

Exhibit A

2022 Business Communication Solutions RQ Summary

11/18/2021

RQ amount by Acct #

2022 RQ

Fund	Dept	Div/CC	Acct	Budget 2018 Description - all Vendors	Amount	% by Fund
Contract Services						
510	500	1940-2400	5310	Mailing Services x .25	\$ 8,250.00	25%
520	500	1940-2400	5310	Mailing Services x .40	\$ 13,200.00	40%
530	500	1940-2400	5310	Mailing Services x .20	\$ 6,600.00	20%
535	500	1940-2400	5310	Mailing Services x .15	\$ 4,950.00	15%
Totals =					\$ 33,000.00	

Postage						
510	500	1940-2400	5322	Bills, termination notices, dept. mail x .25	\$ 39,750.00	25%
520	500	1940-2400	5322	Bills, termination notices, dept. mail x .40	\$ 63,600.00	40%
530	500	1940-2400	5322	Bills, termination notices, dept. mail x .20	\$ 31,800.00	20%
535	500	1940-2400	5322	Bills, termination notices, dept. mail x .15	\$ 23,850.00	15%
Totals =					\$ 159,000.00	

**Grand Totals = \$ 192,000.00**