



Planning & Development Division
Planning & Economic Development Department

Room 160
411 West First Street
Duluth, Minnesota 55802



218-730-5580



planning@duluthmn.gov

March 20, 2025

1533 W Arrowhead Rd
Duluth, MN 55811

Copy sent via email to: [REDACTED]

Dear Applicant,

Your request for an interim use permit for an outdoor living site (PLIUP-2503-0016) was received on March 7, 2025 will be heard by the City of Duluth's Planning Commission at its meeting on **Tuesday, April 8th, 2025, at 5:00 p.m.**, in the Council Chambers on the third floor of Duluth City Hall.

We request that you or your representative be present at this meeting to answer any questions from the Commissioners. Although the meeting will begin at 5:00 p.m., we are unable to predict at exactly what time the Planning Commission will hear this item, as that is dependent on the agenda and the number of speakers.

Minnesota Statute 15.99 requires the City of Duluth to approve or deny your application within 60 days. This letter officially notifies you that the City of Duluth is extending the required time deadline for your application from 60 days to 120 days, as allowed by State statute. This extension is being made in order to allow City staff time to prepare the necessary reports and findings, and to enable the Planning Commission to fully consider your request and issue an action. While we anticipate a decision being made at the meeting on April 8th, the deadline for final agency action is July 5th, 2025 (120 days).

Please note that a staff report on this matter, including more detailed information such as neighbor and public agency comments and staff conclusions, will be posted online with a link sent to you no later than the Friday preceding the meeting.

Finally, since you are required to post a sign for public notice, please review the information on the City website for the signage at <https://duluthmn.gov/media/12072/sign-notice-language.pdf>. Ensure that you provide evidence that the signs were in place two weeks prior to the date of the public hearing.

If you have any questions about this process, please feel free to call me at 218-730-5331, or email at jmozol@duluthmn.gov.

Sincerely,

Jason Mozol
Planner II