

**MINUTES OF THE SPECIAL ASSESSMENT BOARD
PUBLIC HEARING
August 22, 2016, 2:00 PM, Room 106A**

MEMBERS PRESENT: Keith Hamre, Community Development Manager; Jim Benning, Director of Public Works & Utilities; Wayne Parson, Chief Financial Officer; Cindy Voigt, City Engineer.

ALSO PRESENT: Bob Asleson, City Attorney's Office; Leah Blevins, City Treasurer's Office; Eric Shaffer, Engineering.

PERSONS PRESENT FOR AGENDA ITEMS: Theresa Severance, owner of property at 3520 Maxwell Avenue.

Keith Hamre called the hearing to order at 2:11 PM.

TABLED ITEMS:

None.

OLD BUSINESS:

None.

NEW BUSINESS

1. Public hearing on water main extension at 3520 Maxwell Avenue, project no. 1571.

Eric Shafer gave a project overview. The 6-inch water main in Wabasha Street will be extended up Maxwell Avenue to serve a new home being constructed at 3520 Maxwell Avenue. This project will be 100% assessed and will be completed this year.

Jim Benning asked if it will be a 15-year assessment. Leah Blevins indicated that it will. Jim then asked if there are any other properties that could potentially be served by this water main extension. Eric replied that a house across the street is currently on a private water service, and if that service fails the owners would be required to connect to the public main and pay a fee in lieu of assessment.

Cindy Voigt moved to recommend that the project be ordered in. Wayne Parson seconded. The motion was unanimously approved.

INFORMATION ONLY:

None.

Next regular meeting: Tuesday, September 13 in Room 106A at 2:00 PM.

Respectfully submitted,

Keith Hamre
Acting Chair, Special Assessment Board

Jeanne Horn
SAB Secretary