

MINUTES OF THE SPECIAL ASSESSMENT BOARD
PUBLIC HEARING – WHITTIER STREET RECONSTRUCTION PROJECT
February 27, 1:00 PM, Room 106A

MEMBERS PRESENT: David Montgomery, Chief Administrative Officer; Wayne Parson, Chief Financial Officer; Keith Hamre, Director of Planning & Construction Services; Jim Benning, Director of Public Works & Utilities; Cindy Voigt, City Engineer.

ALSO PRESENT: Bob Asleson, Assistant City Attorney; Duncan Schwensohn, Engineering; Leah Blevins, Treasurer's Office.

PERSONS PRESENT FOR AGENDA ITEMS: None.

David Montgomery called the hearing to order at 1:02 PM.

1. Public Hearing on the Whittier Street Reconstruction Project

Duncan Schwensohn gave a description of the project. 700 feet of Whittier Street south of Claymore Street is a gravel road, 15 to 18 feet in width, that becomes nearly impassable every spring. This project would pave the street, making it 20 feet wide with a 1-foot shoulder on each side, and would raise the road a little. It would be 100% assessed to property owner Dale Pearson, who has indicated his willingness to pay all even though he owns just under 50% of the benefitting properties. This would be a rural section, with no curb and gutter. Duncan estimated the cost at \$162,000 but added that Mr. Pearson has signed an agreement to pay any assessment up to \$200,000, and that he can't think of anything that would drive the cost of this project up over \$200,000. The special assessment would be repaid over 15 years.

Cindy Voigt pointed out that the city will need an easement agreement with Mr. Pearson for the turnaround to be built at the dead end of Whittier Street, and Bob Asleson added that the fire department will need to OK the plans for that. Duncan said that there is not enough room to fit in a full hammerhead but some sort of turnaround for plows and emergency vehicles can be designed.

David Montgomery inquired of the timeline for this project. Duncan said this project should take no longer than three weeks to build, so he would allow the contractor to start anytime they wanted to but would require that the work be completed by the end of September.

The public hearing was closed at 1:12 PM. Cindy Voigt moved to recommend the project, Keith Hamre seconded, and the motion passed unanimously.

Next regular meeting: Thursday, March 23 in Room 106A at 2:00 PM (rescheduled from March 14 due to lack of an available quorum).

Respectfully submitted,

David Montgomery	Jeanne Horn
Chair, Special Assessment Board	SAB Secretary