



# City of Duluth

411 West First Street  
Duluth, Minnesota 55802

## Minutes - Draft

### Civil Service Board.

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Tuesday, November 2, 2021

4:00 PM

Webex

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Members Present: Joaquim Harris (Chair), Laura Perttula, John Strongitharm

HR Staff Present: Laura Dahl

#### 1. ROLL CALL

#### 2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

2A. October 5, 2021

This Civil Service Board item was approved.

#### 3. UNFINISHED BUSINESS

#### 4. NEW BUSINESS

##### 4A. REVIEW NEW AND REVISED JOB DESCRIPTIONS

4A(1) Recreation Specialist (revised)

This Civil Service Board item was approved.

4A(2) Water Conveyance Leadworker (new)

This Civil Service Board item was approved.

4A(3) Energy Coordinator (revised)

This Civil Service Board item was approved.

## **5. APPEALS**

## **6. INFORMATIONAL**

### **6A. STATUS OF ALL NEW, PENDING, AND COMPLETE AUDITS**

This item was received.

**Notice:** Item 6A contains Private Data. The information is non-public and disclosure of this material is prohibited; therefore, it has been excluded from this packet.

### **6B. NON-PUBLIC REVIEW OF ELIGIBLE LISTS**

This item was received.

**Notice:** Item 6B Non-Public Review of New Eligible Lists will be distributed to members at the Civil Service Board meeting.

## **7. NEXT REGULAR MEETING SCHEDULED**

December 7, 2021

## **8. ADJOURNMENT**