

Planning & Development Division

Planning & Economic Development Department



Room 160 411 West First Street Duluth, Minnesota 55802

File Number	PL 22-07	4	Contact		Chris Lee,	clee@duluthmn.gov
Туре	Interim U	Jse Permit – Vacation Dwelling	Planning C	ommissior	n Date	June 14, 2022
Deadline	Applicat	ion Date	April 25, 20	22	60 Days	June 24, 2022
for Action	Date Ext	ension Letter Mailed	May 13, 20	22	120 Days	August 23, 2022
Location of Su	bject	232 S 59 th Avenue W				
Applicant	ALN Prop	erties	Contact	N/A		
Agent	N/A		Contact	N/A		
Legal Descript	ion	PID # 010-4500-01800		•		
Site Visit Date		June 1, 2022	Sign Notice	e Date		May 31, 2022
Neighbor Lette	er Date	May 25, 2022	Number of	Letters Se	ent	39

Proposal

Applicant proposes use of a 3-bedroom home as a vacation rental unit. The permit would allow maximum of 7 occupants.

Vacation dwelling units located in the R-1 zone district. This property was on the list of eligible properties from the 2021 drawing.

Recommended Action: Staff recommends that Planning Commission approve the permit with conditions.

	Current Zoning	Existing Land Use	Future Land Use Map Designation
Subject	R-1	Single-family Residential	Traditional Neighborhood
North	R-1	Single-family Residential	Traditional Neighborhood
South	R-1	Single-family Residential	Traditional Neighborhood
East	R-1	Single-family Residential	Traditional Neighborhood
West	R-1	Single-family Residential	Traditional Neighborhood

Summary of Code Requirements:

UDC Section 50-19.8. Permitted Use Table. A Vacation Dwelling Unit is an Interim Use in the R-1 zone district.

UDC Sec. 50-37.10.E . . . the Council shall only approve an interim use permit, or approve it with conditions, if it determines that:

1. A time limit is needed to protect the public health, safety and welfare from potential longer term impacts of the requested use in that location; 2. The applicant agrees to sign a development agreement with the city. 3. There is a city-



Planning & Development Division

Planning & Economic Development Department

Room 160 411 West First Street Duluth, Minnesota 55802



wide cap on vacation dwelling units or accessory vacation dwelling units; permits issued for vacation dwelling units or accessory vacation dwelling units in any form district shall not be counted against the maximum number of permits that may be issued, 4. Except for properties within the Higher Education Overlay District as identified in 50-18.5, the minimum rental period and off-street parking requirements of 50-20.3.U and 50-20.5.M shall not apply for vacation dwelling units or accessory vacation dwelling units in form districts.

Comprehensive Plan Governing Principle and/or Policies and Current History (if applicable):

Governing Principle #8 - Encourage mix of activities, uses, and densities.

Econ. Dev. Policy #3 - Build on Existing Economic Strengths & Competitive Advantages

 S9: Encourage expansion of the city's tourism economy through efforts to expand in areas of current activity, such as in Canal Park, but also through marketing and investment in destination neighborhoods and iconic tourism experiences unique to Duluth.

Applicant is proposing to provide another type of lodging product for visitors to the City of Duluth and surrounding area.

Future Land Use – Traditional Neighborhood: Characterized by grid or connected street pattern, houses oriented with shorter dimension to the street and detached garages, some with alleys. Limited commercial, schools, churches, and home businesses. Parks and open space areas are scattered through or adjacent to the neighborhood. Includes many of Duluth's older neighborhoods, infill projects, neighborhood extensions, and new traditional neighborhood areas.

History: The home is a single-family structure built in 2019 and contains 1,440 square feet.

Review and Discussion Items:

- 1) Applicant's property is located at 232 S 59th Avenue W. The proposed vacation dwelling is a 3-bedroom single family home. The unit would allow for a maximum of 7 guests.
- 2) As shown on the site plan, the existing driveway off the alley features room for 2 off-street parking spaces.
- 3) There will be no campers or trailers parked on the property.
- 4) The site plan indicates outdoor amenities including a grill, firepit, pergola, and seating. The applicant is proposing new privacy fencing on all sides of the rear yard.
- 5) Permit holders must designate a managing agent or local contact who resides with 25 miles of the city and who has authority to act for the owner in responding 24 hours a day to complaints from neighbors or the city. Permit holder must provide the contact information for the managing agent or local contact to all property owners within 100 feet of the property boundary. The applicant has listed Rose Hale as the managing agent, which meets the criteria.
- 6) A time limit on this Interim Use Permit ("IUP") is needed to minimize negative impacts to surrounding residential uses thereby causing damage to the public's health, safety and welfare. Section 50-20.3.U.7 states the IUP shall expire upon



Planning & Development Division

Planning & Economic Development Department

Room 160 411 West First Street Duluth, Minnesota 55802



change in ownership of the property or in six years, whichever occurs first.

- 7) Applicant must comply with Vacation Regulations (included with staff report), including providing information to guests on city rules (included with staff report as "Selected City Ordinances on Parking, Parks, Pets, and Noise").
- 8) No comments from citizens, City staff, or any other entity were received regarding the application.
- 9) The permit will expire 6 years from the approval date. The permit will lapse if no activity takes place within 1 year of approval.

Staff Recommendation:

Based on the above findings, Staff recommends that Planning Commission approve the interim use permit based on the following:

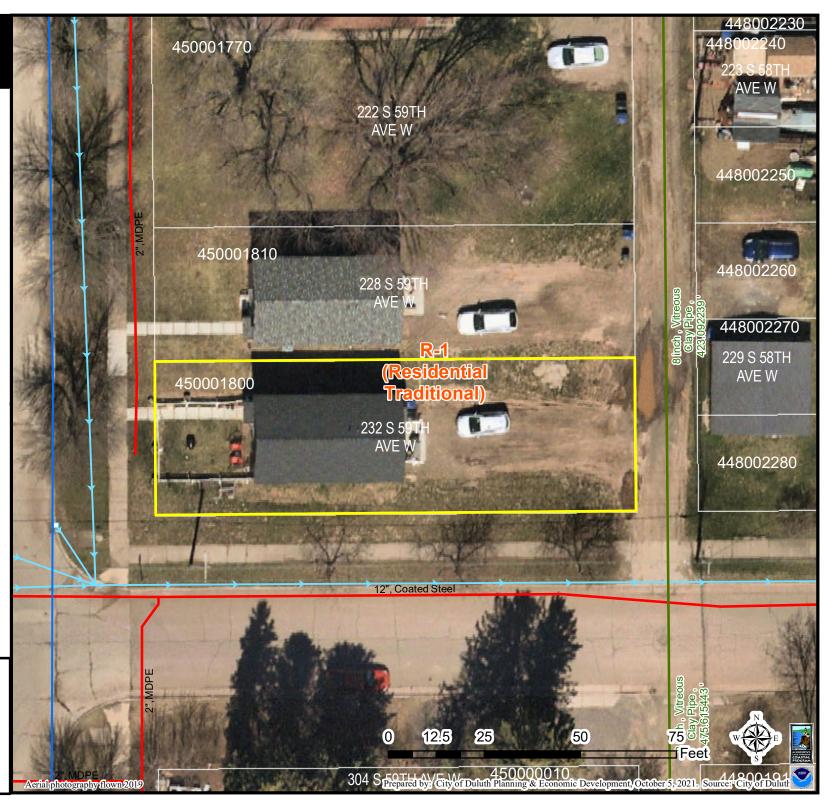
- 1. The Interim Use Permit shall not be effective until the applicant has received all required licenses and permits for operation.
- 2. The applicant shall adhere to the terms and conditions listed in the Interim Use Permit.

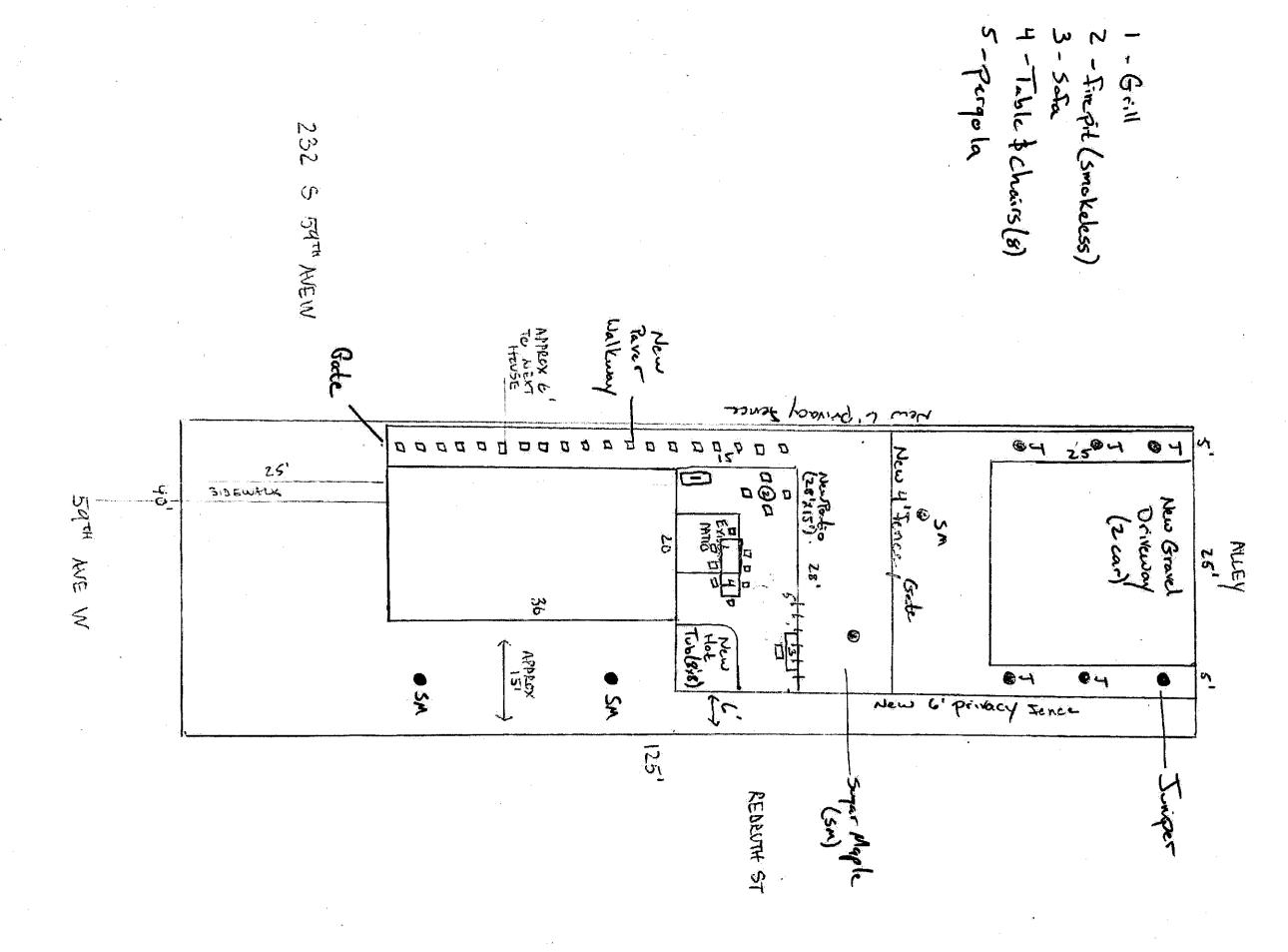


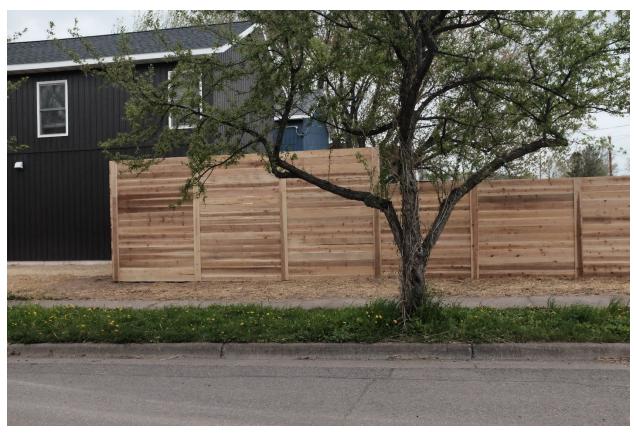
PL22-074 Interim Use Permit 232 S 59th Ave W



The City of Duluth has tried to ensure that the information contained in this map or electronic document is accurate. The City of Duluth makes no warranty or guarantee concerning the accuracy or reliability. This drawing/data is neither a legally recorded map nor a survey and is not intended to be used as one. The drawing/data is a compilation of records, information and data located in various City, County and State offices and other sources affecting the area shown and is to be used for reference purposes only. The City of Duluth shall not be liable for errors contained within this data provided or for any damages in connection with the use of this information contained within.









Vacation Dwelling Unit Worksheet

multiplied by two. You may rent no more than four bedrooms.	2. The total number of persons that may occupy the vacation dwelling unit is one person plus the number	your minimum rental period?	1. The minimum rental period shall be not less than two consecutive nights (does not apply to Form dist
	the number of bedrooms	,	Form districts). What will be

حرا	How many legal bedrooms are in the dwelling?
1	What will be your maximum occupancy?

- 3. Off-street parking shall be provided at the following rate:
- a. 1-2 bedroom unit, 1 space
- b. 3 bedroom unit, 2 spaces
- c. 4+ bedroom unit, number of spaces equal to the number of bedrooms minus one.
- d. Vacation dwelling units licensed on May 15, 2016, are entitled to continue operating under the former off-street parking requirement. The parking exemption for vacation dwelling units licensed on May 15, 2016, expires upon transfer of any ownership interest in the permitted property.
- e. Form districts are not required to provide parking spaces.

How many off-street parking spaces will your unit provide?

motorhome or trailer parking? If so, where? MC	vehicl	4. Only one motorhome (or pickup-mounted camper) and/or one trailer either for inhabiting
home c	s (ATV	one m
y traile	s, boat,	otorho
r parki	person	me (or
	al wate	pickup
o, whe	rcraft,	mount
e)	mwons	ed cam
N	vehicles (ATVs, boat, personal watercraft, snowmobiles, etc.) may be parked at the site, on or	per) and
	etc.) ma	d/or on
	y be pa	e traller
	rked at	either
	the sit	for inha
	e, on o	biting
	off the	or for t
ļ	street.	anspor
	or off the street. Will you allow	or for transporting recreation:
	ou allo	creatio
	₹	na

- taxation, and interim use permit violations procedures. UDC Application Manual related to the keeping of a guest record, designating and disclosing a local contact, property use rules, 5. The property owner must provide required documents and adhere to additional requirements listed in the City of Duluth's
- these areas from adjoining properties. Please note that this must be on 8 x 11 size paper. pool, hot tub, or sauna, and provide detail concerning the provision of any dense urban screen that may be required to buffer recreational areas that guests will be allowed to use, including, but not limited to, deck/patio, barbeque grill, recreational fire, 6. The property owner must provide a site plan, drawn to scale, showing parking and driveways, all structures and outdoor
- owner of a vacation dwelling unit permitted prior to May 15, 2016, may request, and the land use supervisor may grant, an 7. The Interim use permit shall expire upon change in ownership of the property or in six years, whichever occurs first. An application for adjustment of an existing permit to conform to this section, as amended, for the remainder of the permit term.
- information for all guests and must provide a report to the City upon 48 hours' notice. Please explain how and where you will 8. Permit holder must keep a guest record including the name, address, phone number, and vehicle (and trailer) license plate

Please provide the name and contact information for your local contact: Rosc Hale - 763-447-1472	nust notify the Land Use Supervisor within 10 days of a change in the managing agent or local contact's contact information.	authority to act for the owner in responding 24-hours-a-day to any complaints from neighbors or the City. The permit holder). Permit holder must designate a managing agent or local contact who resides within 25 miles of the City and who has		keep your guest record (log book, excel spreadsheet, etc):
---	--	---	---	--	--

- 10. Permit holder must disclose in writing to their guests the following rules and regulations:
- a. The managing agent or local contact's name, address, and phone number;
- b. The maximum number of guests allowed at the property;
- be parked; c. The maximum number of vehicles, recreational vehicles, and trailers allowed at the property and where they are to
- d. Property rules related to use of exterior features of the property, such as decks, patios, grills, recreational fires, pools, hot tubs, saunas and other outdoor recreational facilities;
- e. Applicable sections of City ordinances governing noise, parks, parking and pets;

\$	*	3)	a	ž 🖒	<u>5</u> (₹ ₹	8 ~				3 70/6	K I				b ad	W 12 1 2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		oste C 5			1 2 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	음니 날 박 8
be provided to your guests: REVIDED A L BELLING STORY IN The house able electronically 3 physically 3 physic	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	print, poster or web advertisements.	be provided to your guests: able electronically n all print, poster or web advertisemen	be provided to your guests: REVIDED A E BEKICALLY Subjected to your guests: A ble electro kically a ble electro web advertisen S	be provided to your guests: REVIDED A E BE BE BE BE BE BE BE BE BE B	be provided to your guests: A DIC CLECTORING In all print, poster or web ad	be provided to your gue	be provided to your	be provided to y	be provided	be provi			Permit holder must post their permit number on all advertisements?							
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	print, poster or web advertisements.	Provided to your guests: Travided to your guests: Lable electronically a er on all print, poster or web advertisemen	Provided to your guests: Provided to your guests: Lable electroxically er on all print, poster or web advertisen	er on all print, poster or web advert	er on all print, poster or web ad	er on all print, poster or wel	er on all print, poster or	Provided to y	will be provided will be provided with a ble e	will be provi	er on all	C3 PH) 3	ease state where and how this information of the house Tule of the house Y and a how the information of the house Y and a how their permit number on all advertisements?				
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	print, poster or web advertisements.	s revided to your guests: S revided at baking a vailable electronically a sumber on all print, poster or web advertisemen	s provided to your guests: S provided to your guests: Leady Le	s provided to your guests: S provided to your guests: Leader be aleader kical Leader or web advert	s provided to your guests: S provided to your guests: Lavailable electroxic available electroxic available print, poster or web ad	s revided to your gue so will be provided to your gue so will	s provided to your subject of a least of the state of the	s provided to y surail a ble electronic available electronic print, poste	S Provided S Provided Lucide Le Luci	S Provide provide a waxlackele	S Proposition will be p	s will	ease state where and how this infontion in the house Turner and how this infontion in the house Y and house Y an				
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	mation will be provided to your guests: available electroxically a it number on all print, poster or web advertisemen	mation will be provided to your guests: Les Previded at book available electronically it number on all print, poster or web advertisen	mation will be provided to your guests: available electroxical it number on all print, poster or web advert	mation will be provided to your guests: available electroxic it number on all print, poster or web ad	available electrolit number on all print, poster or well	available election will be provided to your available election of the control of	mation will be provided to y less provided to y available election number on all print, poste	mation will be provided les Previded available entire enti	mation will be provided a vailable available with number on all print vesting the provided and the print number of all prints and the prints are all prints and the prints are all prints	mation will be p	avail.	Permit holder must post their p
print, poster or web advertisements.	print, poster or web advertisements.	print, poster or web advertisements.	print, poster or web advertisements.	print, poster or web advertisements.	pie electrokically 3 l	print, poster or web advertisements.	pie electrokically 3 l	print, poster or web advertisements.	print, poster or web advertisements.	romation will be provided to your guests: Tulcs Travided at backing Lavailable electroxically a ermit number on all print, poster or web advertisemen nts? Ve3	Fulcs Previded to your guests: Tulcs Previded at bok Lavailable electrokically ermit number on all print, poster or web advertisen nts? Ve3	Fulcs Provided to your guests: Tulcs Provided at backical Lavailable electroxical ermit number on all print, poster or web advert	rormation will be provided to your guests: Tulcs Travided at t L available electroxic ermit number on all print, poster or web ad nts?	Fulcs Travided to your gue Trulcs Travided at Lavailable electron ermit number on all print, poster or wel nts?	Trules Provided to your Trules Provided to your Provided	Tules Provided to y Tules Provided Lavailable ele Lavailable ele ermit number on all print, poste nts? Ve3	Trucs Provided Trucs Provided Lavailable e Lavailable e mit number on all print, punts?	Trucs Travid	Fulcs Trol Fulcs Trol Availab ermit number on all nts?	Tulcs 7 Tulcs 7 Lavail Lavail ermit number o	Permit holder must post the mit number on all advertise			
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	is information will be provided to your guests: Tulcs provided at both records and ble electronically and all print, poster or web advertisements? Sments?	is information will be provided to your guests: Tulcs Trevided at bak Fulcs Trevided at bak Fulcs Trevided at bak Fulcs Trevided at your guests: Fulcs Trevided to your guests: Fulcs Tr	is information will be provided to your guests: Tulcs Travided at backical Tulcs Travided at backical back available electroxical eir permit number on all print, poster or web advert ments? Ve3	is information will be provided to your guests: Tulcs Travided at the Pulcs Travided to your guests: Tulcs Travided to your guests:	is information will be provided to your gue Tules provided at Tules provided at Tules provided to your gue Tul	Tules Travided to your Tules Travided to your Tules Travided a seek available elections and all print, poster or ments?	Tules Travided to y Tules Travided Tules Travided Tules Travided Tules Travided Lea Lavailable ele eir permit number on all print, poste ments? /es	Tules Travided Tules Travided Tules Travided Tules Travided available e eir permit number on all print, pu ments? Yes	Tules Travidable available available bernit number on all prin	is information will be p	Tules ?	Permit holder must pos
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	w this information will be provided to your guests: Se Tules Provided at both received the provided at both received the provided to your guests: Se Tules Provided at both received the provided at a provided to your guests: Se Tules Provided to your guests:	w this information will be provided to your guests: Se Tules Provided at book ebook available electroxically t their permit number on all print, poster or web advertisen relisements?	w this information will be provided to your guests: Se Tules Travided at backing the contraction of their permit number on all print, poster or web advertisements? Ves	w this information will be provided to your guests: Se Tules Dravided at technology sebal available electrology t their permit number on all print, poster or web ad risements?	w this information will be provided to your gue see Tules provided at a least	w this information will be provided to your sectors available electrication will be provided to your sectors available electrication and print, poster or risements?	w this information will be provided to y Se Tules Travided sebast available ele sebast available ele their permit number on all print, poste rtisements?	w this information will be provided see Tules Travided eback available elements available of their permit number on all print, prisements?	w this information will be provided by the substantial of their permit number on all princisements?	w this information will be pose Laurablack available their permit number on all risements?	w this information will see Tules ? eback available their permit number or risements?	Permit holder must
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	how this information will be provided to your guests: CUSC TULCS PROVIDED A BOKING TOLCS PROVIDED A BOKING TOLCS PROVIDED A CONTROLOGICALLY TOLCS PROVIDED A CONTROLOGICALLY	how this information will be provided to your guests: CUSC TUCS PROVIDED A E BOX ide book available electroxically post their permit number on all print, poster or web advertisen dvertisements? VCS	how this information will be provided to your guests: CUSC TUCS TROVIDED A BE ide book available electronical post their permit number on all print, poster or web advert dvertisements?	how this information will be provided to your guests: CUSC TULES PROVIDED A LECTORIE THE BOOK AVAILABLE CLECTORIE Post their permit number on all print, poster or web ad divertisements? VES	how this information will be provided to your gue curse. Tules provided to your gue ride back available electron post their permit number on all print, poster or weldwertisements?	how this information will be provided to your cuse. Trules Travided a ride base Lavailable electride base Lavailable electrical base Lavailable electride base Lavailable electrical base e	how this information will be provided to y cuse Tules Travided elevided base Lavailable elevided	how this information will be provided cuse Tules Travided will be provided available a post their permit number on all print, put of the provided available and their permit number on all print, put of their permit number of all prints are all prints and their permit number of all prints put of their permit number of all prints permit number of all permit nu	how this information will be provided by Auditable auditable post their permit number on all prindvertisements?	how this information will be post their permit number on all divertisements?	how this information will cuse Tules ? ide book available available permit number of the control of the contro	Permit holder n
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	nouse Tules Travided to your guests: Avide book available electronically and print, poster or web advertisemental advertisements?	nouse Tules Travided to your guests: nouse Tules Travided at book quide book available electroxically nust post their permit number on all print, poster or web advertisen all advertisements?	nouse Tules provided to your guests: nouse Tules provided to your guests: quide book available electroxical nust post their permit number on all print, poster or web advert all advertisements?	and how this information will be provided to your guests:	and how this information will be provided to your gue house Tules Travided at a faile electron quide book available electron and print, poster or well advertisements?	nouse Tules Travided to your nouse book available elections available election of the provided to your not post their permit number on all print, poster or all advertisements?	nouse Tules Travided to y nouse book available elegated available elegated available elegated and print, poste all advertisements?	now this information will be provided how this information will be provided quide book available and all able and all print, pure post their permit number on all print, pure provided prints and prints p	and how this information will be provided by Tules available quide book available nust post their permit number on all prinal advertisements?	and how this information will be p Acuse Tules Trail quide book available nust post their permit number on all all advertisements?	and how this information will house Tules ? quide book avail avail avail and a series avail	Permit holo
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	here and how this information will be provided to your guests: C	here and how this information will be provided to your guests: Le nouse Tules Travided at back quide book available electroxically fer must post their permit number on all print, poster or web advertisen ron all advertisements?	here and how this information will be provided to your guests: Course Tules Travided at back of the provided to your guests: Quide back available electroxical Provided to your guests: Provided to y	here and how this information will be provided to your guests: C	here and how this information will be provided to your gue to now the formation will be provided to your gue to now the formation will be provided to your gue to now the normation will be provided to your gue to now the normation will be provided to your gue to not not not not not not not not not	here and how this information will be provided to your concerns on all advertisements?	here and how this information will be provided to y Character Tules Travalable ele quide bask available ele for must post their permit number on all print, poste r on all advertisements?	here and how this information will be provided to how the folds of the provided available of the provided available of the folds of the provided available of the folds of the provided available of the	here and how this information will be provided by Tules Dray debet available be rounded by available be must post their permit number on all print on all advertisements?	here and how this information will be plant of the property available	here and how this information will be nouse Tules ?	Permit nur
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	the house Tules Travided to your guests: the house Tules Travided to your guests: the house Tules Travided to your guests: provided to your guests: the house Tules Travided to your guests: the house house of their permit number on all print, poster or web advertisemen above on all advertisements? Yes	the house Tules Travided to your guests: the house Tules Travided at book quide book available electroxically holder must post their permit number on all print, poster or web advertisen mber on all advertisements?	te where and how this information will be provided to your guests: the house Tules Dravided at backing a guide back a guide backing a guide back a guide backing a guide back	te where and how this information will be provided to your guests: the house Tules provided at the quide back available electroxic holder must post their permit number on all print, poster or web ad mber on all advertisements?	the house Tules Travided to your gue the house Tules Travided to your gue the house Tules Travided to your gue the holder must post their permit number on all print, poster or well mber on all advertisements?	the house Tules Travided to your the house Tules Travided a rectangle book available elect holder must post their permit number on all print, poster or mber on all advertisements?	te where and how this information will be provided to y the house Tules Travided the house Tules Travided available ele holder must post their permit number on all print, poste mber on all advertisements?	te where and how this information will be provided the house Tules provided the quide back available and holder must post their permit number on all print, pumber on all advertisements?	the how this information will be provided by Tules Dravided by Auailable holder must post their permit number on all prin mber on all advertisements?	the how this information will be public for the house Fules Trules Trule	the how this information will the house Tules ? The guide book available available holder must post their permit number of the holder of all advertisements?	mate Pe
pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	pie electrokically 3 l	In the house Tules provided to your guests: In the house Tules provided at both in the guidebook available electrokically a guidebook available electrokically a permit holder must post their permit number on all print, poster or web advertisement permit number on all advertisements?	state where and how this information will be provided to your guests: 1 the house Tules Travided at back 4 quide book available electroxically rmit holder must post their permit number on all print, poster or web advertisent number on all advertisements?	state where and how this information will be provided to your guests: 1	state where and how this information will be provided to your guests: The house Tules provided at the quidebook available electroxic rmit holder must post their permit number on all print, poster or web ad t number on all advertisements?	state where and how this information will be provided to your gue The house Tules Travailable electron The quide book available electron rmit holder must post their permit number on all print, poster or well t number on all advertisements?	state where and how this information will be provided to your the house Tules Travided a text available electrical electrical available electrical electri	state where and how this information will be provided to y the newser Tules Travaled the quidebook available ele rmit holder must post their permit number on all advertisements?	state where and how this information will be provided the following the provided the following print print holder must post their permit number on all print, print number on all advertisements?	state where and how this information will be provided by Tules Travided by Auditable with holder must post their permit number on all print number on all advertisements?	state where and how this information will be pure the house Tules Trailed available that available the pure the permit number on all the number on all advertisements?	the how this information will the house Tules ? The house Tules ? The quide book available available the permit number of number of number on all advertisements?	

to all property owners within 100' of the property boundary; submit a copy of this letter to the Planning and Community Development office. In addition, note that permit holder must notify neighboring properties within 10 days of a change in the managing agent or local contact's contact information. 12. Prior to rental, permit holder must provide the name, address, and phone number for the managing agent or local contact

Additional Contacts

Other contacts that may be needed for your vacation dwelling unit:

- 1.) City of Duluth Construction Services and Inspections, for a Change of Use Permit and/or Building Permit: https://duluthmn.gov/csi/ or 218-730-5240.
- 2.) Life Safety Division of the Fire Department, for an Operational Permit: https://duluthmn.gov/fire/or 218-730-4380.
- 3.) State Department of Health, for a Lodging License: Sara Bents, 218-302-6184, or https://www.health.state.mn.us/
- 4.) State Tax Identification Numbers can be obtained by calling 651-282-5225 or visiting https://www.revenue.state.mn.us
- 5.) Make sure you sign up for City of Duluth Tourism Tax by contacting the City Treasurers office at 218-730-5350 or www.duluthmn.gov/finance/tourism-taxes/.