



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda - Final-revised

### City Council

**MISSION STATEMENT:** *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

**TOOLS OF CIVILITY:** *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issues that face the city. These tools include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility. [Approved by the council on August 25, 2003]*

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Monday, October 9, 2017

7:00 PM

Council Chamber

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#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF MINUTES

1. [17-166](#) September 25, 2017 Duluth City Council Meeting Minutes

Attachments: [September 25 Council Meeting](#)

#### REPORTS FROM THE ADMINISTRATION

#### REPORTS FROM OTHER OFFICERS

#### REPORTS OF BOARDS AND COMMISSIONS

2. [17-163](#) Housing & Redevelopment Authority Meeting Minutes

Attachments: [8-29-17 HRA Meeting Minutes](#)

3. [17-164](#) Library Board Meeting Minutes

Attachments: [8-23-17 Library Board Meeting Minutes](#)

4. [17-165](#) Duluth Economic Development Authority Meeting Minutes

Attachments: [8-23-17 DEDA Meeting Minutes](#)

**REPORTS OF COUNCIL COMMITTEES****REPORTS OF COUNCIL OPEN ISSUES****OPPORTUNITY FOR CITIZENS TO BE HEARD****CONSENT AGENDA****BY COUNCILOR HANSON (PURCHASING & LICENSING)**

5.     [17-0715R](#)     RESOLUTION APPROVING THE EXEMPTION OF A RAFFLE LICENSE AND WAIVING THE 60 DAY WAITING PERIOD FOR MARCH OF DIMES FOUNDATION.
- Attachments:     [March of Dimes Foundation](#)
6.     [17-0718R](#)     RESOLUTION ISSUING AN ON SALE INTOXICATING LIQUOR LICENSE, SUNDAY LICENSE AND APPROVING ISSUANCE OF A 2:00 A.M. BEVERAGE LICENSE TO NYANYIKA BANDA, (MARTHA'S DAUGHTER), 107 EAST SUPERIOR STREET.
7.     [17-0743R](#)     RESOLUTION APPROVING ISSUANCE OF A TEMPORARY ON SALE INTOXICATING LIQUOR LICENSE TO CHURCHES UNITED IN MINISTRY.

**BY COUNCILOR ANDERSON (PERSONNEL)**

8.     [17-0725R](#)     RESOLUTION CONFIRMING THE APPOINTMENTS OF ROBERT MILLER, PHOEBE DAVIS, AND MELISSA DEVERNY TO THE INDIGENOUS COMMISSION.
9.     [17-0726R](#)     RESOLUTION CONFIRMING THE APPOINTMENT OF RICHARD WALLIN TO THE BUILDING APPEAL BOARD .
10.    [17-0730R](#)     RESOLUTION APPROVING APPOINTMENTS TO THE RED TAPE REDUCTION TASK FORCE.

**BY COUNCILOR RUSS (PLANNING & ECONOMIC DEVELOPMENT)**

11.    [17-0720R](#)     RESOLUTION AUTHORIZING AN AGREEMENT WITH ONE ROOF COMMUNITY HOUSING FOR THE TENANT LANDLORD CONNECTION IN THE AMOUNT OF \$40,000 FOR THE FISCAL YEAR, BEGINNING APRIL 1, 2017 AND ENDING MARCH 31, 2018.
- Attachments:     [Attachment 1](#)

12. [17-0723R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO SUB-RECIPIENT AGREEMENTS WITH SOAR CAREER SOLUTIONS, COMMUNITY ACTION DULUTH, ISD 709 ADULT BASIC EDUCATION, AND THE BOARD OF TRUSTEES OF THE MINNESOTA STATE COLLEGES AND UNIVERSITIES ON BEHALF OF LAKE SUPERIOR COLLEGE AND THE CITY OF DULUTH FOR EMPLOYMENT AND TRAINING SERVICES FUNDED THROUGH THE STATE OF MINNESOTA'S PATHWAYS TO PROSPERITY GRANT PROGRAM WHICH HAS BEEN AWARDED AN ADDITIONAL \$50,000 IN GRANT FUNDING.

Attachments: [ABE Amendment Sig](#)  
[CAD Amendment Sig](#)  
[LSC Amendment Sig](#)  
[SOAR Amendment Sig](#)

13. [17-0734R](#) RESOLUTION AUTHORIZING AN APPLICATION FOR A LOAN WITH ALTEC, INC IN AN AMOUNT NOT TO EXCEED \$550,000 CONTINGENT UPON RECEIPT OF A MINNESOTA INVESTMENT FUND GRANT FROM THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT

14. [17-0735R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BAY WEST LLC INCREASING THE "NOT TO EXCEED" AMOUNT BY \$37,500 FOR A TOTAL CONTRACT NOT TO EXCEED THE AMOUNT OF \$75,000.

Attachments: [Bay West Consulting Agreement Amendment](#)

15. [17-0736R](#) RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BARR ENGINEERING COMPANY INCREASING THE "NOT TO EXCEED" AMOUNT BY \$62,500 FOR A TOTAL CONTRACT NOT TO EXCEED THE AMOUNT OF \$100,000.

Attachments: [BARR Engineering Consulting Agreement Amendment](#)

#### **BY PRESIDENT SIPRESS (COMMITTEE OF THE WHOLE)**

16. [17-0722R](#) RESOLUTION ACCEPTING SPECIAL LAWS AMENDING THE SEAWAY PORT AUTHORITY OF DULUTH TAX INCREMENT FINANCE DISTRICT AND EXPANDING THE BOUNDARY FOR THE EXTRA HALF PERCENT HOTELS AND MOTELS TAX.

#### **BY COUNCILOR HOBBS (PUBLIC WORKS & UTILITIES)**

17. [17-0711R](#) RESOLUTION AUTHORIZING THE PURCHASE OF 5,100 TONS OF ROAD SALT FROM MORTON SALT INC. IN THE AMOUNT OF \$177,276.

18. [17-0717R](#) RESOLUTION AUTHORIZING AGREEMENT WITH DEDA FOR SNOW STORAGE ON LOT D.  
  
*Attachments:* [17D--- Lot D Snow 2017-2018](#)
19. [17-0731R](#) RESOLUTION AUTHORIZING AN AGREEMENT WITH LHB, INC. FOR PROFESSIONAL ENGINEERING SERVICES TO PROVIDE DESIGN ENGINEERING FOR THE EAST NINTH STREET/EAST EIGHTH STREET RECONDITIONING PROJECT IN THE AMOUNT OF \$72,448.  
  
*Attachments:* [17-0731R Agreement](#)  
[17-0731R Cost Spreadsheet](#)  
[17-0731R Map](#)

**BY COUNCILOR FOSLE (PUBLIC SAFETY)**

20. [17-0728R](#) RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY HOMELAND SECURITY AND EMERGENCY MANAGEMENT DIVISION IN THE AMOUNT OF \$20,000 FOR THE PURPOSE OF MAINTAINING A LOCAL EMERGENCY MANAGEMENT PROGRAM.  
  
*Attachments:* [EMPG Grant 2017](#)
21. [17-0729R](#) RESOLUTION AUTHORIZING PROPER CITY OFFICIALS TO ENTER INTO AN AGREEMENT WITH ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE, GREAT LAKES REGION, FOR REIMBURSEMENT OF INVESTIGATOR OVERTIME IN THE AMOUNT OF \$25,000.  
  
*Attachments:* [Exhibit A](#)

**BY COUNCILOR WESTERLUND (RECREATION, LIBRARIES & AUTHORITIES)**

22. [17-0691R](#) RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ST LOUIS COUNTY PROVIDING FOR CITY OF DULUTH PARTICIPATION IN A WILDFIRE PREVENTION PROJECT INVOLVING REMOVAL OF STORM-DAMAGED TREES ON CITY PROPERTY EAST OF HOWARD GNESEN ROAD IN HARTLEY PARK.  
  
*Attachments:* [Hartley Forest Management County-City MOU JFW Rev 10.2.17 CLEAN \(0000](#)
23. [17-0724R](#) RESOLUTION ACCEPTING \$15,000 FROM ST. LOUIS COUNTY FOR IMPROVEMENTS TO THE WESTERN DULUTH LITTLE LEAGUE FIELD AT WHEELER FIELD.

**END OF CONSENT AGENDA**

**BY COUNCILOR WESTERLUND (RECREATION, LIBRARIES & AUTHORITIES)**

24. [17-0738R](#) RESOLUTION AUTHORIZING A GRANT TO THE ARROWHEAD ZOOLOGICAL SOCIETY, INC. IN THE AMOUNT OF \$200,000 AND AUTHORIZING A ONE YEAR EXTENSION OF A LINE OF CREDIT PROMISSORY NOTE.
25. [17-0710R](#) RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH DULUTH AMATEUR HOCKEY ASSOCIATION FOR USE AND OPERATION OF THE CITY'S OUTDOOR HOCKEY FACILITIES AND ADJOINING PROPERTIES.

Attachments: [Exhibit 1](#)

The following entitled ordinances are to be read for the second time:

**BY COUNCILOR HANSEN (FINANCE)**

26. [17-051-O](#) AN ORDINANCE TO AMEND THE BUDGET OF THE CITY OF DULUTH FOR 2017 BY INCREASING THE BUDGET BY \$415,000 FOR A PROJECTED INCREASE IN OVERTIME IN THE FIRE DEPARTMENT AND TO FINANCE THE TENANT LANDLORD CONNECTION PROGRAM.

**BY COUNCILOR RUSS (PLANNING & ECONOMIC DEVELOPMENT)**

27. [17-046-O](#) AN ORDINANCE GRANTING A CONCURRENT USE PERMIT FOR APPROXIMATELY TWELVE PARKING SPACES IN THE PLATTED STREET RIGHT OF WAY OF EAST RED WING STREET.
- Attachments: [Attachment 1](#)  
[Attachment 2](#)
28. [17-047-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO RECLASSIFY PROPERTY WEST OF HIGHWAY 53, BETWEEN PIEDMONT AVENUE AND WEST 9TH STREET, FROM MU-N TO R-1.
- Attachments: [Attachment 1](#)  
[Attachment 2](#)
29. [17-048-O](#) AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF DULUTH TO RECLASSIFY PROPERTY AT APPROXIMATELY THE 1200 BLOCK OF SOUTH RIDGE ROAD, FROM RR-1 TO R-1.
- Attachments: [Attachment 1](#)  
[Attachment 2](#)

30.     [17-049-O](#)     AN ORDINANCE GRANTING A CONCURRENT USE PERMIT FOR AN APPROXIMATELY 1,475 FOOT PRIVATE SEWER LINE IN THE PLATTED STREET RIGHT OF WAY OF 110TH AVENUE WEST.

Attachments:     [Attachment 1](#)  
                          [Attachment 2](#)

**BY COUNCILOR WESTERLUND (RECREATION, LIBRARIES & AUTHORITIES)**

31.     [17-050-O](#)     ORDINANCE AUTHORIZING THE DULUTH AIRPORT AUTHORITY TO ACCEPT FEDERAL AND STATE OF MINNESOTA GRANTS FOR IMPROVEMENTS TO THE DULUTH INTERNATIONAL AIRPORT ("DIA") AND SKYHARBOR AIRPORT INCLUDING RETROACTIVE ACCEPTANCE OF GRANTS FOR WORK RELATED TO RUNWAY RECONSTRUCTION AT THE DIA, AND TO EXECUTE GRANT DOCUMENTS ON BEHALF OF THE CITY.

**COUNCILOR QUESTIONS AND COMMENTS**

**COUNCILOR PREVIEW OF UPCOMING BUSINESS**