



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda Civil Service Board.

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Tuesday, November 5, 2019

4:45 PM

Council Chambers, Third Floor, City Hall

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### 1. ROLL CALL

### 2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

A. October 1, 2019

Attachments: [October 1, 2019 \(Draft Minutes\)](#)

B. October 15, 2019 (Special Meeting)

*The Special Meeting was closed as permitted by Minn. Stat. 13D.03 to discuss private data pursuant to Minn. Stat. 13.43 regarding an ISD 709 Maintenance Custodian.*

### 3. UNFINISHED BUSINESS

### 4. NEW BUSINESS

#### A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

(1) Housing Inspector (revised)

Attachments: [Housing Inspector Memo](#)  
[Housing Inspector](#)  
[Housing Inspector \(strikeout\)](#)

(2) Housing Inspector Leadworker (revised)

Attachments: [Housing Inspector Leadworker Memo](#)  
[Housing Inspector Leadworker](#)  
[Housing Inspector Leadworker \(strikeout\)](#)

### 5. APPEALS

### 6. INFORMATIONAL

**A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS**

*Notice: Item 6A contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.*

**B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS**

*Notice: Item 6B Non-Public Review of New Eligible Lists will be distributed to members at the Civil Service Board meeting.*

**C. ISD 709 – NOTICE OF TERMINATION AND CHARGES FOR REMOVAL**

*Notice: Item 6C contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.*

**NEXT REGULAR MEETING SCHEDULED**

*December 3, 2019*

**ADJOURNMENT**