



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

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Monday, January 9, 2023

7:00 PM

Council Chamber

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### ELECTION OF OFFICERS

*President - standing nomination for Janet Kennedy*

*Vice President - standing nomination for Roz Randorf*

#### APPROVAL OF MINUTES

1. [23-001](#) Meeting Minutes of the Duluth City Council

**Attachments:** [2022-12-19, Minutes](#)

#### PUBLIC HEARING

#### REPORTS FROM THE ADMINISTRATION

#### REPORTS FROM OTHER OFFICERS

#### REPORTS OF BOARDS AND COMMISSIONS

2. [23-002](#) Planning Commission Meeting Minutes  
**Attachments:** [November 2022 - PC Brown Bag Minutes](#)  
[November 2022 - PC Minutes](#)
3. [23-003](#) Heritage Preservation Commission Meeting Minutes  
**Attachments:** [September 2022 - HPC Minutes](#)
4. [23-004](#) Duluth Library Board Meeting Minutes  
**Attachments:** [November 2022 - Library Board](#)
5. [23-005](#) Duluth Parking Commission Meeting Minutes  
**Attachments:** [December 2022 - DPC Minutes](#)

## REPORTS OF COUNCIL COMMITTEES

## REPORTS OF COUNCIL OPEN ISSUES

## OPPORTUNITY FOR CITIZENS TO BE HEARD

## CONSENT AGENDA

### BY COUNCILOR HOBBS (PURCHASING & LICENSING)

6. [23-0010R](#) RESOLUTION AWARDING A CONTRACT TO WEX BANK FOR CIRCLE K SERVICE STATION FUELS FOR 2023 FOR AN AMOUNT NOT TO EXCEED \$1,300,000.

### BY COUNCILOR ALSTEAD (PERSONNEL)

7. [23-0016R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF ANDREW STREITZ TO THE NATURAL RESOURCES COMMISSION.
8. [23-0017R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF ROBERT MENARD TO THE DULUTH NONBINARY, QUEER, TRANS, TWO SPIRIT, LESBIAN, GAY, BISEXUAL, INTERSEX & ASEXUAL COMMISSION (NQT2SLGBIA).
9. [23-0018R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF KARIN SWOR TO THE DULUTH PARKING COMMISSION.
10. [23-0020R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF DIGITAL NAVIGATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.  
**Attachments:** [Exhibit A](#)

**BY COUNCILOR RANDORF (PLANNING & ECONOMIC DEVELOPMENT)**

13. [23-0014R](#) RESOLUTION AUTHORIZING FIRST AMENDMENT TO CITY CONTRACT NO. 24104 WITH ST. MARY'S DULUTH CLINIC HEALTH SYSTEM, DBA, ESSENTIA HEALTH EAST, FOR DESIGN AND CONSTRUCTION OF ROAD AND UTILITY WORK, PHASE II, 2ND STREET, 4th TO 6th AVENUES EAST, IN THE REGIONAL EXCHANGE DISTRICT.

Attachments: [Exhibit A](#)

**BY COUNCILOR AWAL (INTERGOVERNMENTAL RELATIONS)**

11. [23-0038R](#) RESOLUTION ESTABLISHING AN ADDITIONAL 2023 LEGISLATIVE PRIORITY FOR THE CITY OF DULUTH REGARDING FUNDING FOR AIR TRAFFIC CONTROL TOWER AT DULUTH INTERNATIONAL AIRPORT.
12. [23-0039R](#) RESOLUTION ESTABLISHING AN ADDITIONAL 2023 LEGISLATIVE PRIORITY FOR THE CITY OF DULUTH.

**BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)**

14. [23-0003R](#) RESOLUTION AUTHORIZING AN AGENCY AGREEMENT BETWEEN THE CITY AND MNDOT FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR THE EAST THIRD STREET PROJECT.

Attachments: [23-0003 Map](#)  
[EXHIBIT A](#)

15. [23-0004R](#) RESOLUTION AUTHORIZING AN AGENCY AGREEMENT BETWEEN THE CITY AND MNDOT FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR THE 6" WET REFLECTIVE EDGELINE PAVEMENT MARKING PROJECT.

Attachments: [Exhibit A](#)  
[West and East Maps](#)

16. [23-0005R](#) RESOLUTION AUTHORIZING AN AGENCY AGREEMENT BETWEEN THE CITY AND MNDOT FOR FEDERAL PARTICIPATION IN CONSTRUCTION.

Attachments: [23-0005R Exhibit A](#)

17. [23-0019R](#) RESOLUTION AUTHORIZING A SOLE SOURCE PURCHASE OF GAS METERS FROM NATURAL GAS SOLUTIONS NORTH AMERICA, LLC IN THE AMOUNT OF \$115,618.50.

**BY COUNCILOR ANDERSON (PUBLIC SAFETY)**

18. [23-0013R](#) RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL AGREEMENT WITH LEXISNEXIS RISK SOLUTIONS FOR AN ONLINE SUBSCRIPTION TO THE ACCURINT VIRTUAL CRIME CENTER WITH TRAX FOR A TERM OF THREE YEARS AT AN ANNUAL COST OF \$27,125 TOGETHER WITH AN ANNUAL INCREASE OF FIVE PERCENT PER YEAR.

Attachments: [Document A - 2023-2025 ACC Agreement](#)

**BY COUNCILOR TOMANEK (RECREATION, LIBRARIES & AUTHORITIES)**

18. [23-0015R](#) RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH ONE ROOF COMMUNITY HOUSING FOR THE LEASE AND MANAGEMENT OF THE CENTRAL HILLSIDE COMMUNITY CENTER FOR THE OPERATION OF ITS HOUSING DEVELOPMENT SERVICES.

Attachments: [Exhibit 1-Legistar](#)

**END OF CONSENT AGENDA**

*The following entitled ordinances are to be read for the second time:*

**BY COUNCILOR ALSTEAD (PERSONNEL)**

19. [22-044-O](#) ORDINANCE AMENDING CHAPTER 2, ARTICLE XXVIII, SEC. 2-148, OF THE DULUTH CITY CODE BY DELETING THE PROHIBITION AGAINST MEMBERS OF THE DULUTH INDIGENOUS COMMISSION SERVING MORE THAN TWO CONSECUTIVE TERMS.

**BY COUNCILOR RANDORF (PLANNING & ECONOMIC DEVELOPMENT)**

20. [22-034-O](#) AN ORDINANCE GRANTING KINSETH HOTEL CORPORATION, A CONCURRENT USE PERMIT FOR UNDERGROUND UTILITIES WITHIN THE PLATTED RIGHT OF WAY OF WEST PAGE STREET AND SUNDBY ROAD.

Attachments: [Exhibit A](#)  
[Exhibit B](#)

**COUNCILOR QUESTIONS AND COMMENTS**

**COUNCILOR PREVIEW OF UPCOMING BUSINESS**