

**REGULAR MEETING
BOARD OF COMMISSIONERS
DULUTH SEAWAY PORT AUTHORITY
JUNE 29, 2022
10 A.M.**

THE FOLLOWING IS AN ABBREVIATED CAPSULE OF THE MINUTES OF THE MEETING. IT IS NOT INTENDED TO BE COMPLETE OR TO QUOTE VERBATIM. THE FULL MINUTES ARE ON RECORD AT THE PORT AUTHORITY AND ARE AVAILABLE FOR TRANSCRIPTION.

Pursuant to due notice, a Regular Meeting of the Duluth Seaway Port Authority was held on Wednesday, June 29, 2022, at 10 a.m. in the administration office at 802 Garfield Avenue, Duluth, Minnesota.

I. ROLL CALL

Present: President Tony Sertich, Vice President Yvonne Solon, Secretary Patrick Boyle, Treasurer Mike Jugovich, Assistant Treasurer Tyrone Walker and Commissioner Rick Revoir.
Absent: Commissioner Ray Klosowski

Also present: Legal Counsel Steve Overom, Executive Director Deb DeLuca, Chief Financial Officer Kevin Beardsley, Sr. Executive Assistant & Human Resources Coordinator Becky McMillan, Director of Government & Environmental Affairs Jeff Stollenwerk, Director of Trade & Business Development Kate Ferguson, Director of Communication & Marketing Jayson Hron, Director of Building & Facilities Dean Lembke, Senior Accountant Shellie Golden, Accountant Sheryl Toland, Frances Smith of US Coast Guard and Jonathan Lamb of Lake Superior Warehousing.

II. APPROVAL OF MINUTES

1. Regular Meeting, May 25, 2022
Boyle/Solon moved approval and motion unanimously carried.

III. REPORT OF TREASURER

1. Other

IV. COMMITTEE REPORTS

1. Budget & Finance

V. DEPARTMENT REPORTS

1. Trade & Business Development
2. Communication & Marketing
3. Government & Environment
4. Building & Facilities

VI. ACTION ITEMS (Resolutions)

**1. East Annex Warehouse Expansion – Bid Package 1
(Pre-engineered Metal Building)**

RESOLUTION NO. 18-22

Boyle/Jugovich moved approval and Res. 18-22 unanimously adopted. (See attached Resolution).

2. Rail Crossing Switch 3 to Switch 8 Change Order

RESOLUTION NO. 19-22

Walker/Solon moved approval and Res. 19-22 unanimously adopted. (See attached Resolution).

3. Emissions & Travel Time Estimation Study

RESOLUTION NO. 20-22

Boyle/Revoir moved approval and Res. 19-22 unanimously adopted. (See attached Resolution).

VII. BUDGETED ITEMS UNDER \$25,000 – See Purchase Order Report

VIII. GENERAL DISCUSSION

1. Other

IX. OTHER MATTERS

1. Future Board Meetings: July (to be determined)

Meeting Adjourned by President Sertich



Patrick Boyle, Secretary