



Engineering

Room 240
411 West First Street
Duluth, Minnesota 55802

 218-730-5200

MEMORANDUM

TO: City Council Members

CC: Aaron Soderlund, Project Engineer

FROM: Special Assessment Board

DATE: April 29, 2022

RE: **E. 1st Street Sanitary Sewer Extension. City Project No. 2027
3118 & 3112 East 1st Street
Assessment by Petition**

Pursuant to Section 61 of the Duluth City Charter, upon completion of the public hearing, the SAB "...shall transmit to the council the plans, specifications and estimates filed with it and shall report to the council its findings as to the necessity of the proposed public improvement and its recommendation therefore, and its recommendations as to the assessment, if any, of the cost thereof."

Plans and specifications will be available for review at the office of the City Engineer.

A public hearing was held on April 22, 2022 with the Special Assessment Board. Minutes of the hearing are attached. Oral comments were heard and no written comments were received at the public hearing. There was discussion of the construction project and the assessment process. The Special Assessment Board then recommended that an ordering-in resolution for the above project be on the agenda for the May 9, 2022 council meeting.

The Special Assessment Board recommended that 100% of the cost of the East 1st Street Sanitary Sewer Extension project be assessed equally against the two properties whose owners petitioned for the improvement.

The Special Assessment Board recommended that the City proceed with the East 1st Street Sanitary Sewer Extension project which includes installation of the new sanitary sewer pipe, manhole structures, service connections, and site restoration be equally assessed on a per parcel basis to the properties listed above. The total estimated cost for project 2027 is \$53,000.