [24-0292R](#) RESOLUTION APPROVING THE ISSUANCE OF AN ON SALE INTOXICATING LIQUOR LICENSE TO GOOD STUFF, LLC

Indexes:

Attachments: [Attachment A](#)

This Resolution was adopted unanimously.

6. [24-0293R](#) RESOLUTION APPROVING THE ISSUANCE OF AN ON SALE INTOXICATING LIQUOR LICENSE TO HARRISON LAND CO, LLC

Indexes:**Attachments:** [Attachment A](#)

This Resolution was adopted unanimously.

7. [24-0294R](#) RESOLUTION APPROVING THE TEMPORARY EXPANSION OF THE BREWERY TAPROOM LICENSE OF THE BENT PADDLE BREWING COMPANY

Indexes:**Attachments:** [Attachment A](#)

This Resolution was adopted unanimously.

8. [24-0295R](#) RESOLUTION APPROVING THE PERMANENT EXPANSION OF THE DESIGNATED SERVING AREA ASSOCIATED WITH THE ON-SALE INTOXICATING LIQUOR LICENSE OF ZEITGEIST CENTER FOR ARTS & COMMUNITY

Indexes:**Attachments:** [Attachment A](#)

This Resolution was adopted unanimously.

BY COUNCILOR FORSMAN (FINANCE)

9. [24-0325R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JOHN M. DUKICH AS THE COMMUNICATIONS AND POLICY OFFICER FILLING A VACANT POSITION.

Indexes:**Attachments:** [Exhibit A](#)

This Resolution was adopted unanimously.

10. [24-0326R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF JESSICA L. HEHIR AS THE COMMUNITY RELATIONS OFFICER FILLING A VACANT POSITION.

Indexes:**Attachments:** [Exhibit A](#)

This Resolution was adopted unanimously.

BY VICE PRESIDENT TOMANEK (PERSONNEL)

11. [24-0302R](#) RESOLUTION CONFIRMING THE REAPPOINTMENTS TO DULUTH BOARDS AND COMMISSION.

This Resolution was adopted unanimously.

12. [24-0316R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF JANITORIAL SERVICES COORDINATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

13. [24-0323R](#) RESOLUTION CONFIRMS THE APPOINTMENT OF AYHEL TANNER TO THE CIVIL SERVICE BOARD.

This Resolution was adopted unanimously.

BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

14. [24-0249R](#) RESOLUTION AUTHORIZING REPROGRAMMING OF \$12,000 OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN THE 2023 PROGRAM YEAR FOR COORDINATED ENTRY ADMINISTRATION

This Resolution was adopted unanimously.

15. [24-0306R](#) RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED ESTABLISHMENT OF THE WELCH PLACE TAX INCREMENT FINANCING DISTRICT WITHIN PROJECT AREA NO. 1 AND THE PROPOSED ADOPTION OF THE TAX INCREMENT FINANCING PLAN RELATING THERETO AS PROPOSED BY THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH, MINNESOTA.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

16. [24-0315R](#) RESOLUTION AUTHORIZING THE GRANT OF \$341,422.54 IN LOCAL AFFORDABLE HOUSING AID FUNDS TO CENTER CITY HOUSING CORPORATION FOR THE WADENA WEST PROJECT

Indexes:

Attachments: [2024 Wadena West State Aid W final](#)
[MN Affordable Housing Aide FAQ](#)

This Resolution was adopted unanimously.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

17. [24-0296R](#) RESOLUTION AUTHORIZING A PURCHASE FROM MONARCH PAVING-MATHY CONSTRUCTION FOR COLD MIX ASPHALT MATERIALS IN THE AMOUNT OF \$63,000.00.

This Resolution was adopted unanimously.

18. [24-0299R](#) RESOLUTION AGREEING TO SPONSOR A MARITIME ADMINISTRATION, DOT MA-PID-24-001 2024 PORT INFRASTRUCTURE DEVELOPMENT PROGRAM GRANT FOR HALLETT DOCK 7 PROJECT, COSTING UP TO \$16,817,100.

Indexes:

Attachments: [EXHIBIT A](#)
[MOU Hallett](#)

This Resolution was adopted unanimously.

19. [24-0300R](#) RESOLUTION AUTHORIZING A SUPPLY AND SERVICE AGREEMENT WITH PRIMEX TO PROVIDE AND INSTALL FILTER PANEL PLC UPGRADES AT THE LAKEWOOD WATER TREATMENT PLANT FOR AN AMOUNT NOT TO EXCEED \$73,200.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

20. [24-0308R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH LHB, INC FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE DESIGN SERVICES FOR THE JUNCTION AVENUE/ST. MARIE STREET RECONDITIONING PROJECT IN THE AMOUNT OF \$136,291.00

Indexes:

Attachments: [Junction Ave Resolution Map](#)

This Resolution was adopted unanimously.

21. [24-0311R](#) RESOLUTION AMENDING A CONTRACT WITH LHB, INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE 6TH AVENUE EAST EXTENSION PROJECT, TO INCREASE THE AMOUNT BY \$66,744.00 FOR A NEW TOTAL OF \$792,903.40.

Indexes:

Attachments: [Exhibit A](#)
[6thAveE](#)

This Resolution was adopted unanimously.

BY COUNCILOR SWENSON (PUBLIC SAFETY)

22. [24-0305R](#) RESOLUTION AUTHORIZING THE PURCHASE OF SOFTWARE LICENSING, MIGRATION SERVICES, VPN APPLIANCES AND ANNUAL SAAS HOSTING FEES FOR THE CITY'S MULTI-JURISDICTIONAL LAW ENFORCEMENT RECORDS MANAGEMENT SYSTEM FROM TYLER TECHNOLOGIES, INC., WHICH INCLUDES SOFTWARE FOR RECORDS MANAGEMENT, MOBILE FIELD-BASED REPORTING, CITATIONS, PROPERTY AND EVIDENCE, OFFICER MOBILITY TOOLS AND ADVANCED REPORT WRITING FOR A FIVE-YEAR AGREEMENT TERM FOR AN AMOUNT NOT TO EXCEED \$1,204,823.

Indexes:

Attachments: [Document A](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (RECREATION, LIBRARIES & AUTHORITIES)

23. [24-0303R](#) RESOLUTION ACCEPTING REIMBURSEMENT MONEY IN THE AMOUNT OF \$47,002 FROM THE ARROWHEAD LIBRARY SYSTEM FOR THE PURCHASE OF LIBRARY MATERIALS.

This Resolution was adopted unanimously.

24. [24-0304R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA POLLUTION CONTROL AGENCY (MPCA) FOR UP TO \$50,000 FROM THE LOCAL CLIMATE ACTION GRANT PROGRAM TO SUPPORT INSTALLATION OF ENERGY EFFICIENT EQUIPMENT AT CITY FACILITIES.

This Resolution was adopted unanimously.

25. [24-0309R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH DJR ARCHITECTURE, INC. FOR PROFESSIONAL ARCHITECTURAL DESIGN SERVICES FOR THE LAKE SUPERIOR ZOO MAIN BUILDING PRE-DESIGN PROJECT FOR AN AMOUNT NOT TO EXCEED \$202,327.00.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

The following entitled resolutions are also to be considered:

BY PRESIDENT RANDORF (COMMITTEE OF THE WHOLE)

26. [24-0327R](#) RESOLUTION AUTHORIZING TRANSFER OF \$3,900,000 TO THE HOUSING & REDEVELOPMENT AUTHORITY OF DULUTH, MINNESOTA, FOR AFFORDABLE HOUSING.

A motion was made to table this Resolution. The motion failed by the following vote:

Yea: Councilors Awal, Durrwachter, Mayou and President Randorf.

Nay: Councilors Forsman, Kennedy, Nephew and Swenson.

Absent: Vice President Tomanek.

A motion was made to pass this Resolution. The motion failed by the following vote:

Yea: Councilors Awal, Durrwachter, Mayou and President Randorf.

Nay: Councilors Forsman, Kennedy, Nephew and Swenson.

Absent: Vice President Tomanek.

The following entitled ordinances are to be read for the first time:

BY COUNCILOR NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

27. [24-008-O](#) AN ORDINANCE DESIGNATING THE MULTIFAMILY RESIDENTIAL/COMMERCIAL (BELANGER BLOCK - 1916) BUILDING AS A DULUTH HERITAGE PRESERVATION LANDMARK

This Ordinance was read for the first time.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS

Attest: Ian B. Johnson, City Clerk

Passed: April 22, 2024
Approved: April 24, 2024
Roger Reiner, Mayor