



MEMORANDUM

TO: City Council Members

CC: Special Assessment Board

FROM: Tim Sanders, Project Engineer
730-5066

DATE: August 22, 2016

**RE: Maxwell Avenue Water Main Extension Public Hearing
City Project No. 1571**

Pursuant to Section 61 of the Duluth City Charter, upon completion of the public hearing, the SAB "shall transmit to the council the plans, specifications and estimates filed with it and shall report to the council its findings as to the necessity of the proposed public improvement and its recommendation therefore, and its recommendations as to the assessment, if any, of the cost thereof."

Plans and specifications will be available for review at the office of the City Engineer.

A public hearing was held in Room 211A on August 22, 2016 with the Special Assessment Board. Minutes of the hearing are attached. Comments were heard by the public and there was discussion of the construction process and assessment process. The Special Assessment Board then recommended that an ordering-in resolution for the Maxwell Avenue Water Main Extension be on the agenda for the August 29, 2016 council meeting.