



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Meeting Agenda Civil Service Board.

Wednesday, January 20, 2021

4:00 PM

WebEx

1. ROLL CALL

2. APPROVAL OF MINUTES

2A. November 10, 2020

Attachments: [11-10-2020 Draft Minutes](#)

3. UNFINISHED BUSINESS

4. NEW BUSINESS

4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) Construction Services Information & Communications Specialist (revised, including title change to Information & Communications Specialist)

Attachments: [4A1 Construction Services Information & Communications Specialist.pdf](#)

4A(2) Solid Waste Compliance Officer (revised, including title change to Property & Solid Waste Compliance Officer)

Attachments: [4A2 Solid Waste Compliance Officer](#)

4A(3) Opioid Program Specialist (new)

Attachments: [4A3 Opioid Program Specialist](#)

4A(4) Fleet Services Leadworker (revised)

Attachments: [4A4 Fleet Services Leadworker](#)

4A(5) Asset & Supply Specialist (new)

Attachments: [4A5 Asset & Supply Specialist](#)

4A(6) Fleet Services Inventory Technician I (new)

Attachments: [4A6 Fleet Services Inventory Technician I](#)

4A(7) Fleet Services Inventory Technician II (new)

Attachments: [4A7 Fleet Services Inventory Technician II](#)

4B. ELECTION OF OFFICERS

4B(1) Chairperson

4B(2) Vice-Chairperson

5. APPEALS

5A. Project Coordinator candidate

Notice: Item 5A contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.

6. INFORMATIONAL

6A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS

Notice: Item 6A contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.

6B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS

Notice: Item 6B Non-Public Review of New Eligible Lists will be distributed to members at the Civil Service Board meeting.

6C. NEXT REGULAR MEETING SCHEDULED

February 2, 2021

7. ADJOURNMENT