



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, April 14, 2025

6:00 PM

Council Chamber

ROLL CALL

Present: 9 - Councilor Azrin Awal, Councilor Wendy Durrwachter, Councilor Arik Forsman, Councilor Janet Kennedy, Councilor Mike Mayou, Councilor Roz Randorf, Councilor Tara Swenson, Vice President Lynn Nephew and President Terese Tomanek

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. [25-016](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2025-03-24](#)

A motion was made by Councilor Nephew to approve the Minutes. The motion was seconded by Councilor Awal.
The motion passed unanimously.

PUBLIC HEARING: Assessment Roll for Sidewalk Repairs

REPORTS FROM THE ADMINISTRATION

OPPORTUNITY FOR CITIZENS TO BE HEARD

Mary Kirsling spoke about supporting library services in the City of Duluth.
Cheyenne Pyan spoke in regard to the "safety ordinances"

Brandon Parker spoke about TIF, Sofidel and Safe Bay.
Richard Kronzer spoke opposing the Woodland condo development.
Loren Martell spoke about STC

CONSENT AGENDA

A motion was made by Councilor Swenson to pass the Consent Agenda. The motion was seconded by Councilor Forsman
The motion passed unanimously.

BY COUNCILOR FORSMAN (FINANCE)

2. [25-0280R](#) RESOLUTION CONFIRMING ASSESSMENT ROLL FOR SIDEWALK REPAIRS AT EIGHT CITY LOCATIONS IN 2022.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

3. [25-0296R](#) RESOLUTION APPROVING THE BUDGET FOR THE FISCAL YEAR MAY 1, 2025 TO APRIL 30, 2026 IN THE AMOUNT OF \$7,905,574 FOR THE SPIRIT MOUNTAIN RECREATION AREA AUTHORITY.

Indexes:

Attachments: [Exhibit A](#)

[Exhibit B](#)

This Resolution was adopted unanimously.

BY COUNCILOR DURRWACHTER (PURCHASING & LICENSING)

4. [25-0320R](#) RESOLUTION APPROVING ISSUANCE OF TEMPORARY ON SALE LIQUOR LICENSES TO VARIOUS LICENSEES.

Indexes:

Attachments: [Girl Scouts - 6.26.25](#)

[GNDDA 7.3.25](#)

[GNDDA 7.31.25](#)

This Resolution was adopted unanimously.

5. [25-0321R](#) RESOLUTION APPROVING THE PREMISE PERMIT APPLICATION FOR IRIVING COMMUNITY ASSOCIATION

Indexes:

Attachments: [Grandma's Premise Permit](#)

This Resolution was adopted unanimously.

6. [25-0322R](#) RESOLUTION APPROVING THE TEMPORARY EXPANSION OF THE SERVING AREA FOR DULUTH CIDER.

Indexes:

Attachments: [Duluth Cider \(5.24.25\)](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (PERSONNEL)

7. [25-0276R](#) RESOLUTION CONFIRMING APPOINTMENTS TO CITY OF DULUTH BOARDS AND COMMISSIONS.

This Resolution was adopted unanimously.

BY VICE PRESIDENT NEPHEW (PLANNING & ECONOMIC DEVELOPMENT)

8. [25-0272R](#) RESOLUTION AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO A JOINT POWERS AGREEMENT WITH THE STATE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT - VETERAN SERVICES FOR PROVIDING STAFFING SERVICES AT THE DULUTH CAREERFORCE CENTER ADDING STATE-MANDATED CONTRACT LANGUAGE.

Indexes:

Attachments: [DEED Vets Shared Reception & CareerLab Agreement First Amendment](#)

This Resolution was adopted unanimously.

9. [25-0315R](#) RESOLUTION APPROVING THE HOUSING AND REDEVELOPMENT AUTHORITY OF DULUTH TO FORGIVE AMOUNTS REMAINING ON THREE LOANS MADE TO NEW APOLLO APARTMENTS LIMITED PARTNERSHIP FOR THE REHABILITATION OF THE SKINNER APARTMENTS.

This Resolution was adopted unanimously.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

10. [25-0261R](#) RESOLUTION AUTHORIZING THE PURCHASE OF GAS METERS FROM GROEBNER & ASSOCIATES INC. FOR THE AMOUNT OF \$249,960.00

This Resolution was adopted unanimously.

11. [25-0274R](#) RESOLUTION AUTHORIZING THE PURCHASE OF 2025 JOHN DEERE 75P EXCAVATOR FROM MCCOY CONSTRUCTION & FORESTRY, INC., IN THE AMOUNT OF \$199,630

This Resolution was adopted unanimously.

12. [25-0277R](#) RESOLUTION AUTHORIZING A CONTRACT WITH JMF CONSTRUCTION, INC. FOR THE 2025 CITYWIDE PATCH AND SIDEWALK PROJECT IN THE AMOUNT OF \$522,716.55

This Resolution was adopted unanimously.

13. [25-0279R](#) RESOLUTION AUTHORIZING A RAILROAD CROSSING SURFACE INSTALLATION AGREEMENT WITH THE BNSF RAILROAD COMPANY FOR IMPROVEMENTS AT 67th AVE W.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

14. [25-0281R](#) RESOLUTION AMENDING CONTRACT L31115 WITH JMF CONSTRUCTION INC. FOR HILLSIDE CULVERT REPAIRS - BUCKINGHAM CREEK PROJECT, TO INCREASE THE AMOUNT BY \$279,642 FOR A NEW TOTAL OF \$775,613.

Indexes:

Attachments: [Buckingham Creek resolution amendment](#)

This Resolution was adopted unanimously.

15. [25-0292R](#) RESOLUTION AUTHORIZING THE PURCHASE OF ITRON GAS AND WATER METER ENCODER RECEIVER TRANSMITTERS (ERTs) FROM UNITED SYSTEMS AND SOFTWARE, INC. FOR THE AMOUNT OF \$415,000.00

This Resolution was adopted unanimously.

16. [25-0293R](#) RESOLUTION AUTHORIZING THE PURCHASE OF DRESSER GAS METERS FROM NATURAL GAS SOLUTIONS NORTH AMERICA, LLC. FOR THE AMOUNT OF \$55,532.00.

This Resolution was adopted unanimously.

17. [25-0300R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR CONSTRUCTION OF THE "LEAD SERVICE LINE REPLACEMENT - LINCOLN PARK 2" PROJECT (PFA PROJECT 1690011-16, CITY PROJECT 2082) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

18. [25-0301R](#) RESOLUTION AWARDED A CONTRACT TO VEIT & COMPANY INC. FOR THE LEAD SERVICE LINE REPLACEMENT - FAIRMOUNT 1 PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED \$7,789,315.00.

Indexes:

Attachments: [Resolution Map](#)

This Resolution was adopted unanimously.

19. [25-0302R](#) RESOLUTION TO ESTABLISH A "NO PARKING" ZONE ON RAILROAD STREET FROM CANAL PARK DRIVE TO 5TH AVE WEST ON-RAMP.

Indexes:

Attachments: [RR Street No Parking Exhibit](#)

This Resolution was adopted unanimously.

20. [25-0304R](#) RESOLUTION OF INTENT TO SELL OR CONVEY CERTAIN REAL PROPERTY IN THE LINCOLN PARK NEIGHBORHOOD.

Indexes:

Attachments: [Exhibit 1](#)

[Exhibit 2](#)

This Resolution was adopted unanimously.

21. [25-0306R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR REPLACEMENT OF LEAD WATER SERVICES AS PART OF THE CHESTER PARK DRIVE ALLEY & RALEIGH STREET RECONSTRUCTION PROJECTS (PFA PROJECT 1690011-18, CITY

PROJECTS 2102 & 2225) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

22. [25-0307R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR CONSTRUCTION OF THE "LEAD SERVICE LINE REPLACEMENT - LINCOLN PARK 3" PROJECT (PFA PROJECT 1690011-19, CITY PROJECT 2214) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

23. [25-0308R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR CONSTRUCTION OF THE "LEAD SERVICE LINE REPLACEMENT - CENTRAL HILLSIDE 1" PROJECT (PFA PROJECT 1690011-20, CITY PROJECT 2215) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

24. [25-0309R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR CONSTRUCTION OF THE "LEAD SERVICE LINE REPLACEMENT - FAIRMOUNT 1" PROJECT (PFA PROJECT 1690011-21, CITY PROJECT 2248) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

25. [25-0310R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR CONSTRUCTION OF THE "LEAD SERVICE LINE REPLACEMENT -

LINCOLN PARK 4" PROJECT (PFA PROJECT 1690011-22, CITY PROJECT 2249) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

26. [25-0311R](#) RESOLUTION AUTHORIZING APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (MPFA) FOR A FORGIVABLE LOAN FROM THE DRINKING WATER REVOLVING FUND FOR CONSTRUCTION OF THE "LEAD SERVICE LINE REPLACEMENT - LONDON ROAD" PROJECT (PFA PROJECT 1690011-24, CITY PROJECT 2305) AS DESCRIBED IN THE LOAN APPLICATION.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

27. [25-0312R](#) RESOLUTION ACCEPTING A WATER LINE FROM THE WESTERN LAKE SUPERIOR SANITARY DISTRICT AND AUTHORIZING A BILL OF SALE AND TRANSFER AGREEMENT, ASSIGNMENT AND ASSUMPTION OF LIABILITIES, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted unanimously.

28. [25-0313R](#) RESOLUTION AUTHORIZING AN ASSIGNMENT AND ASSUMPTION AGREEMENT WITH WESTERN LAKE SUPERIOR SANITARY DISTRICT AND ACCEPTING THREE EASEMENTS FOR WATER LINE PURPOSES, AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit 1](#)

[Exhibit 2](#)

This Resolution was adopted unanimously.

29. [25-0316R](#) RESOLUTION AUTHORIZING AN OPERATIONS AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF RICE LAKE AND THE CITY OF DULUTH.

Indexes:

Attachments: [Exhibit 1](#)

This Resolution was adopted unanimously.

BY COUNCILOR KENNEDY (PUBLIC SAFETY)

30. [25-0291R](#) RESOLUTION AUTHORIZING THE TRANSFER OF A FIRE ENGINE TO LAKE SUPERIOR COLLEGE IN EXCHANGE FOR TRAINING SERVICES VALUED AT \$36,000.

This Resolution was adopted unanimously.

31. [25-0295R](#) RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A JOINT POWERS AGREEMENT WITH THE STATE OF MINNESOTA, DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION, ALLOWING THE CITY OF DULUTH POLICE DEPARTMENT TO INVESTIGATE AND PROSECUTE HUMAN TRAFFICKING AND SEXUAL EXPLOITATION OF CHILDREN AS PART OF THE MINNESOTA HUMAN TRAFFICKING INVESTIGATORS TASK FORCE.

Indexes:

Attachments: [Document A - BCA Human Trafficking TF JPA](#)

This Resolution was adopted unanimously.

BY COUNCILOR SWENSON (RECREATION, LIBRARIES & AUTHORITIES)

32. [25-0209R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH AMI CONSULTING ENGINEERS FOR CIVIL, STRUCTURAL, AND LANDSCAPING ENGINEERING DESIGN SERVICES FOR DAMAGE REPAIR PROJECTS AT MULTIPLE LOCATIONS FROM THREE SEPARATE STORM EVENTS IN AN AMOUNT NOT TO EXCEED \$599,900.00.

Indexes:

Attachments: [Exhibit A](#)
 [Exhibit B Storm Damage Map](#)
 [Exhibit C Damage Photos](#)

This Resolution was adopted unanimously.

33. [25-0271R](#) RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF A HOST SITE AGREEMENT FOR THE SUMMER OF 2025 WITH TRUE NORTH AMERICORPS FOR PLACEMENT AT THE DULUTH PUBLIC LIBRARY AT NO COST TO THE CITY.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

END OF CONSENT AGENDA

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS

This meeting adjourned at 6:27p.m.