

EXHIBIT 1

OBSERVATION COMMUNITY CENTER LEASE AND OPERATIONS AGREEMENT BY AND BETWEEN THE CITY OF DULUTH AND JUNGLE BOY BOXING GYM

THIS AGREEMENT (this “Agreement”) is by and between the CITY OF DULUTH, a municipal corporation organized and existing under the laws of the State of Minnesota, hereinafter referred to as “City,” and JUNGLE BOY BOXING GYM, a Minnesota non-profit corporation, hereinafter referred to as “Jungle Boy.” City and Jungle Boy are collectively referred to as the “Parties.”

WHEREAS, the City owns the Observation Community Center together with adjoining land, various fixtures and personal property contained therein, located at 914 W. Third Street, Duluth, Minnesota 55806 (collectively, the “Community Center”); and

WHEREAS, Jungle Boy provides boxing opportunities to youth in the community through teaching skill development and creating personal fitness and behavior goals (the “Boxing Program”); and

WHEREAS, Jungle Boy desires to lease and operate a portion of the Community Center to operate the Boxing Program and provide related services to the Duluth community (as further described in the Program Description attached as Exhibit A, referred to in this Agreement collectively as the “Services”); and

WHEREAS, the City desires to lease a portion of the Community Center to Jungle Boy for Jungle Boy’s use and management thereof, and so that Jungle Boy can provide the Services.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

I. Leased Premises.

A. City leases to Jungle Boy, on the terms set forth in this Agreement, the “Leased Premises,” which includes (i) exclusive use and possession (except as set forth in this Agreement as to use by the public) of the building at the Community Center (the “Building”), and (ii) non-exclusive use of a twenty-five foot (25’) perimeter around the Building. The Leased Premises are further depicted on the attached Exhibit B. Jungle Boy’s use of the Leased Premises shall be limited to providing the Services.

B. Jungle Boy acknowledges and understands that the Community Center is a public park that requires the cooperation of all users and coordination of activities. This cooperation includes ingress and egress and use of amenities and related improvements. Jungle Boy agrees that the City’s Property and Facilities Manager (the “Manager”) shall ultimately determine the

appropriate use of the Community Center and shall decide any disputes between Jungle Boy and any other users of the Leased Premises.

C. Jungle Boy is taking the Leased Premises “as is,” in its present physical condition, and the City makes no warranty, either express or implied, that the Community Center or the Leased Premises are suitable for any purpose, including the Services. City is not obligated to make any alterations or improvements on or to the Leased Premises, or to provide any maintenance of the Leased Premises except as expressly required by Section VI below.

II. Rent.

A. Jungle Boy shall pay monthly rent, in advance, in the amount of Two Hundred Twenty and no/100ths Dollars (\$220.00) for the first 12 months of this Agreement. Each year during the Term (defined below), on the anniversary date of this Agreement (June 1, 2018 and June 1, 2019), the monthly rent payment shall increase by three percent (3%) from the then-current rent amount.

B. Jungle Boy acknowledges that the City is leasing the Leased Premises to Jungle Boy at a reduced rate because of the improved value of the Leased Premises and the public benefit of the Services. This reduced rate is specifically conditioned upon Jungle Boy’s continuation of the Services throughout the Term.

C. All rent shall be due and payable on or before the first day of each month. All payments made to the City shall be mailed to the City Treasurer, Room 105 City Hall, 411 W. 1st Street, Duluth, MN 55802. Lease proceeds shall be deposited in Fund 205-130-1219-4803 (Parks Fund, Community Resources, Parks Operating, Rent Revenues).

III. Term and Termination.

A. Term.

Notwithstanding the date of execution of this Agreement, the term of this Agreement shall be deemed to commence on June 1, 2017, and shall expire on the end of the day on May 31, 2020, unless earlier terminated (the “Term”).

B. Termination.

1. Abandonment. City may terminate this Agreement with thirty (30) days written notice to Jungle Boy if City determines that Jungle Boy has abandoned the Leased Premises or has stopped providing the Services on the Leased Premises, or both.

2. For Cause. City may terminate this Agreement for the material breach by Jungle Boy of any provision of this Agreement if such breach is not cured to the satisfaction of City within thirty (30) days of delivery of a written notice by City (or such longer time as specified in the notice). The notice shall identify the breach and the necessary actions to remedy the breach. If Jungle Boy fails to cure the breach as required by the notice prior to the expiration of the thirty (30) day notice, this Agreement shall automatically terminate.

3. Without Cause. This Agreement may be terminated without cause by either party by serving at least sixty (60) days' written notice upon the other party.

4. Immediately. City may terminate or suspend this Agreement immediately if City believes in good faith that the health, welfare or safety of the Community Center or the Leased Premises, or occupants, users or neighbors would be placed in immediate jeopardy by the continuation of Jungle Boy's operations on the Leased Premises.

C. Surrender Possession.

1. Upon termination or expiration of this Agreement, whichever occurs first, Jungle Boy agrees to surrender possession of the Leased Premises to City in as good condition and state of repair as the Leased Premises were in at the time Jungle Boy took possession, normal wear and tear and damage from the elements excepted. Jungle Boy agrees to restore the Leased Premises to its original condition at the time of execution of this Agreement, normal wear and tear and damage from the elements excepted, or, upon demand, pay to City the reasonable costs incurred by City to restore the Leased Premises as required by this Agreement.

2. Prior to expiration of the Term or within fourteen (14) days of early termination, whichever occurs first, Jungle Boy may remove its personal property from the Leased Premises. The removed personal property shall remain exclusive property of Jungle Boy.

3. All personal property remaining at the Leased Premises upon expiration of the Term or fourteen (14) days after early termination, whichever occurs first, shall become exclusive property of City.

V. Operation & Maintenance.

A. Jungle Boy shall be solely responsible for managing its use and the public's use of the Leased Premises. Jungle Boy's responsibilities shall include, but not be limited to, the following:

1. Operate the Boxing Program according to established and accepted training, coaching and safety standards. The primary hours of operation will be from 4:00 p.m. to 6:00 p.m. on Mondays through Thursdays, with additional hours, days, and programming to be added subject to the approval of the Manager. Jungle Boy may charge reasonable fees for its Services and retain the fees. The Boxing Program must be properly supervised by a competent adult boxing instructor at all times of operation.

2. Provide a space where the public will be welcome within the Building and a "viewing area" will be available for the purposes of observing the Boxing Program.

3. Ensure that during the hours the Building is open, the public will be allowed reasonable access to the bathroom facilities in the Building. Jungle Boy will ensure that appropriate precautions are taken so that the public is not exposed to risk of injury while on the Leased Premises.

4. Maintain, at its sole expense, the Leased Premises in good order and condition and state of repair, normal wear and tear excepted, including cleaning of interior windows of the Leased Premises.

5. Provide, at its sole expense, those items required for daily operation, maintenance and cleaning of the Leased Premises, including but not limited to, interior light bulbs, paper products, plastic products (e.g., garbage bags), program equipment and supplies, minor repairs, etc. so as to maintain the Leased Premises in good order and condition and state of repair, normal wear and tear excepted.

6. Remove snow and ice and provide anti-slip treatment on all sidewalks and pathways servicing and adjoining the Leased Premises and the Community Center in a timely manner.

7. Provide and promptly pay, at its sole expense, for all utilities and services to the Leased Premises, including but not limited to: electric, heat, water, sewer and garbage pick-up. Jungle Boy shall also be responsible for wireless internet service and any telephone lines and telephones if it chooses to have such services at the Leased Premises.

8. Remove all litter or other waste and properly dispose and recycle the same into the proper waste disposal and recycling containers.

9. Keep the Leased Premises free from rodents, insects, and other pests. City may require Jungle Boy to contract with a pest exterminating contractor to exterminate as may be necessary and as may be directed by the City. The sole cost and expense of this service shall be the responsibility and obligation of Jungle Boy. It is further agreed that City may pay a pest exterminating contractor on behalf of Jungle Boy and immediately collect the same from Jungle Boy, or reduce any amount owed to Jungle Boy by City pursuant to this Agreement.

10. Comply with the City's verbal and written guidelines and instructions relating to recycling, energy efficiency, and maintenance applicable to the Leased Premises.

11. Maintain its own equipment in a safe and properly maintained manner at Jungle Boy's sole expense and prohibit the use of any unsafe or unmaintained equipment at the Leased Premises.

12. Provide, at its sole expense, all staff, equipment, and cleaning supplies necessary to carry out the provisions of this Agreement.

13. Prohibit smoking and use of tobacco products, alcohol, and illegal drugs at the Leased Premises by any person.

14. Manage, oversee, and supervise the rentals of the Leased Premises, which duties include:

a. Schedule recreational and community events and programs (each an "Event"). Jungle Boy may rent any portion of the Building to private groups, clubs or parties and may, at its discretion, charge a rental fee and/or require a deposit. The rental

fee for each Event shall be comparable to rental prices charged under similar circumstances in the community. Jungle Boy shall have the right to retain all rental fees. All rentals shall be documented by a written rental agreement, which form of rental agreement shall be approved by the City Attorney prior to its use by Jungle Boy. A schedule of rental fees for the use of the Building shall be created by Jungle Boy and submitted to the Manager for approval prior to becoming effective, which approval shall not be unreasonably withheld or delayed.

b. Maintain a master calendar ("Master Calendar") of all scheduled Events. An up to date version of the Master Calendar shall be provided to the Manager, or his/her designee, on or before the 1st day of each month or upon request during the Term.

c. Collect the rental fees and deposits, if applicable. All fees and deposits shall be separately managed and/or accounted for by Jungle Boy in order to identify funds received or expended in the operation and maintenance of the Leased Premises.

d. Ensure renters and user groups' compliance with all rules and laws.

B. Jungle Boy shall be responsible for any losses or damages whatsoever caused by the negligence or intentional act of Jungle Boy, or its employees, agents, Services participants, volunteers, or invitees to the Leased Premises or to any City personal property or fixtures.

C. Jungle Boy shall follow all established City written and unwritten policies, procedures, and instructions regarding premises and/or building safety and security, including, but not limited to, securing exterior doors. Jungle Boy shall immediately report any safety or security issues or concerns to the City's Police Department and the Manager, or his/her designee.

VI. City Responsibilities.

A. City agrees to be responsible for snow removal from the Community Center parking lot and grass mowing and related grounds maintenance at the Community Center to the same level as currently provided.

B. City may, at its discretion, undertake major repairs to the Leased Premises and/or fixtures or repairs requiring a licensed or skilled tradesperson. Jungle Boy agrees to promptly notify City when such a repair is requested, but City shall have no obligation to undertake the requested repair.

VII. Access.

A. City and Manager, or their designees, shall have unlimited access to the Leased Premises during the Term for the purposes of inspection and to ensure Jungle Boy's compliance with this Agreement. Except in the case of an emergency, City shall provide Jungle Boy with reasonable notice prior to accessing the Leased Premises. Jungle Boy shall not change the locks or otherwise prohibit or inhibit City or Manager's access to any portion of the Leased Premises.

B. Manager shall be exclusively responsible for the design and designation of keying systems, lock changes, key fabrication and key distribution. Jungle Boy shall comply with City's

Key Control Policy, a copy of which shall be provided to Jungle Boy, and is subject to unilateral change by City during the Term.

C. Jungle Boy shall not make copies of Leased Premises keys. All keys shall be promptly returned to the Manager upon termination or expiration of this Agreement.

VIII. Alterations or Improvements.

A. Jungle Boy may, at its sole cost and expense, make suitable improvements or alterations to the Leased Premises only upon advance written approval from the City, which approval may be withheld in the City's sole discretion. All such improvements or alterations (excluding appliances and equipment plugged into an electricity source) shall become the property of the City. Prior to commencing any improvements or alterations, Jungle Boy shall submit to the City a Project Proposal Request along with detailed plans. A copy of the Project Proposal Request is attached to and incorporated by reference into this Agreement as Exhibit C. The Project Proposal Request shall be submitted to the City at least forty-five (45) days before the planned commencement of the work. No work may begin on any approved project until all necessary building permits are secured. All construction shall conform to state law and the Duluth City Code.

B. Jungle Boy agrees that not less than thirty (30) days prior to commencement of any construction, alteration or improvement to the Leased Premises, Jungle Boy will provide the City with sufficient proof of required insurance, including worker's compensation. Such proof of insurance must be approved by the City's Claims Investigator and Adjuster before the commencement of any construction hereunder.

IX. Insurance and Indemnification.

A. During the Term, Jungle Boy shall maintain such insurance coverage as required by this Agreement and as will protect Jungle Boy and the City against risk of loss or damage to the Leased Premises and against claims that may arise or result from the lease, maintenance and operation of the Leased Premises during the Term. Jungle Boy shall procure and maintain continuously in force Public Liability Insurance written on an "occurrence" basis under a Comprehensive General Liability Form in limits of not less than \$1,500,000 aggregate per occurrence for personal bodily injury and death and limits of \$1,500,000 for property damage liability. Insurance required in this Agreement shall be taken out and maintained in responsible insurance companies organized under the laws of the states of the United States and licensed to do business in the State of Minnesota. Insurance shall cover public liability including premises and operations coverage, independent contractors - protective contingent liability, personal injury, contractual liability covering the indemnity obligations set forth herein, and products - completed operations. Each year of the Term (or more frequently as reasonably requested by City), Jungle Boy shall provide City with Certificates of Insurance evidencing the insurance required by this Agreement. The insurance policies shall be approved by the City Attorney, shall name City as an additional insured and shall provide for at least 30 days' written notice to City prior to the cancellation of the policy. Jungle Boy shall provide certified copies of all insurance policies required by this Agreement within 10 days of City's written request.

B. City reserves the right to require Jungle Boy to increase the coverages set forth above and to provide evidence of such increased insurance to the extent that the liability limits as provided in Minn. Stat. § 466.04 are increased.

C. The City does not represent or guarantee that these types or limits of coverage are adequate to protect the Jungle Boy's interests and liabilities.

D. The City shall not be liable to Jungle Boy for any injury or damage resulting from any defect in the construction or condition of the Leased Premises nor for any damage that may result from the negligence of any other person whatsoever.

E. Jungle Boy agrees to indemnify, save harmless, and defend the City and its officers, agents, servants and employees from and against any and all claims, suits, loss, judgments, costs, damage and expenses asserted by any person by reason of injury to or death of any and all persons, including employees or agents of the City or Jungle Boy, and including any and all damages to property to whomsoever belonging, including property owned by, leased to, or in the care, custody, and control of Jungle Boy, arising out of, related to or associated with the lease, maintenance or operation of the Leased Premises by Jungle Boy or performance of its obligations under this Agreement.

X. Financials, Reporting, and Records Retention.

A. Jungle Boy acknowledges that, as provided in Minn. Stat. § 16C.05, Subd. 5, all Jungle Boy books, records, documents, and accounting procedures and practices related to the operation and maintenance of the Leased Premises are subject to examination by the City or the State Auditor for six (6) years from the date of termination or expiration of this Agreement. Upon twenty-four (24) hours advance written notice by the City, Jungle Boy shall provide all requested books, records, documents, and accounting procedures and practices related to the operation and maintenance of the Leased Premises.

B. Jungle Boy shall maintain all records relating to the Services and the Leased Premises during the Term and for six (6) years after the termination, cancellation, or expiration of this Agreement.

C. Jungle Boy shall file with the City Auditor an annual itemized statement showing all Jungle Boy income and expenses related to the lease, operation and maintenance of the Leased Premises. The statement shall be filed not later than May 1 of each year this Agreement remains in effect and shall include all required financial information from the previous year. The statement shall also include a designation of the official contact person responsible for the administration of this Agreement along with that person's address and phone numbers. A current copy of Jungle Boy's Bylaws and Articles of Incorporation shall be provided to the City before this Agreement takes effect, and Jungle Boy shall provide the City with updated copies if said documents change during the Term.

XI. Independent Relationship.

A. Nothing contained in this Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the Parties or of constituting Jungle Boy as an agent, representative or employee of the City for any purpose or in any manner whatsoever. The Parties do not intend by this Agreement to create a joint venture or joint enterprise, and expressly waive any right to claim such status in any dispute arising out of this Agreement.

B. Jungle Boy and its employees shall not be considered employees of the City and any claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of Jungle Boy's employees or agents while so engaged shall in no way be the responsibility of City.

XII. No Assignment Allowed.

Jungle Boy shall not in any way assign or transfer its rights or interests under this Agreement or sublet the Leased Premises or any portion thereof, except for an Event as described in Section V. above.

XIII. Laws, Rules, and Regulations.

A. Jungle Boy shall make the Services available to all users and shall not discriminate on the basis of race, color, creed, national origin, sexual orientation, disability, sex, religion, or status with regard to public assistance, and shall not violate any federal, state or local civil rights law, rule or regulation in the lease, operation or maintenance of the Leased Premises.

B. Jungle Boy shall comply with all Minnesota Workers' Compensation laws in the utilization of all employees employed on the Leased Premises.

C. Jungle Boy agrees to operate the Leased Premises in compliance with the United States Constitution, and with the laws, rules and regulations of the United States, State of Minnesota, St. Louis County, and the City of Duluth.

D. Jungle Boy shall procure at its sole expense all licenses and permits necessary for carrying out the provisions of this Agreement.

XIV. Taxes.

Jungle Boy agrees to pay all licenses, fees, taxes, and assessments of any kind whatsoever that arise because of, out of, or in the course of Jungle Boy's lease or operation of the Leased Premises, including real property and sales taxes, if applicable. It is further agreed that City may pay the same on behalf of Jungle Boy and immediately collect the same from Jungle Boy, or reduce any amount owed to Jungle Boy by City pursuant to this Agreement. Jungle Boy shall further be obligated to collect and/or pay any sales and use taxes imposed by any governmental entity entitled to impose such taxes on or before the date they are due and to file all required reports and forms in proper form related thereto on or before their due date.

XV. Government Data Practices.

A. Jungle Boy shall comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the City under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Jungle Boy under this Agreement.

B. The civil remedies of Minnesota Statutes Section 13.08 apply to the release of the data referred to in this clause by Jungle Boy. If Jungle Boy receives a request to release the data referred to in this clause, Jungle Boy must immediately notify the City and consult with the City as to how Jungle Boy should respond to the request. Jungle Boy agrees to hold the City, its officers, and employees harmless from any claims resulting from Jungle Boy's unlawful disclosure or use of data protected under state and federal laws.

XVI. Waiver.

The waiver by the City of any breach of any term, covenant, or condition in this Agreement shall not be deemed a waiver of any subsequent breach of same or any term, covenant, or condition of this Agreement.

XVII. No Third Party Rights.

This Agreement is to be construed and understood solely as an agreement between the Parties regarding the subject matter herein and shall not be deemed to create any rights in any other person or on any other matter. No person, organization, or business shall have the right to claim that they are a third party beneficiary of this Agreement or of any of the terms and conditions hereof, which, as between the Parties, may be waived at any time by mutual agreement between the Parties.

XVIII. Communications.

The Parties agree that a full and complete exchange of information is necessary for a successful relationship, and each party agrees to communicate openly and regularly with the other with regard to this Agreement.

XIX. Notices.

Notices shall be sufficient if sent by regular United States mail, postage prepaid, addressed to:

Jungle Boy Boxing
Attn: Zach Walters
4 Chester Parkway
Duluth, Minnesota 55805
(218) 940-8927

City of Duluth
Attn: Property and Facilities Manager
1532 W. Michigan Street
Duluth, MN 55806
(218) 730-4430

or to such other persons or addresses as the Parties may designate to each other in writing from time to time.

XX. Compliance With Agreement.

The rights of Jungle Boy to lease, occupy, manage, and use the Leased Premises are subject to Jungle Boy's compliance with the undertakings, provisions, covenants, and conditions set forth in this Agreement.

XXI. Applicable Law.

The law of the State of Minnesota shall govern all interpretations of this Agreement, and the appropriate venue and jurisdiction for any litigation that may arise under this Agreement will be in and under those courts located within St. Louis County, Minnesota.

XXII. Amendments.

Any amendments to this Agreement shall be in writing and shall be executed by the same parties who executed the original Agreement or their successors in office.

XXIII. Severability.

Jungle Boy and the City agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, then the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if this Agreement did not contain the particular term or provision held to be invalid.

XXIV. Authority To Execute Agreement.

The Parties represent to each other that the execution of this Agreement has been duly and fully authorized by their respective governing bodies or boards, that the officers of the Parties who executed this Agreement on their behalf are fully authorized to do so, and that this Agreement when thus executed by said officers of said Parties on their behalf will constitute and be the binding obligation and agreement of the Parties in accordance with the terms and conditions hereof.

XXV. Incident Reports.

Jungle Boy shall promptly notify the Manager in writing of any incident of injury or loss or damage to the Leased Premises or to any employee, agent, user, participant or invitee occurring on or within the Leased Premises during the Term, except for damage to Jungle Boy's personal property. Such written report shall be in a form acceptable to the City's Claims Investigator and Adjuster. A copy of the City's form of Incident Report is attached as Exhibit D.

XXVI. Entire Agreement.

This Agreement, including exhibits, constitutes the entire agreement between the Parties and supersedes all prior written and oral agreements and negotiations between the Parties relating to the subject matter hereof. The exhibits to this Agreement are as follows:

Exhibit A Boxing Program Description
Exhibit B Depiction of Leased Premises
Exhibit C Project Proposal Request Form
Exhibit D Incident Report Form

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as indicated below.

CITY OF DULUTH

By: _____
Mayor

ATTEST:

City Clerk

Dated: _____

Approved as to form:

City Attorney

Countersigned:

City Auditor

JUNGLE BOY BOXING GYM

By: _____

Its: Gym Owner / Head Coach

Printed Name: Zach Walters

Dated: 5/12/17

EXHIBIT A

To whom it may concern,

I'd like to take a moment to share about Jungle Boy Boxing Gym. We are 501c3 organization dedicate to helping youth through teaching the art of boxing.

The main function of Jungle Boy Boxing Gym is teaching the art of boxing. We want those that come through the gym to learn how to box, enjoy their time in the sport, and stay safe. Boxing is a lot of fun when taught correctly and the health benefits are great.

The gym is open Monday through Thursday in the evenings. The number of boxers in the gym at one time varies, but there are always a good number of kids using the facility. The gym is either full, or packed! The ages of the young people in the gym vary from 6 years old to 20 years old. Most of them are in their mid teens. Over a year's time we'll get roughly 40 different faces come through the gym. Some try boxing and move on while others stick with it longer.

The daily routine at the gym varies in the activity, but follows a basic template of warm up exercises, skills, and then strength exercises in the end. Here's an example of a day at the gym. Doors open at 3:45 or so and boxers start to arrive depending on when they get done with school. At 4:00 we start with the agility ladder and go through 20 or so footwork routines to get warmed up. From there we change to 3 sets of 50 pushups, 3 set of 100 squats, and 3 sets of 10 pull-ups. After that the boxers get their hands wrapped up for boxing. We start with shadow boxing (punching the air) where boxers work on footwork and punching combinations. There three coaches there and during this time the boxers are critiqued on their form and boxing techniques. After 4 rounds of shadowboxing the boxers are divided into groups depending on their experience levels. Some will hit the various punching bags, spend time on the focus mitts with the coaches, do offence-defense punching drills, or get some rounds of sparring. During this time the coaches circulate the gym to make sure the boxers are using correct form and application of the punches. Sparring is used sparingly and only for the experienced boxers with competition coming up. After about 45 minutes of this portion we transition the boxers back to group exercises. This will be the last 20 minutes or so of training. The focus here is core strength along with more pushups and squats. The days are always different, but this is a good example of a typical day at the gym. The boxers are pushed hard to surpass their self imposed limitations. It's amazing to see the effect of a kid that starts to believe in himself.

There is more to our boxing program than just boxing though. We want to do our part to keep youth away from lure and snares of drugs and delinquency. At some point in life, kids will become aware of these temptations and it's important that they have a back bone of self confidence to steer away from peer pressures. In some cases young people come into the gym that have already been down a rough road and we help break them away from that life by showing them a better way to live. We teach kids the benefits of healthy living, diet, and nutrition. We also stress the importance of respecting others and living with discipline. The sport builds self confidence and teaches the rewards of hard work. Boxing has helped change the lives of countless youth over the years. Not all that box at Jungle Boy Boxing Gym will become champions, but after being involved with the program they will learn to value hard work and hopefully become better people.

Thanks for taking time to read about my boxing program. If you would like to reach me you can stop by the gym at any time to check things out or give me a call on my cell.

Sincerely,

Zach Walters
Jungle Boy Boxing Gym Head Coach
Cell: 218-940-8927



The City of Duluth has tried to ensure that the information contained in this map or electronic document is accurate. The City of Duluth makes no warranty or guarantee concerning the accuracy or reliability. This drawing/data is neither a legally recorded map nor a survey and is not intended to be used as one. The drawing/data is a compilation of records, information and data located in various City, County and State offices and other sources affecting the area shown and is to be used for reference purposes only. The City of Duluth shall not be liable for errors contained within this data provided or for any damages in connection with the use of this information contained within.

EXHIBIT B LEASED PREMISES

0 25 50 Feet
1 inch = 50 feet



photo date: 2016
Printed: 4/13/2017





EXHIBIT C

Public Administration Department Parks and Recreation Division

City Hall - Ground Floor • 411 West First Street • Duluth, Minnesota • 55802
218-730-4300 • www.duluthmn.gov/parks/index.cfm



June 9, 2016

Dear Community Partner:

Thank you for your interest in proposing an improvement project for City property. We recognize that working closely with the community is an important way we can fulfill our responsibility to develop long-term strategies, plans and improvements that benefit the greatest number of constituents possible and effectively use limited resources.

Each year there are numerous requests for projects on City property. To better respond to the requests, the City has developed a system that will result in better communications, tracking and processing of project proposals. It establishes Property and Facilities Management as the City entity that will: (1) accept and review all submitted Project Proposal Forms; (2) direct proposals to appropriate City staff; and, (3) facilitate the process to project completion. Once your project proposal request is received, the reviewing process will start and you or your organization will receive a response with thirty (30) days.

The intent of this process is to expedite decision making, clarify the approval process, reduce confusion and miscommunication, and provide a central point of contact to respond to questions and concerns. At any point in the process, Property and Facilities Management can be contacted to respond to questions or concerns.

In past years, this process has seen a number of projects completed for the betterment of our community, including installation of park benches, playfield renovations and community beautification projects. Proposals may be submitted by individuals and community organizations, as well as City staff.

Please note that acquiring funds for a project through CDBG, a DNR grant, fundraising, donations or other means does not guarantee project acceptability. Any project on City property must also receive recommendation and approval by the appropriate City officials. It is strongly recommended that City approval should occur in advance of, or at least concurrent with, pursuing funding.

If you have any questions, please contact Danielle Erjavec at (218) 730-4333.

Sincerely,

Erik Birkeland
Property & Facilities Manager
City of Duluth
1532 West Michigan Street
Duluth, MN 55806



CITY OF DULUTH - PROJECT PROPOSAL REQUEST FORM



Use this form to propose a City of Duluth improvement project. This form is to be used by external community groups, organizations and individuals, as well as internally generated requests. You or your organization will receive a response to the project proposal request within thirty (30) days of submission.

APPLICANT CONTACT INFORMATION

Date of Application:

Name:

Organization:

Address:

City/State/Zip:

Neighborhood:

E-mail:

Primary Phone:

Secondary Phone:

IS YOUR PROJECT RELATED TO

PUBLIC

-ARTS-

-MEMORIALS-

-MONUMENTS-



IF SO, YOUR PROPOSAL WILL BE
SHARED WITH THE DULUTH PUBLIC
ARTS COMMISSION FOR REVIEW.

PROJECT PROPOSAL

Use additional sheets if more space is needed.

PROJECT LOCATION

Describe as best as possible the location of the proposed project. Give the address, name of street, neighborhood, intersection, GPS coordinates, etc. If the project is City-wide, please state "City-wide."

PROJECT DESCRIPTION

Describe the proposed project in as much detail as possible. Why is the project needed and necessary? What do you propose doing? Maps, sketches, diagrams, and/or schematic drawings are required so that the committee has a better understanding of your project. These may include location, sizes, wording, colors, etc. **Please attach any additional information about this project.**

Attached

Not Applicable

PROJECT JUSTIFICATION

Describe the benefit of the proposed project. Is it a safety issue? Will it provide cost savings to the City? Is it a functional improvement? Does it provide aesthetic benefit to the City?



CITY OF DULUTH - PROJECT PROPOSAL REQUEST FORM



PROJECT COST

Describe the approximate cost to complete the project. This can be a "guesstimate." This is only considered to be a rough guideline.

POTENTIAL SOURCE OF FUNDING

Describe potential funding sources for the project.

NEIGHBOR SUPPORT

Does this project have the support of neighbors living nearby?

Yes No Uncertain Not Applicable

Comments:

ENERGY USE

Will this project change the use of any energy type listed below?

Yes No Uncertain Not Applicable

If yes, check all energy types where use is expected to change.

ELECTRICITY (kWh) GAS (Therms) OIL (gallons) STEAM (Pounds) WATER and SEWER (CCF)

ADDITIONAL CONSIDERATIONS

The City of Duluth considers our long-term strategies, Master Plans, Accessibility Plan and Capital Improvement list, as well as legal requirements, in evaluating proposals. Please review the considerations below and add any comments you have.

CONSIDERATION (A): Project is compatible with Park Master Plan, systems plans, Strategic Plans, etc.

COMMENT (A):

CONSIDERATION (B): Project is compliant with ADA Accessibility Plans.

COMMENT (B):



CITY OF DULUTH - PROJECT PROPOSAL REQUEST FORM



CONSIDERATION (C): Project is compatible with surrounding and adjoining uses.

COMMENT (C):

CONSIDERATION (D): Project will meet standards for materials and construction practices.

COMMENT (D):

CONSIDERATION (E): Project complies with zoning code and land uses.

COMMENT (E):

CONSIDERATION (F): Project does or does not require a permit.

COMMENT (F):

CONSIDERATION (G): Increases cost to maintain or operate. *(Note: If this is the case, and the project is approved, it may need to be incorporated into the Capital Improvement Plan and be approved by City Council.)*

COMMENT (G):

SUBMIT COMPLETED FORMS to:

**DANIELLE ERJAVEC
PROPERTY SERVICES SPECIALIST
CITY OF DULUTH
PROPERTY & FACILITIES MANAGEMENT
1532 W MICHIGAN STREET
DULUTH, MN 55806
projectproposal@duluthmn.gov
(218) 730-4333**

EXHIBIT D
City of Duluth Incident/Injury Report

Supervisor to complete within 24 hours of incident/injury. If injury required treatment by a medical provider, attach medical documentation. Completed forms should be emailed to accidentreporting@duluthmn.gov.

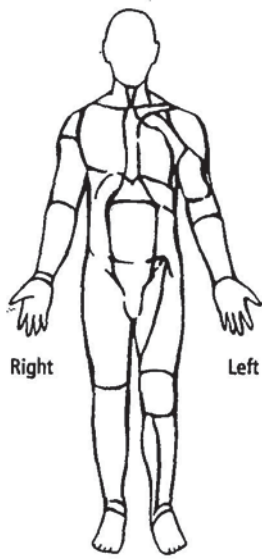
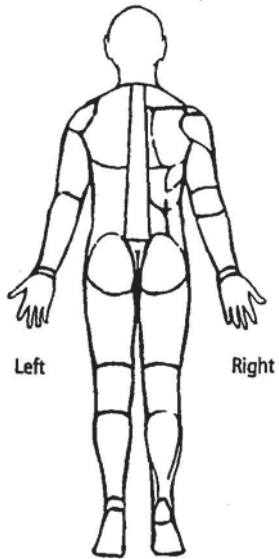
Date of incident/injury:	<input type="checkbox"/> Employee <input type="checkbox"/> Non-Employee	Department/Division:
Choose one that best describes this claim: <input type="checkbox"/> Incident only, no medical care <input type="checkbox"/> Medical only, no lost time <input type="checkbox"/> Injury includes lost time		
Initial treatment sought: <input type="checkbox"/> Hospital ER <input type="checkbox"/> Clinic <input type="checkbox"/> Refused to see MD / None	Doctor/clinic name, address, phone number:	

Last name:	First name:	MI:	SSN:
Address:			
City:	State:	Zip code:	Phone:
Date of hire:	Occupation:		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female

Did injury occur on employer's premises? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name and address of the place of the occurrence:
Time employee began work: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. Time of injury: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.	
Date employer notified of injury: _____ Date employer notified of lost time: _____	
First date of any lost time: _____ Return to work date: _____ RTW with restrictions: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Describe the nature of the illness or injury. Be specific. Include body parts affected.	
Describe the activities when injury occurred with details of how it happened.	
What tools, equipment, machines, objects and/or substances were involved?	

Incident investigation conducted: <input type="checkbox"/> Yes <input type="checkbox"/> No Date supervisor notified: _____ Date report completed: _____	
Supervisor name: _____ Supervisor phone number: _____	
Names and phone numbers of witnesses:	
Incident was a result of: <input type="checkbox"/> safety violation <input type="checkbox"/> machine malfunction <input type="checkbox"/> product defect <input type="checkbox"/> motor vehicle accident <input type="checkbox"/> N/A	
Supervisor comments:	
What actions have been taken to prevent recurrence?	

City of Duluth Incident/Injury Report

<p><u>CAUSE</u></p> <p><input type="checkbox"/> Slip and fall</p> <p><input type="checkbox"/> Struck by equipment</p> <p><input type="checkbox"/> Lifting or moving</p> <p><input type="checkbox"/> Caught (in, on, or between)</p> <p><input type="checkbox"/> Needle puncture</p> <p><input type="checkbox"/> Object in eye (<input type="checkbox"/> Right <input type="checkbox"/> Left)</p> <p><input type="checkbox"/> Repetitive/overuse</p> <p><input type="checkbox"/> Other (specify): _____</p> <p><u>TYPE OF INJURY</u></p> <p><input type="checkbox"/> Scrape/bruise</p> <p><input type="checkbox"/> Sprain/strain</p> <p><input type="checkbox"/> Puncture wound</p> <p><input type="checkbox"/> Cut/laceration</p> <p><input type="checkbox"/> Concussion</p> <p><input type="checkbox"/> Bite</p> <p><input type="checkbox"/> Chemical burn/rash/breathing difficulties</p> <p><input type="checkbox"/> No apparent injury</p> <p><input type="checkbox"/> Other (specify): _____</p>	<p style="text-align: center;">MARK AREAS OF INJURY BELOW:</p> <p style="text-align: center; font-size: small;">Areas can be marked by typing an "X" in the text box wherever needed.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <p>Front</p>  <p>Right Left</p> </div> <div style="text-align: center;"> <p>Back</p>  <p>Left Right</p> </div> </div>
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COMPLETE FOR VEHICLE, EQUIPMENT, OR PROPERTY DAMAGE					
<p><u>For vehicle accidents:</u> Attach sketch and additional information of how vehicle accident occurred.</p> <p style="font-size: small;">Include street names, direction of travel, locations of vehicles, objects and traffic control devices (↑ North)</p>					
Incident Location: _____			Time of incident: _____ <input type="checkbox"/> a.m. <input type="checkbox"/> p.m.		
Police called: <input type="checkbox"/> Yes <input type="checkbox"/> No		Police Traffic Accident Report ICR #: _____			
City vehicle, property, or equipment involved	Description: _____				
	Vehicle #: _____		Make/Model: _____		Year: _____
	Describe damage: _____				
Non-city vehicle, property, or equipment involved	Owner full name: _____			<input type="checkbox"/> Driver <input type="checkbox"/> Passenger <input type="checkbox"/> Other	
	Owner address: _____				
	Owner phone number: _____		Vehicle license #: _____		
	Make/Model: _____		Color: _____		Year: _____
	Describe damage: _____				
<u>Weather conditions:</u> <input type="checkbox"/> Clear <input type="checkbox"/> Wind <input type="checkbox"/> Rain <input type="checkbox"/> Cloudy <input type="checkbox"/> Fog <input type="checkbox"/> Sleet <input type="checkbox"/> Snow		<u>Roadway conditions:</u> <input type="checkbox"/> Dry <input type="checkbox"/> Mud <input type="checkbox"/> Wet <input type="checkbox"/> Paved <input type="checkbox"/> Snow <input type="checkbox"/> Unpaved <input type="checkbox"/> Ice		<u>Light conditions:</u> <input type="checkbox"/> Night <input type="checkbox"/> Day <input type="checkbox"/> Good <input type="checkbox"/> Poor	
Approximate temperature: _____ °F Estimated speed: _____ mph Vehicle: <input type="checkbox"/> Loaded <input type="checkbox"/> Empty What was load: _____ Drug and/or alcohol test? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A					

The Incident/Injury Form should be printed and signed by supervisor and employee. Completed forms can be scanned to accidentreporting@duluthmn.gov.

Supervisor Signature: _____

Date: _____

Employee Signature: _____

Date: _____