



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Meeting Agenda Civil Service Board.

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Tuesday, June 1, 2021

4:00 PM

Webex

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### 1. ROLL CALL

### 2. APPROVAL OF MINUTES

2A. February 2, 2021

Attachments: [February 2, 2021](#)

### 3. UNFINISHED BUSINESS

### 4. NEW BUSINESS

#### 4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

Attachments: [ISD 709 - Signed Memorandum for Job Descriptions](#)

4A(1) ISD 709 - School Custodian II (revised including title change to School Custodian I/II/III)

Attachments: [School Custodian I/II/III](#)

4A(2) ISD 709 - Maintenance Custodian (revised including title change to Second Shift Engineer I)

Attachments: [Second Shift Engineer I](#)

4A(3) ISD 709 - Fireperson II (revised including title change to Second Shift Engineer II)

Attachments: [Second Shift Engineer II](#)

4A(4) ISD 709 - Pool Custodian (revised)

Attachments: [Pool Custodian](#)

4A(5) ISD 709 - Engineer I (revised)

Attachments: [Engineer I](#)

4A(6) ISD 709 - Engineer II (revised)

Attachments: [Engineer II](#)

4A(7) ISD 709 - Engineer III (revised)

Attachments: [Engineer III](#)

4A(8) ISD 709 - Engineer IV (revised)

Attachments: [Engineer IV](#)

4A(9) ISD 709 - Heating/Ventilation & School Equipment Maintenance Mechanic (revised)

Attachments: [HVAC & School Equipment Maintenance Mechanic](#)

**5. APPEALS**

*None*

**6. INFORMATIONAL**

**6A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS**

*Notice: Item 6A contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.*

**6B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS**

*Notice: Item 6B Non-Public Review of New Eligible Lists will be distributed to members at the Civil Service Board meeting.*

**7. NEXT REGULAR MEETING SCHEDULED**

*July 6, 2021 (4:00 p.m. via Webex)*

**ADJOURNMENT**