



*Promoting excellence in the Parks and Recreation Profession
By supporting innovation, education, and training*

January 9, 2024

Sam Werle
411 West First Street
Duluth, MN 55802

Dear Sam Werle,

Congratulations! On behalf of the Minnesota Recreation and Parks Foundation, you have been chosen as one of the recipients of a New Initiative Grant! This grant is being provided to fund the City Trout program in the amount of \$4,000.00.

The Foundation is pleased to have received six (6) applications for this grant cycle. All of the applications were very competitive, and we were fortunate to be able to award two grants with the available funding.

There are a few requirements for the grant that we discussed previously:

1. Grant funds must be expended within the current or upcoming fiscal year in which the grant is awarded.
2. Grant funding must be used for the above program. If the program does not occur or you do not use the entire grant funding that has been awarded, the balance must be returned to the Foundation.
3. Our goal is to share the success of our program with our other Minnesota agencies. Therefore, all grant recipients must:
 - a. Present their program at the Minnesota Recreation and Parks Association Annual conference as part of the panel presentation. This will occur at the immediate conference after the conclusion of your program offering. Please notify Jessica Christensen Buck of the timing of your program.
4. Grant applicants must be a current member of the Minnesota Recreation & Park Foundation. If you are not a current member, please go online <http://mnrpf.org> to register.
5. Funds will be given on a reimbursement basis. Receipts or invoices need to be sent to the Foundation for expenses incurred up to the allocated amount. **These must be submitted before December 1, 2024 and can be submitted to Jessica Christensen Buck. Grant checks then must be deposited before Dec. 31, 2024 to stay within the year the grant was issued.**
6. By signing this agreement, City of Duluth agrees to indemnify and hold harmless the Minnesota Recreation and Parks Foundation from all claims arising from the grant sponsored program.

If you agree with these requirements, please sign one copy of this letter and return to me at the following address: Jessica Christensen Buck, 8200 County Road 116, Corcoran, MN 55340.

Once again, on behalf of the Minnesota Recreation and Parks Foundation, congratulations and best wishes for a successful new program endeavor!

Sincerely,

Jessica Christensen Buck
Minnesota Recreation and Park Foundation Board
(P) 763-400-7034 (email) jchristensenbuck@corcoranmn.gov

Accepted by: _____ See Page 2 _____ Date _____

CITY OF DULUTH MINNTEOTA

By: _____
Roger Reinert, Mayor

Date

Attest:

By: _____
Ian B. Johnson, City Clerk

Date

Countersigned:

Josh Bailey, City Auditor

Approved as to form:

Jessica Fralich, City Attorney