



MEMO

To: Duluth City Council

From: Cindy Voigt, City Engineer

CC: Emily Larson, Mayor
Noah Schuchman, Chief Administrative Officer
Greg Guerrero, Acting Director of Public Works & Utilities
Chad Bednar, Manager of Street Maintenance
Greg Guerrero, Manager of Utility Operations
Cari Pedersen, Chief Engineer of Transportation
Eric Shaffer, Chief Engineer of Utilities

Date: January 24, 2022

Subject: Acceptance of Utility Improvements by Private Parties
City Project # 1932 – Birchwood Apartments


Please be advised by this report, and as provided for in Chapter 45, Article VII of the Duluth City Code, I have determined to the best of my ability that the local utility improvements permitted to and made under the above-referenced project have been substantially completed to the satisfaction of the City Engineer, and therefore are hereby approved and accepted. This acceptance of the utility improvements does not include acceptance of the road improvements. Those will be accepted separately in accordance with the Easement Agreement, whereby Birchwood Apartments agreed to enter into a separate agreement for snow removal. Until that agreement is approved by City Council, only the public utilities will be maintained.

In general, the local improvements involved with this project include:

Construction of water, natural gas, and storm sewer system improvements in Burning Tree Road.

Based upon my findings and this report, the Permittee will assign, set over and transfer unto the City, in trust for use and benefit of the public, these improvements, and the City will now assume the supervision and control of said improvements.

Signed:


Cindy J. Voigt, P.E.
City Engineer