



City of Duluth

411 West First Street
Duluth, Minnesota 55802

Minutes - Final

City Council

MISSION STATEMENT: *The mission of the Duluth City Council is to develop effective public policy rooted in citizen involvement that results in excellent municipal services and creates a thriving community prepared for the challenges of the future.*

TOOLS OF CIVILITY: *The Duluth City Council promotes the use and adherence of the tools of civility in conducting the business of the council. The tools of civility provide increased opportunities for civil discourse leading to positive resolutions for the issues that face our city. We know that when we have civility, we get civic engagement, and because we can't make each other civil and we can only work on ourselves, we state that today I will: pay attention, listen, be inclusive, not gossip, show respect, seek common ground, repair damaged relationships, use constructive language, and take responsibility. [Approved by the council on May 14, 2018]*

Monday, January 9, 2023

7:00 PM

Council Chamber

ROLL CALL

Present: 9 - Councilor Hannah Alstead, Councilor Gary Anderson, Councilor Azrin Awal, Councilor Noah Hobbs, Councilor Mike Mayou, Councilor Roz Randorf, Councilor Terese Tomanek, Vice President Janet Kennedy and President Arik Forsman

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

President - standing nomination for Janet Kennedy

Vice President - standing nomination for Roz Randorf

A motion was made to approve the slate of President with Janet Kennedy and Vice President with Roz Randorf.
The motion passed unanimously.

APPROVAL OF MINUTES

1. [23-001](#) Meeting Minutes of the Duluth City Council

Indexes:

Attachments: [2022-12-19, Minutes](#)

These Minutes were approved.

PUBLIC HEARING

REPORTS FROM THE ADMINISTRATION**REPORTS FROM OTHER OFFICERS****REPORTS OF BOARDS AND COMMISSIONS**

2. [23-002](#) Planning Commission Meeting Minutes

Indexes:

Attachments: [November 2022 - PC Brown Bag Minutes](#)

[November 2022 - PC Minutes](#)

This Board or Commission Report was received.

3. [23-003](#) Heritage Preservation Commission Meeting Minutes

Indexes:

Attachments: [September 2022 - HPC Minutes](#)

This Board or Commission Report was received.

4. [23-004](#) Duluth Library Board Meeting Minutes

Indexes:

Attachments: [November 2022 - Library Board](#)

This Board or Commission Report was received.

5. [23-005](#) Duluth Parking Commission Meeting Minutes

Indexes:

Attachments: [December 2022 - DPC Minutes](#)

This Board or Commission Report was received.

REPORTS OF COUNCIL COMMITTEES**REPORTS OF COUNCIL OPEN ISSUES****OPPORTUNITY FOR CITIZENS TO BE HEARD****CONSENT AGENDA****BY COUNCILOR HOBBS (PURCHASING & LICENSING)**

6. [23-0010R](#) RESOLUTION AWARDING A CONTRACT TO WEX BANK FOR CIRCLE K SERVICE STATION FUELS FOR 2023 FOR AN AMOUNT NOT TO EXCEED \$1,300,000.

This Resolution was adopted unanimously.

BY COUNCILOR ALSTEAD (PERSONNEL)

7. [23-0016R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF ANDREW STREITZ TO THE NATURAL RESOURCES COMMISSION.

This Resolution was adopted unanimously.

8. [23-0017R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF ROBERT MENARD TO THE DULUTH NONBINARY, QUEER, TRANS, TWO SPIRIT, LESBIAN, GAY, BISEXUAL, INTERSEX & ASEXUAL COMMISSION (NQT2SLGBIA).

This Resolution was adopted unanimously.

9. [23-0018R](#) RESOLUTION CONFIRMING THE APPOINTMENT OF KARIN SWOR TO THE DULUTH PARKING COMMISSION.

This Resolution was adopted unanimously.

10. [23-0020R](#) RESOLUTION APPROVING PROPOSED SPECIFICATIONS FOR THE NEW CIVIL SERVICE CLASSIFICATION OF DIGITAL NAVIGATOR, AND SPECIFYING CONTRACT BENEFITS FOR SAME.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR RANDORF (PLANNING & ECONOMIC DEVELOPMENT)

13. [23-0014R](#) RESOLUTION AUTHORIZING FIRST AMENDMENT TO CITY CONTRACT NO. 24104 WITH ST. MARY'S DULUTH CLINIC HEALTH SYSTEM, DBA, ESSENTIA HEALTH EAST, FOR DESIGN AND CONSTRUCTION OF ROAD AND UTILITY WORK, PHASE II, 2ND STREET, 4th TO 6th AVENUES EAST, IN THE REGIONAL EXCHANGE DISTRICT.

Indexes:

Attachments: [Exhibit A](#)

This Resolution was adopted unanimously.

BY COUNCILOR AWAL (INTERGOVERNMENTAL RELATIONS)

11. [23-0038R](#) RESOLUTION ESTABLISHING AN ADDITIONAL 2023 LEGISLATIVE PRIORITY FOR THE CITY OF DULUTH REGARDING FUNDING FOR AIR TRAFFIC CONTROL TOWER AT DULUTH INTERNATIONAL AIRPORT.

This Resolution was adopted unanimously.

12. [23-0039R](#) RESOLUTION ESTABLISHING AN ADDITIONAL 2023 LEGISLATIVE PRIORITY FOR THE CITY OF DULUTH.

This Resolution was adopted unanimously.

BY COUNCILOR MAYOU (PUBLIC WORKS & UTILITIES)

14. [23-0003R](#) RESOLUTION AUTHORIZING AN AGENCY AGREEMENT BETWEEN THE CITY AND MNDOT FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR THE EAST THIRD STREET PROJECT.

Indexes:

Attachments: [23-0003 Map](#)

[EXHIBIT A](#)

This Resolution was adopted unanimously.

15. [23-0004R](#) RESOLUTION AUTHORIZING AN AGENCY AGREEMENT BETWEEN THE CITY AND MNDOT FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR THE 6" WET REFLECTIVE EDGELINE PAVEMENT MARKING PROJECT.

Indexes:

Attachments: [Exhibit A](#)

[West and East Maps](#)

This Resolution was adopted unanimously.

16. [23-0005R](#) RESOLUTION AUTHORIZING AN AGENCY AGREEMENT BETWEEN THE CITY AND MNDOT FOR FEDERAL PARTICIPATION IN CONSTRUCTION.

Indexes:

Attachments: [23-0005R Exhibit A](#)

This Resolution was adopted unanimously.

17. [23-0019R](#) RESOLUTION AUTHORIZING A SOLE SOURCE PURCHASE OF GAS METERS FROM NATURAL GAS SOLUTIONS NORTH AMERICA, LLC IN THE AMOUNT OF \$115,618.50.

This Resolution was adopted unanimously.

BY COUNCILOR ANDERSON (PUBLIC SAFETY)

18. [23-0013R](#) RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL AGREEMENT WITH LEXISNEXIS RISK SOLUTIONS FOR AN ONLINE SUBSCRIPTION TO THE ACCURINT VIRTUAL CRIME CENTER WITH TRAX FOR A TERM OF THREE YEARS AT AN ANNUAL COST OF \$27,125 TOGETHER WITH AN ANNUAL INCREASE OF FIVE PERCENT PER YEAR.

Indexes:

Attachments: [Document A - 2023-2025 ACC Agreement](#)

This Resolution was adopted unanimously.

BY COUNCILOR TOMANEK (RECREATION, LIBRARIES & AUTHORITIES)

19. [23-0015R](#) RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH ONE ROOF COMMUNITY HOUSING FOR THE LEASE AND MANAGEMENT OF THE CENTRAL HILLSIDE COMMUNITY CENTER FOR THE OPERATION OF ITS HOUSING DEVELOPMENT SERVICES.

Indexes:

Attachments: [Exhibit 1-Legistar](#)

This Resolution was adopted unanimously.

Councilor Hobbs abstained due to employer conflict.

END OF CONSENT AGENDA

The following entitled ordinances are to be read for the second time:

BY COUNCILOR ALSTEAD (PERSONNEL)

20. [22-044-O](#) ORDINANCE AMENDING CHAPTER 2, ARTICLE XXVIII, SEC. 2-148, OF THE DULUTH CITY CODE BY DELETING THE PROHIBITION AGAINST

MEMBERS OF THE DULUTH INDIGENOUS COMMISSION SERVING
MORE THAN TWO CONSECUTIVE TERMS.

This Ordinance was adopted unanimously.

BY COUNCILOR RANDORF (PLANNING & ECONOMIC DEVELOPMENT)

21. [22-034-O](#) AN ORDINANCE GRANTING KINSETH HOTEL CORPORATION, A
CONCURRENT USE PERMIT FOR UNDERGROUND UTILITIES WITHIN
THE PLATTED RIGHT OF WAY OF WEST PAGE STREET AND
SUNDBY ROAD.

Indexes:

Attachments: [Exhibit A](#)
[Exhibit B](#)

This Ordinance was adopted unanimously.

COUNCILOR QUESTIONS AND COMMENTS

COUNCILOR PREVIEW OF UPCOMING BUSINESS