

Duluth Parking Commission  
Sixty-Sixth Meeting  
7:30 a.m. Friday, October 19, 2018  
City Council Chambers, Duluth City Hall

**Members Present**

- Andy Goldfine, President
- Noland Makowsky
- Karin Swor
- Em Westerlund

**Members Absent**

- Dennis Jensen
- Jessica Sterle

**Guests Present**

- Mark Bauer, Parking Operations Specialist – City of Duluth

**Off-street parking update**

Mr. Bauer provided an update on off-street parking operations. He stated that a vendor had been selected to perform the installation of a new vehicle barrier at Library/Depot Upper Lot and that the project would begin soon, with an estimated completion date of April 30, 2019. He also stated that the downtown parking ramps would again be offering free parking during the annual Christmas City of the North Parade.

**On-street parking update**

Mr. Bauer provided an update on on-street parking operations. He stated that final preparations were in progress for installation of new multi-space pay stations on Superior Street following the completion of phase one of its redevelopment. He stated that staff would be committed to public service functions regarding public education on the new pay-by-plate system that would be featured in the area and that plans were in progress for other public education efforts. Mr. Bauer stated that the City's on-street parking meter collections and maintenance duties would likely soon be transferred to the off-street parking operator, with a tentative date of implementation of January 1, 2019. He stated that the reasons for the transfer were the anticipated savings of public funds, enhanced customer service, and improved consistency in reporting and auditing. He stated that the current parking operator had experience in on-street collections in Fargo, North Dakota and that Minneapolis was an example of a municipality that had shifted on-street collections duties to a parking operator successfully.

**2019 parking budget presentation**

Mr. Bauer presented the 2019 parking budgets for the 506 fund (comprising solely the Civic Center Public Ramp) and the 505 fund (comprising all other City parking operations). He stated that he would present the budgets to the Duluth City Council the following Monday.

*\*Due to lack of a quorum, no items were proposed or approved. Several agenda items were deferred to the schedule November meeting for discussion and potential vote.*

**Meeting adjournment**

Respectfully submitted,

Mark Bauer  
Parking Operations Specialist