



City of Duluth
Planning Division

411 West First Street • Room 208 • Duluth, Minnesota 55802-1197
218-730-5580 • Fax: 218-730-5904 • www.duluthmn.gov

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Heritage Preservation Commission
May 26, 2015 Meeting Minutes
Room 303 – Duluth City Hall

I. Call to Order

Michael Poupore called to order the meeting of the Heritage Preservation Commission (HPC) at 2:10 p.m. on Tuesday, May 26, 2015.

Roll Call

Attending: Laurie Boche, Ken Buehler, Terry Guggenbuehl, and Michael Poupore

Absent: Kristi Johnson, Tom Vaughn, David Woodward

Staff present: John Judd, Charles Froseth and Cindy Stafford

II. Public Hearings

N/A

III. Unfinished Business

- A. PL 14-053 Local Historic Designation of UMD Limnology Building (Public Hearing Held on May 27, Room 303, and Planning Commission Comments Received June 10, 2014). No action needed from Commission (motion made to recommend); waiting for consent from property owner (University of Minnesota). Asked to keep on agenda.

IV. New Business

Historic hillside district – David Bensman will give a presentation at the next meeting.

V. Old Business

- A. PL15-054: Historic Construction Permit to install a monument sign at Michigan St. and 5th Avenue W., Duluth Union Depot, 506 W. Michigan Street. Chris Mathews addresses the commission and gives a brief overview on their revised design and updated plan.

MOTION/Second: Guggenbuehl/Boche approve a certificate of appropriateness for the Depot's project to install a monument sign at Michigan St. and 5th Avenue West.

VOTE: (3-0, Buehler recused himself)

- B. Potential Nomination; discussion and review before starting official nomination process (Goal to nominate several this year) – N/A
- C. Select date for Historic Preservation Open house – Workshops – on hold until Chair Woodward is in attendance. Looking at a few possible dates in the fall. Maybe a Saturday or Sunday at the end of September or the beginning of October. John Judd shares with the committee members a video on Historic Preservation and HUD. This video could be a viable option to be shown at their upcoming workshop.
- D. Former church at 932 E. Second St. – potentially historically significant – purchased by St. Luke's and re-adapted its use into apartments. Chuck Froseth suggests looking at the

inventory of properties that haven't been significantly altered. Laurie Boche asks where the studies can be found. Froseth explains the information is on the city's HPC website.

- E. Update on CLG Grant Application for 2015 – Historic resources survey of the Lincoln Park Business District – Judd states they didn't get it. Froseth states there was a lot of competition.
- F. Update on Astor Park/Historical Park Phase I Archaeological Survey – no new news. Status update: Ben Van Tassel of community development has a draft completed. Past Fur trading company and artifacts have been located in the river banks.

VI. Communications and Other Business

- A. Reports of Officers and Committees – N/A
- B. Planning Commission Update – Terry Guggenbuehl states the planning commission approved the applications from the NorShor Theatre and it will be coming before the HPC at an upcoming meeting.
- C. Consideration of Minutes – April 28, 2015

MOTION/Second: Buehler/Boche approve the April 28, 2015 minutes.

VOTE: (4-0)

- D. Items for the Agenda for June 23, 2015 meeting – New Business will include the hillside presentation. Poupore requests we keep the limnology building on the agenda.
- E. Possible revised meeting schedule for summer. Per Judd, no revised schedule is needed at this time.
- F. Adjournment – Meeting adjourned at 2:44 p.m.

Respectfully,



Keith Hamre, Department Director