



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Master

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Type: Resolution

Status: Approval Review

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**Agenda
Section:**

Committee: Personnel

File Created: 04/18/2022

Subject:

Final Action:

Title: RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF CARPENTER.

Internal Notes:

Agenda Date: 04/25/2022

Sponsors:

Enactment Date:

Attachments: Exhibit A

Enactment Number:

Recommendation:

Hearing Date:

Drafter: aott@duluthmn.gov

Effective Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1		Ben Van Tassel		4/19/2022
1	2		Rebecca St. George		
1	3		Noah Schuchman		

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 22-0356R

RESOLUTION APPROVING PROPOSED AMENDMENTS TO THE SPECIFICATIONS FOR THE EXISTING CIVIL SERVICE CLASSIFICATION OF CARPENTER.

CITY PROPOSAL:

RESOLVED, that the proposed amendments to the specifications for the existing civil

service classification of carpenter (attached as Exhibit A), which were approved by the civil service board on March 1, 2022, are approved. This classification shall remain subject to the city's collective bargaining agreement with its basic unit employees; and that pay range for said classification shall change to Range 32, pay rate of \$4,979 to \$5,868 per month, from Range 29, pay rate of \$4,413 to \$5,184 per month.

STATEMENT OF PURPOSE: Human resources is currently undertaking a job description revision project for all existing job descriptions that were last revised more than 10 years ago. The intention of the project is to ensure that all city job descriptions are in a uniform format, using standard language for job requirements; the review also allows HR to remove any outdated verbiage and make sure that content related to technology or equipment is current. The existing classification of carpenter has been revised as part of the job description review project. The pay range negotiated for this classification is Range 32, pay rate of \$4,979 to \$5,868 per month. This is a change from Range 29, pay rate of \$4,413 to \$5,184 per month.