

Duluth Parking Commission  
Twenty-Seventh Meeting  
7:30 a.m. Friday, August 15, 2014  
City Council Chambers, Duluth City Hall

**Members Present**

- Mary L. Cameron
- Craig Chilcote, Vice President
- Andy Goldfine
- Linda Krug
- Steve LaFlamme, President
- Matthew Kennedy, Ex Officio

**Members Absent**

- Andy McDonald
- John Simpson

**Guests Present**

- Jeff Aanenson, Duluth Operations Manager - Interstate Parking Company
- Mark Bauer, Parking Operations Specialist – City of Duluth
- Angie Miller, Executive Director – Community Action Duluth
- Mike Unulock – ME Global

**Approval of 7/11/14 meeting minutes**

Commissioner Linda Krug motioned to approve the minutes without change. Commission Vice President Craig Chilcote seconded the motion, which was approved 5-0.

**Proposal to prohibit parking on Carterett Street east of Commonwealth Avenue**

Mark Bauer described a proposal by Mike Unulock from ME Global to prohibit parking on both sides of Carterett Street east of Commonwealth Avenue. Mr. Bauer stated that the current alternate side parking default regulation allows vehicles to park on one side of the street at a time, which Mr. Unulock described as unsafe due to the large trucks that use the street as an access road to ME Global passing in close proximity to the parked vehicles. Mr. Bauer said that his analysis of the area revealed that only one vehicle associated with the abutting residential area regularly parks on Carterett Street, and there is ample on-street parking available on the intersecting streets. Mr. Bauer also noted that there is a retail store under construction at the corner of Carterett Street and Commonwealth Avenue that will increase parking demand once open and contribute to the safety concerns if parking continues to be allowed on Carterett Street. Commission President Steve LaFlamme inquired whether a resident survey was conducted regarding the issue; Mr. Bauer stated that this was not performed in this case due to the lack of observed parking demand on Carterett Street. Commissioner Krug motioned that the proposal to prohibit parking be approved. Commissioner Mary L. Cameron seconded the motion, which was approved 5-0.

**Proposal to change portions of 25th Avenue West to west side parking only**

Matthew Kennedy described a proposal to convert the various parking regulations along 25th Avenue West from 3rd Street to its northern terminus beyond 8th Street to west side parking only. Mr. Kennedy cited consistency and a parking regulation easily understandable by parkers as the primary reasons for the change and noted that a side benefit of the change would be a greater number of available parking spaces due to the fewer number of driveways, alleys, and cross streets on the west side of the avenue. Mr. Kennedy stated that 21 surveys were mailed to residents along 25th Avenue West, and of those seven responded, five in favor of the proposed change and two against. Mr. Bauer noted that there was not yet a recommendation regarding the issue of curb-to-curb snow plowing on the avenue following the proposed change and requested the commission's input. Angie Miller, Executive Director of Community Action Duluth, whose office is located on 25th Avenue West, stated her concerns regarding the problems associated with snow plowing should west-side-only parking be implemented. Commissioner LaFlamme proposed that a follow-up survey be performed to determine if the residents would be in favor of changing this portion of the avenue to calendar-based alternate side parking, which would address the snow plowing issue while providing a consistent parking regulation. The commission agreed to refrain from voting on this proposal and instead await a recommendation regarding a change to alternate side parking following the survey and additional research.

### **Proposal to prohibit parking within thirty feet of intersections on portions of Minnesota Avenue and South Lake Avenue on Park Point**

Mr. Bauer described the results of a survey that was mailed to 81 residents on Minnesota Avenue and Lake Avenue on Park Point between 8th Street South and 13th Street South regarding a proposed seasonal change to lake (east) side parking only from May 1st through October 31st for the purpose of improving sightlines for drivers turning onto these avenues from the adjoining side streets, as well as drivers on the two avenues approaching these streets. The response to the surveys was largely negative, leading to a recommendation by the City of Duluth Parking Division to instead install signage that prohibits parking within 30 feet of each of the two busiest intersections (10th Street South and 11th Street South) on each avenue, ten feet more than the distance specified by state statute. Commissioner Andy Goldfine recommended that four total signs be added only to the two South Lake Avenue intersections. Mr. Bauer stated that the party who submitted the original recommendation of seasonal lake (east) side parking only, City of Duluth Senior Planner John Judd, was informed on the new recommendation and was in agreement that this would address some of the safety concerns. Commissioner Goldfine motioned that the installation of “No Parking Here to Corner” signs 30 feet from the 10th Street South and 11th Street South intersections on Lake Avenue be approved. Commissioner Craig Chilcote seconded the motion, which was approved 5-0.

### **Proposal to prohibit parking on both sides of Water Street / Cass Street / 131st Avenue West from its southern terminus to State Highway 23**

Mr. Kennedy described a proposal to prohibit parking on both sides of Water Street / Cass Street / 131st Avenue West (the roadway changes names throughout its path). He stated that the reason for the proposal was to ensure that emergency and other vehicles could traverse the road safely and without obstruction, noting that the road width varies between 15 and 19 feet, too narrow to safely allow parking on either side. Mr. Kennedy said that the issue arose from resident complaints of vehicles parked along the road and that further analysis by the city parking division revealed its narrowness. Mr. Kennedy also noted that both the resident who originally voiced the issue and Fond Du Lac Community Club President Tari Rayala, a stakeholder in the area, agreed with the proposed change. Commissioner LaFlamme motioned to approve the recommendation. Commissioner Goldfine seconded the motion, which was approved 5-0.

### **Proposal to enable both-sided daytime parking on portions of Commonwealth Avenue, Wallace Avenue, and East Superior Street**

Mr. Kennedy described a proposal to enable both-sided daytime parking on Commonwealth Avenue between Crestline Court and McCuen Street, on Wallace Avenue between Bruce Street and Arrowhead Road, and on Superior Street between 25th Avenue East and 45th Avenue East. All three roads currently follow the default calendar-based alternate side parking regulation. Mr. Kennedy described that the proposal includes adding signage in these areas which states an alternate side 1:00 a.m. to 7:00 a.m. parking regulation, which will allow daytime parking on both sides of the street. He stated that this proposal was the result of a proactive analysis by the parking division with the goal of providing as much parking area as possible on these streets while preserving the ability by the city to adequately perform snow plowing and street maintenance functions. Commissioner Goldfine motioned that the proposal be approved. Commissioner LaFlamme seconded the motion, which was approved 5-0.

### **Proposal to install single-space meters on East First Street and East Superior Street in the vicinity of the Walgreens drugstore**

Mr. Bauer described a proposal to install single-space parking meters on East First Street and East Superior Street in the vicinity of the Walgreens drugstore. He stated that following the redevelopment of the area, these areas appeared to have not been restored to the regulated parking that previously had been in place. Mr. Bauer noted that the opposite side of each of these two streets currently features single-space meters and that this proposal would configure the regulated parking to mirror this. Mr. Bauer performed an on-site inspection of the area and measured room for 20 total metered stalls. Commissioner LaFlamme motioned that the proposal be approved. Commissioner Krug seconded the motion, which was approved 5-0.

### **Proposal to implement a weekday, daytime two-hour time limit and an overnight parking prohibition on the south side of a portion of West College Street**

Mr. Kennedy described a proposal to implement a two-hour time limit for parking on the south side of West College Street from 8:00 a.m. to 5:00 p.m. Monday through Friday, along with a 2:00 a.m. to 6:00 a.m. parking prohibition to allow for street maintenance and snow plowing. He stated that this portion of the street had previously not included parking and that south-sided parking was added as part of a recent re-striping project. Mr. Kennedy added that signage should be added to both sides of the driveway cut for Chester Grove Apartments which clarifies the 7-feet-from-driveway city ordinance. Commissioner LaFlamme motioned that the proposal be approved. Commissioner Goldfine seconded the motion, which was approved 5-0.

### **Accessible parking signage requests**

Mr. Kennedy described two accessible parking signage requests from residents, one for 116 South 59th Avenue West and the other for 2716 West 9th Street. He stated that the City of Duluth Traffic Engineering Division recommended approval of both requests. Commissioner LaFlamme motioned that the commission formally concur with both recommendations and approve the requests. Commissioner Cameron seconded the motion, which was approved 5-0.

### **2015 parking fund budget report**

Mr. Kennedy provided a brief summary of the proposed 2015 off-street parking budget, noting that finalization of the parking fund budget in its entirety was in progress. He stated that a more detailed 2015 budget report would be presented at the next parking commission meeting.

### **On-street parking update**

Mr. Bauer provided an update on the purchase of four new multi-space pay stations for Canal Park Drive and the buyout of the three existing multi-space pay stations on West Superior Street, stating that the purchase of the Canal Park Drive pay stations was in progress and the buyout of the West Superior Street pay stations was upcoming.

Mr. Bauer provided an update on the parking space signage for the 300 block of West Superior Street, which had been in poor condition due to apparent vandalism. He stated that temporary signage had been installed for each numbered stall and that a new, improved signage package had been designed, ordered, and received. He stated that new, sturdier sign frames were currently in production and would be received and installed soon.

### **Off-street parking update**

Interstate Parking Company Duluth Operations Manager Jeff Aanenson provided an update on off-street parking operations. He stated that painting of the office areas of the East Superior Street Public Ramp was complete, as was installation of new multi-space pay stations at the Steam Plant Lot and Irvin Lot. He provided an update on the timeline for the installation of new revenue control equipment in the three major municipal parking ramps.

### **Adjournment**

Respectfully submitted,

Mark Bauer, CPP  
Parking Operations Specialist

Matthew Kennedy, CPP  
Parking Commission Secretary